

Ordinary Meeting of Council

held at the Civic Centre, Civic Drive, Greensborough on Tuesday 27 March 2018.

Minutes

Mark Stoermer
Chief Executive Officer

Wednesday 28 March 2018

Distribution:

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Domin je ka

Nillumbik Shire Council

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Nillumbik Shire Council

Minutes of the Ordinary Meeting of Nillumbik Shire Council held Tuesday 27 March 2018. The meeting commenced at 7 .30pm

Councillors present:

Cr Peter Clarke	Wingrove Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Bruce Ranken	Swipers Gully Ward

Officers in attendance:

Mark Stoermer	Chief Executive Officer
Adrian Cully	Director Business and Strategy
Matt Kelleher	Director Services and Planning
Hjalmar Philipp	Director Sustainability and Place
Blaga Naumoski	Executive Manager Governance
Suzy Ellingsen	Executive Manager People Culture and Innovation
Jeremy Livingston	Executive Manager Organisational Performance
Vince Lombardi	Executive Manager Finance

1. Welcome

2. Reconciliation statement

The reconciliation statement was read by the Mayor, Cr Peter Clarke.

3. Prayer

A prayer was read by Associate Pastor Paul Huglin of the Diamond Valley Baptist Church.

4. Apologies

Nil.

5. Presentations

Nil.

6. Confirmation of Minutes

Confirmation of minutes of the Council Meeting held on Tuesday 27 February 2018.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That the minutes of the Council Meeting held on Tuesday 27 February 2018 be confirmed.

CARRIED

7. Disclosure of conflicts of interest

Nil.

8. Petitions

Nil.

9. Questions from the gallery

Bill Lord asked Council:

At the 28November2017 Council meeting I asked Council to provide an Environment and Planning Monthly Report as per previous Councils over the years. As per the minutes the Mayor replied "consideration will be given to providing a quarterly report of relevant performance data to the Future Nillumbik Committee" Given this answer was given 5 months ago, I ask what and why was the result of Council's consideration of this open government request?

FYI: Question and Answer at 28November2017 Council meeting; Bill Lord asked Council: In previous Nillumbik Councils at each monthly meeting a written Environment and Planning Monthly Report was given in the agenda, that included information for residents such as a list of current planning scheme amendments, summary sheet of result of the month's planning applications that were decided, comparison graphs on percentage of council planning applications done within 60 days, the Status of all Current Planning Appeals at VCAT, etc.

In the interest of open and transparent government can these monthly reports be reinstated please or direction as to where on the Council website such monthly information can now be found? Mayor, Cr Peter Clarke responded that during the current financial year, Council has committed to reviewing planning application processes, as part of its Council Plan2017-2021.

As part of this review process, consideration will be given to providing a quarterly report of relevant performance data to the Future Nillumbik Committee. A list of current Planning Scheme Amendments is currently provided on Council's website. A number of high level statutory planning performance measures are published on the State Government website www.knowyourcouncil.vic.gov.au with 2016-2017 performance data expected to be published shortly.

Mayor, Cr Peter Clarke responded, as advised at the November 2017 Ordinary Meeting of Council, consideration will be given to reporting of performance data as part of the review of planning application processes. The commencement of this review process is imminent.

Questions from the gallery cont.

Information regarding current planning scheme amendments, status of VCAT appeals and all lodged planning permit applications are available on Council's website. All of this information is available from the 'Planning Matters' page accessible from the home page of Council's website.

Council's annual performance measures are published by the State Government as part of the Local Government Performance Reporting Framework on its website www.knowyourcouncil.vic.gov.au, including statutory planning performance.

Information about past amendments and the Nillumbik Planning Scheme are available from the State Government website www.planning.vic.gov.au

Specific links to all of the referenced webpages will be provided to the author, along with further advice regarding the progress of the review.

10. Reports of Advisory Committees

AC.002/18 Advisory Committee Report

File: AC02/18

Distribution: Public

Manager: Mark Stoermer, Chief Executive Officer

Author: Blaga Naumoski, Executive Manager Governance

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the minutes of meetings are presented to Council. This month, the following minutes are attached for information:

- Environment and Sustainability Advisory Committee held on 6 December 2017
- Environment and Sustainability Advisory Committee held on 7 February 2018
- Recreation Trails Advisory Committee meeting held on 22 February 2018
- Living & Learning Nillumbik Advisory Committee meeting held on 28 February 2018

Council Resolution

MOVED: Cr Grant Brooker

SECONDED: Cr Jane Ashton

That Council notes the:

1. **Environment and Sustainability Advisory Committee meeting minutes held on 6 December 2017.**
2. **Environment and Sustainability Advisory Committee meeting minutes held on 7 February 2018.**
3. **Recreation Trails Advisory Committee meeting minutes held on 22 February 2018.**
4. **Living & Learning Nillumbik Advisory Committee meeting minutes held on 28 February 2018.**

CARRIED

11. Reports of Special Committees

Nil.

12. Officers' reports**OCM.027/18 Special Rate Renewal for Diamond Creek - Declaration**

File: 15/70/029**Distribution:** Public**Manager:** Kylie Lethbridge, Manager Business, Tourism and Marketing**Author:** Darko Popovski, Coordinator Tourism and Business**Summary**

The purpose of this report is for Council to consider the matter of whether to declare, modify or abandon the Special Rate for Diamond Creek.

In accordance with the requirements of the *Local Government Act 1989* (Act) formal notification of the proposed Special Rate scheme was undertaken, with a public notice published in the Diamond Valley Leader on 31 January 2018 and also by written notification being sent to the owners and occupiers of properties/businesses upon which the Special Rate would be levied.

In response to the above notifications, Council received 11 submissions, and in accordance with sections 223(b)(c) of the *Local Government Act 1989*, Council, at its Future Nillumbik Committee meeting held on 13 March 2018, considered all submissions and heard from four submitters.

Having considered all 11 submissions the Diamond Creek Traders Association has advised that it wishes to proceed with the renewal of the Special Rate in the form advertised.

Accordingly, this report recommends that Council declares the Special Rate for Diamond Creek for a further five year period.

Council Resolution

MOVED: Cr Peter Perkins**SECONDED:** Cr Bruce Ranken**That Council:**

- 1. Having considered all submissions received and taken account of all objections lodged and complied with the requirements of sections 163A, 163B and 223 of the *Local Government Act 1989* (the Act), and otherwise according to law, hereby declares a Special Rate for Diamond Creek Shopping Precinct under section 163(1) of the Act for the purpose of defraying expenses to be incurred by Council in providing funds to the incorporated body known and operating as the Diamond Creek Traders Association, which funds, subject always to the approval, direction and control of Council, are to be used for the purpose of funding a part-time precinct marketing coordinator, promotional, advertising, marketing, business development and other incidental expenses, all of which are associated with the encouragement of commerce, retail and professional activity and employment in the Diamond Creek Shopping Precinct.**
- 2. Gives notice to all owners and occupiers of properties included in the scheme and all persons who have lodged a submission and or an objection in writing**

12. Officers' reports

OCM.027/18 Special Rate Renewal for Diamond Creek - Declaration

of the decision of Council to declare and levy the Special Rate commencing on 1 April 2018, and the reasons for the decision.

3. Resolves that for the purposes of paragraph 2, the reasons for the decision of Council to declare the Special Rate are:
- a. There is sufficient support for the Special Rate from the property owners and occupiers.
 - b. Council considers that it is acting in accordance with the functions and powers conferred on it under the *Local Government Act 1989*, having regard to its role, purposes and objectives under the Act, particularly in relation to the encouragement of commerce, retail activity and employment opportunities in and around the scheme area.
 - c. All persons who are liable or required to pay the Special Rate and the properties respectively owned or occupied by them will receive a special benefit in the form of an enhancement or maintenance in land values and/or a maintenance or enhancement in the use, occupation and enjoyment of the properties.
 - d. The basis of distribution of the Special Rate amongst those persons who are liable or required to pay the Special Rate is considered to be fair and reasonable.

CARRIED

12. Officers' reports

OCM.031/18 Green Wedge Management Plan Review

File: 0
Distribution: Public
Manager: Adrian Cully, Director Business and Strategy
Author: Nichole Johnson, Coordinator Strategy Projects - Community and Leisure
 Emily Physick, Senior Community Engagement Officer
 Naomi Paton, Manager Integrated Strategy

Summary

In June 2017 Council endorsed the review process for the Green Wedge Management Plan (GWMP) and committed to engaging a Community Panel (Panel) to consider the issues and recommend to Council the form and direction of the revised GWMP.

The purpose of the GWMP is to review “What is the best way for us to manage Nillumbik’s green wedge, now and into the future”.

Officers have developed a program of works which will result in the creation of a new GWMP reflecting current community views, and take into account State Government requirements.

The Panel recommendations will inform the development of the draft GWMP due to be considered by Council in November 2018.

The review will include a broad program of community engagement designed in consultation with identified community stakeholders. Wide engagement will commence in late May and conclude in early July.

Community feedback and expert advice will be considered by a 40-person Panel, with Panel membership recruited randomly from self-nominated community members. The Panel will be tasked with recommending to Council a vision, objectives and key actions for consideration in the development of the new GWMP.

On receiving and responding to Panel recommendations in late November, it is proposed Council will release the draft GWMP for final wider community engagement from early December 2018 to late February 2019. It is anticipated Council will consider the finalised Plan for adoption by April 2019.

This report seeks endorsement of the program outlined in this report and the associated timeframes.

Council Resolution

MOVED: Cr Jane Ashton
SECONDED: Cr Grant Brooker

That Council endorses the program for the review of the Green Wedge Management Plan.

CARRIED

12. Officers' reports

OCM.029/18 Audit Committee meeting February 2018

File: 20/15/006

Distribution: Public

Manager: Vince Lombardi, Manager Finance

Author: Melika Sukunda, Financial Accountant

Summary

In accordance with section 139 of the *Local Government Act 1989* and good governance principles, Councils must have an Audit Committee. As resolved at the Ordinary Meeting of Council on 16 August 2005, the Audit Committee minutes are to be reported and presented at an Ordinary Meeting of Council following the Audit Committee meeting.

The Audit Committee met on 19 February 2018. The minutes for the meeting are attached in Attachment 1.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Peter Perkins

That Council notes the minutes of the Audit Committee meeting held on 19 February 2018.

CARRIED

12. Officers' reports

OCM.030/18 Procurement Policy Annual Review

File: 1
Distribution: Public
Manager: Vince Lombardi, Manager Finance
Author: Lance Clark, Senior Procurement Specialist
Vince Lombardi, Manager Finance

Summary

The *Local Government Act 1989* requires Council to annually review its Procurement Policy (the policy). An annual review of the policy has been undertaken and a revised Procurement Policy is presented for Council approval. The Audit Committee considered the revisions at its meeting on the 19th of February 2018.

The Procurement Policy applies to all procurement and contracting activities at Council and is binding upon Council officers, contractors and consultants whilst engaged by and/or representing Council. This report sets out the revisions and seeks Council approval of the reviewed policy.

Council Resolution

MOVED: Cr John Dumaresq
SECONDED: Cr Peter Perkins

That Council:

1. **Adopts the Procurement Policy.**
2. **Makes the Procurement Policy available for public inspection at the Civic Office and on Council's website.**

CARRIED

12. Officers' reports

OCM.034/18 Assembly of Councillors

Date of assembly	Consultation Meeting Yarrambat Park Golf Course Review – 13 December 2017
Matters considered	<ul style="list-style-type: none"> Options for the Yarrambat Park Course were discussed.
Councillors present	Cr Peter Clarke (Mayor) Cr Bruce Ranken Cr Karen Egan (Deputy Mayor) Cr Grant Brooker
Staff present	Adrian Cully Frances Duncan
Conflict of interest	None declared

Date of assembly	Positive Ageing Reference Group – 16 February 2018
Matters considered	<ul style="list-style-type: none"> Aged Care Reforms Health and Wellbeing Plan actions Seniors Festival
Councillors present	Cr Jane Ashton
Staff present	Corrienne Nichols
Conflict of interest	None declared

Date of assembly	Economic Development Advisory Committee - 21 February 2018
Matters considered	<ul style="list-style-type: none"> Strategic Facilitated Workshop
Councillors present	Cr Peter Clarke (Mayor) Cr Karen Egan (Deputy Mayor) Cr John Dumaresq
Staff present	Adrian Cully Kylie Lethbridge Kate Shannon Darko Popovski
Conflict of interest	None declared
Comments	Principle of the Eltham College wanted it noted that Cr Karen Egan's daughter attends Eltham College.

Date of assembly	Recreation Trails Advisory Committee – 22 February 2018
Matters considered	<ul style="list-style-type: none"> Regional Trails update Local Links update PHBR update Trail Management working groups

12. Officers' reports

OCM.034/18 Assembly of Councillors

Councillors present	Cr John Dumaresq
Staff present	Joanne Massoud Nathan Roberts
Conflict of interest	None declared

Date of assembly	Consultations meetings funding recreation infrastructure priorities – 6 March 2018	
Matters considered	<ul style="list-style-type: none"> Discussions regarding proposed sales program to fund infrastructure projects. 	
Councillors present	Cr Peter Clarke (Mayor) Cr Karen Egan (Deputy Mayor) Cr Grant Brooker Cr Peter Perkins Cr Bruce Ranken	
Staff present	Naoimi Paton Mark Stoermer	Mitch Grayson Adrian Cully
Conflict of interest	None declared	

Date of assembly	Officer briefing of Councillors and Pre- Meet to Future Nillumbik Committee – 6 March 2018	
Matters considered	<ul style="list-style-type: none"> Special Rate Renewal for Diamond Creek Eltham North Adventure Playground Renewal Tender for the Management and Operation of the Diamond Creek Community Centre List of Capex projects 2018-19 	
Councillors present	Cr Peter Clarke (Mayor) Cr Karen Egan (Deputy Mayor) Cr John Dumaresq Cr Bruce Ranken	Cr Grant Brooker Cr Peter Perkins
Staff present	Mark Stoermer Matt Kelleher Adrian Cully Mitch Grayson Blaga Naumoski Hjalmar Phillip	Craig Commane Jeremy Livingston Frances Duncan Melanie Holt Matt Deayton Neil Hordern
Others present	Heidi Crundwell	
Conflict of interest	None declared	

12. Officers' reports

OCM.034/18 Assembly of Councillors

Date of assembly	CEO Employment Matters Committee – 8 March 2018
Matters considered	<ul style="list-style-type: none"> • CEO Performance Plan
Councillors present	Cr Peter Clarke (Mayor) Cr Grant Brooker Cr Peter Perkins Cr Bruce Ranken
Staff present	Suzy Ellingsen
Others present	Paul Murphy – At Work Consulting
Conflict of interest	None declared

Date of assembly	Officer briefing of Councillors and Pre- Meet to Future Nillumbik Committee – 13 March 2018
Matters considered	<ul style="list-style-type: none"> • Land sales • Special Rate Renewal for Diamond Creek
Councillors present	Cr Peter Clarke (Mayor) Cr Grant Brooker Cr Karen Egan (Deputy Mayor) Cr Peter Perkins Cr John Dumaresq Cr Bruce Ranken Cr Jane Ashton
Staff present	Mark Stoermer Natalie Campion Matt Kelleher Jon Miller Adrian Cully Mitch Grayson Blaga Naumoski
Conflict of interest	None declared

Date of assembly	Green Wedge Management Plan Councillor Workshop – 13 March 2018
Matters considered	<ul style="list-style-type: none"> • Welcome • Top of Mind activity • Context setting – Overview of MoscaicLaw • Exploring the Process • Testing comfort levels
Councillors present	Cr Peter Clarke (Mayor) Cr Grant Brooker Cr Karen Egan (Deputy Mayor) Cr Jane Ashton
Staff present	Matt Kelleher Anthony Calthorpe Adrian Cully Geoff Lawler Naomi Paton Nicole Johnson Emily Physick

12. Officers' reports

OCM.034/18 Assembly of Councillors

Conflict of interest	None declared
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Date of assembly	Officer Briefing of Councillors
Matters considered	<ul style="list-style-type: none"> Native Vegetation Regulations update
Councillors present	Cr Peter Clarke (Mayor) Cr Dumaresq Cr Karen Egan (Deputy Mayor) Cr Ranken Cr Jane Ashton
Staff present	Matt Kelleher Marianne Sparks Hjalmar Phillip Renae Ahern Blaga Naumoski
Conflict of interest	None declared

CARRIED

12. Officers' reports

ADOPTION OF SEVERAL REPORT RECOMMENDATIONS 'EN BLOC'

Council Resolution

MOVED: Cr Karen Egan
SECONDED: Cr Bruce Ranken

The Council agree to hear 'en bloc' the reports listed below and their recommendations as printed in the agenda:

- OCM.032/18 - Meals on Wheels contract
- OCM.028/18 - Tender for the Management and Operation of Diamond Creek Community Centre
- OCM.037/18 - Tender Report - Contract 1718-97 Redevelopment of the Diamond Valley Sports and Fitness Centre - Architectural Services
- OCM.033/18 - Victorian Local Government Microsoft Software Licensing contract
- OCM.036/18 - Tender Report - Contract 1718-074 Edendale Farm Kiosk and Nursery Construction

CARRIED

Council Resolution

MOVED: Cr Karen Egan
SECONDED: Cr Bruce Ranken

That the recommendations as printed in the agenda be adopted without change for the following Officers' reports:

- OCM.032/18 - Meals on Wheels contract
- OCM.028/18 - Tender for the Management and Operation of Diamond Creek Community Centre
- OCM.037/18 - Tender Report - Contract 1718-97 Redevelopment of the Diamond Valley Sports and Fitness Centre - Architectural Services
- OCM.033/18 - Victorian Local Government Microsoft Software Licensing contract
- OCM.036/18 - Tender Report - Contract 1718-074 Edendale Farm Kiosk and Nursery Construction

CARRIED

12. Officers' reports

OCM.032/18 Meals on Wheels contract

File: 1415-49

Distribution: Public

Manager: Matt Kelleher, Director Services and Planning

Author: Corrienne Nichols, Manager Community Programs

Summary

A confidential report details the background for the Provision of Delivered Meals contract, contract 1415-49.

The delivered meals contract for the delivery of meals to Commonwealth Home Support Clients (formerly Home and Community Care Clients) is a collaborative arrangement between Nillumbik Shire Council and the City of Whittlesea through Moreland Food Services.

In June 2015 at its Policy and Services meeting, Council resolved to accept the tender submission from Moreland City Council Food Services and enter into a contract for the provision of Delivered Meals for an initial term of three years, taking the contract period through to July 2018 with a 2 x one year extension option.

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of the contract exceeds the financial limit and a Council resolution is therefore required to extend the contract.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That Council:

1. **Notes the report.**
2. **Makes public the decision regarding this contract but the tender evaluation remains confidential.**

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

12. Officers' reports

OCM.028/18 Tender for the Management and Operation of Diamond Creek Community Centre

File: 30/50/33
Distribution: Public
Manager: Adrian Cully, Director Business and Strategy
Author: Frances Duncan, Coordinator Leisure Facilities

Summary

This report details the background and tendering processes undertaken in determining the proposed recommendation to award the contract for the management and operation of the Diamond Creek Community Centre.

A Request for Tender was advertised on 21 October 2017. The tender closed on 30 November 2017.

The tender evaluation panel has assessed all submissions in accordance with the evaluation criteria. This confidential report outlines the recommendations to Council regarding the awarding of the contract.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of the contract exceeds the financial limit and a Council resolution is therefore required to award the contract.

Council Resolution

MOVED: Cr Karen Egan
SECONDED: Cr Bruce Ranken

That Council:

1. **Notes the report.**
2. **Makes public the decision regarding this contract but the tender evaluation remain confidential.**

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

12. Officers' reports

OCM.035/18 Tender Report - Contract 1718-103 Redevelopment of the Diamond Valley Sports and Fitness Centre - Project Management Services

File: 1718-103
Distribution: Public
Manager: Hjalmar Philipp, Director Sustainability and Place
Author: Mathew Deayton, Manager Infrastructure

Summary

This report recommends the awarding of the contract for the Project Management Services for the Redevelopment of the Diamond Valley Sports and fitness Centre, Greensborough.

The project involves:

- Construction of three new courts.
- Upgrade one existing court to meet current runoff standards.
- Include spectator seating for 1800 people.
- New entrance, foyer, café, reception and basketball administration/social space.
- Public amenities, referee room and storage.
- Refurbishment of office spaces and change rooms.

Concept plans have been developed in consultation with all stakeholders and these will be developed into full detailed design plans, specification and tender documentation to allow for the appointment of a builder to undertake construction of the new facility.

The Tender Evaluation panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract for the Redevelopment of the Diamond Valley Sports and Fitness Centre Project Management Services.

Council Recommendation

MOVED: Cr Karen Egan
SECONDED: Cr Bruce Ranken

That Council:

- 1. Defers this item to a future Ordinary Meeting of Council when project scope and funding is finalised.**
- 2. Makes this decision public but the report remains confidential.**

CARRIED

12. Officers' reports

OCM.037/18 Tender Report - Contract 1718-97 Redevelopment of the Diamond Valley Sports and Fitness Centre - Architectural Services

File: 1718-97
Distribution: Public
Manager: Hjalmar Philipp, Director Sustainability and Place
Author: Mathew Deayton, Manager Infrastructure

Summary

This report recommends the awarding of the contract for the architectural services for the design of the Redevelopment of the Diamond Valley Sports and fitness Centre, Greensborough.

The project involves:

- Construction of 3 new courts,
- Upgrade one existing court to meet current runoff standards
- Include spectator seating for 1800 people,
- New entrance, foyer, café, reception and basketball administration/social space.
- Public amenities, referee room and storage.
- Refurbishment of office spaces and change rooms.

Concept plans have been developed in consultation with all stakeholders and these will be developed into full detailed design plans, specification and tender documentation to allow for the appointment of a builder to undertake construction of the new facility.

The Tender Evaluation panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract for the Redevelopment of the Diamond Valley Sports and Fitness Centre Architectural Services.

Council Recommendation

MOVED: Cr Karen Egan
SECONDED: Cr Bruce Ranken

That Council:

1. **Notes the report.**
2. **Makes public the decision regarding this contract but the tender evaluation remain confidential.**

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

12. Officers' reports**OCM.033/18 Victorian Local Government Microsoft Software Licensing contract**

File: 1415-49**Distribution: Public****Manager: Suzy Ellingsen, Executive Manager People, Culture and Innovation****Author: Eddie Cheng, Systems Analyst****Lance Clark, Senior Procurement Specialist****Summary**

This report recommends the awarding of a contract for the provision of a range of Microsoft products in accordance with a Microsoft Enterprise Agreement (EA). The current Enterprise Agreement with Microsoft is due to expire on 31 March 2018. It is proposed to appoint a preferred Victorian Local Government Microsoft licensing provider to deliver Microsoft software and associated services to Council. This will enable Council to enter into formal agreements to procure from the contracted provider.

Council Recommendation**MOVED: Cr Karen Egan****SECONDED: Cr Bruce Ranken****That Council:**

- 1. Accepts the tendered schedule of rates by Data#3 Limited for the contracted term from 1 April 2018 to 31 March 2021 to enable the signing of a new Enterprise Agreement with Microsoft for all Microsoft Licensing.**
- 2. Authorises the Chief Executive Officer to finalise and execute the contract documentation.**
- 3. Delegates the powers and authorisation to the Chief Executive Officer to review and approve any licensing changes during the term of the contract.**

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

12. Officers' reports

OCM.036/18 Tender Report - Contract 1718-074 Edendale Farm Kiosk and Nursery Construction

File: 1718-074
Distribution: Public
Manager: Hjalmar Philipp, Director Sustainability and Place
Author: Alex Stewart, Project Management Officer
Steven Blight, Coordinator Construction

Summary

This report recommends the awarding of the contract for the construction of a Kiosk and Nursery at Edendale Farm, Eltham.

The project will involve the construction of a new kiosk and deck area near the existing homestead and the construction of a nursery/shed with new amenities in the space available north west of the homestead.

Architectural plans have been developed in consultation with all stakeholders and Councils Project Control Group, these plans were used to produce the tender specification and relevant tender documentation required to allow for the appointment of a builder to undertake construction of the new buildings.

The Tender Evaluation panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract for the construction of a Kiosk and Nursery at Edendale Farm, Eltham.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract/s.

Council Recommendation

MOVED: Cr Karen Egan
SECONDED: Cr Bruce Ranken

That Council:

- 1. Notes the report.**
- 2. Makes public the decision regarding this contract but the tender evaluation remain confidential.**

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

14. Notices of Motion

Nil.

15. Delegates' Reports

Nil.

16. Supplementary and urgent business

ADMISSION OF URGENT BUSINESS

Council Resolution

MOVED: Cr Jane Ashton

SECONDED: Cr Bruce Ranken

That the item LGBTI Consultation Report Update be admitted for consideration as Urgent Business.

CARRIED

12. Officers' reports

OCM.044/18 LGBTI Consultation Report Update

File: 0
Distribution: Public
Manager: Adrian Cully, Director Business and Strategy
Author: Melanie Holt, Place Activation Coordinator
Angela Lampard, Community Inclusion Coordinator

Summary

At its meeting on 27 February 2018, in considering Item OCM.08 LGBTI consultation and future initiatives report, Council resolved:

That Council defers consideration of the item to the March Ordinary Council Meeting on 27 March 2018.

Council officers have been working together with the internal lesbian, gay, bi, trans and intersex (LGBTI) Working Group to consult with organisations in regards to the LGBTI community. These community engagement activities will help inform future initiatives with the possibility of a grant program to work towards a more inclusive Nillumbik.

Whilst some exploration has occurred with potential partnership organisations more time is required for further consultation. The extended consultation period will be of benefit to the new relationships being forged within the LGBTI community.

Council Resolution

That Council:

MOVED: Cr Jane Ashton
SECONDED Cr Karen Egan

- 1. Considers the findings of the community engagement activities and any associated initiatives at a future Ordinary Meeting of Council.**

CARRIED

17. Confidential reports

The Meeting may be closed to members of the public to consider confidential matters.

Council Resolution

MOVED: Cr Peter Perkins

SECONDED: Cr Bruce Ranken

That Council closes the meeting to the public pursuant to section 89(2) of the *Local Government Act 1989* to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for confidentiality
OCM.038/18	Meals on Wheels contract	(d) contractual matters
OCM.039/18	Tender for the Management and Operation of Diamond Creek Community Centre	(d) contractual matters
OCM.040/18	Tender Report - Contract 1718-97 Redevelopment of the Diamond Valley Sports and Fitness Centre - Architectural Services	(d) contractual matters
OCM.041/18	Tender Report - Contract 1718-103 Redevelopment of the Diamond Valley Sports and Fitness Centre - Project Management Services	(d) contractual matters
OCM.042/18	Victorian Local Government Microsoft Software Licensing	(d) contractual matters
OCM.043/18	Tender Report - Contract 1718-074 Edendale Farm Kiosk and Nursery Construction	(d) contractual matters

CARRIED

The meeting was closed to the members of the public at 7.27pm.