

Changes to Procurement Policy

Very minor changes

No changes to the thresholds

Formal RFQ Requirements

Have tightened the statements around the following thresholds – reinforcing the need for a formal RFQ process via Procurement

Goods and Services		
\$20,000 up to \$150,000	Quotations & Purchase Order	Mandatory three (3) or more written quotations via a Formal RFQ process with Procurement.
Building and Construction		
\$20,000 up to \$200,000	Quotations & Purchase Order	Mandatory three (3) or more written quotations via a Formal RFQ process with Procurement.

Updated references to General Manager to Director or Group Unit Manager

1.4 Definitions and Abbreviations – Page 4

- Updated reference to Request for Proposal and changed to Request for Quotation