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| **Inclusion and Access Advisory Committee**  **Minutes** |  |

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| **Date:** | **Friday 28 June 2024** |
| **Time:** | **10.00am – 12:12pm** |
| **Venue:** | **Hurstbridge Hub, 50 Graysharps Road, Hurstbridge** |
| **Chair:** | **Cr Perkins** |
| **Scribe:** | **Julie-Anne Grech** |

**Attendees:**

**Councillors:**

Cr Perkins

**Council Officers:**

Narelle Hart (Manager Community Programs), Angela Lampard (Coordinator, Disability Inclusion and Volunteering), Angela Clare (Disability Inclusion Officer), Cassie Zurek (Social Planning and Policy Officer), Dione Fisher (Hurstbridge Hub Development Officer) and Julie-Anne Grech (Business and Program Support Officer)

**Committee members:**

Neville Coutts, Gina Lloyd-Thomas, Helen Ryan (Araluen), Lisa Mills (Araluen), Diana Warrell, Silvana Scibilia, Courtney Walsh (St John of God Accord), Seane Cumming (Different Journeys) and Aaron Williams (Brotherhood of St Lawrence)

**Other:**

Nil

**Apologies:**

Rhonda Bain, Melanie Keely, Carol Lee, Nicole Coxford (Carers Collective) and Sue King

**Order of business**

1. **Welcome by Chair, Cr Perkins.**

1. **Acknowledgement of Country**

Acknowledgement of Country was read by Cr Perkins.

1. **Conflict of Interest and Informal Meeting of Councillors Record**

Nil

1. **The Minutes of the previous meeting held on 23 February 2024 were confirmed as a true and accurate record of the meeting.**

**Proposed:** Neville Coutts

***Seconded:*** Helen Ryan

1. **Hurstbridge Hub Tour – Dione Fisher, Hurstbridge Hub Development Officer**

The Hurstbridge Hub Development Officer guided the Committee on a walking tour of the facility highlighting the various meeting rooms, Community spaces, user groups and Business areas including:

* Community lounge and courtyard
* Co-working spaces
* Day care and kindergarten
* Maternal Child Health
* Allied Health Services
* Library
* Meeting rooms and spaces
* Community Pantry and Food is Free table
* Commercial kitchen and
* the newly installed Magic Table (Tovertafel)

Further information, user groups, programs and booking options regarding the Hub can be found on the website at <https://www.nillumbik.vic.gov.au/Explore/Libraries-and-community-centres/Hurstbridge-Community-Hub>

1. **Magic Table (Tovertafel) training and promotion –** Narelle Hart and Angela Clare

**Disability Action Plan Priority Area reference: 5.3.10**

Narelle and Angela guided the Committee through the stages of planning and installation in the Training Room at Hurstbridge Hub of the Magic Table (Tovertafel), highlighting the benefits to the wider Nillumbik community and local groups. Angela Clare conducted a demonstration of the Magic Table (Tovertafel), showcasing different options, programs and levels of activities available.

Details to note are:

* In the near future, online booking for use of the Magic Table

(Tovertafel) can be made on Bookable Nillumbik, found on the Hurstbridge Hub website at: <https://www.nillumbik.vic.gov.au/Explore/Libraries-and-community-centres/Hurstbridge-Community-Hub>

* People are encouraged to reach out to Angela Clare for a ‘come and try’ session. Angela Clare can be contacted on 0438 277 428.

1. **Araluen – Hurstbridge Edible Hub Garden initiative:** Helen Ryan and Lisa Mills

Araluen are piloting a new program for participants who want to learn about food growing and sustainability at the Edible Hub Garden. It’s an inclusive space for people to connect and learn.

The Edible Hub Garden at Hurstbridge Hub includes numerous wicking beds, a community compost station, a small perennial food garden, a sensory garden, and a picnic/eating area with tables and chairs.

The produce from the beds is free for everyone to harvest, and they run regular activities including food swaps, a Food is Free table, seed library, and community sharing shelves. A range of free/low-cost workshops and events are held regularly and advertised on the Hurstbridge Hub website:

[Edible Hub: Events projects and workshops](https://shiftinc.org.au/)

There are currently plans in place to build a children’s area, bush tucker garden, Mediterranean garden, more beds, as well as fruit and berry plants.

1. **Disability Action Plan and Health and Wellbeing Plan integration – Cassie Zurek, Council’s Social Planning and Policy Officer**

**Disability Action Plan Priority Area reference: 5.3.16**

Cassie (Council’s Social Planning and Policy Officer) guided the Committee through an overview of the 2021 – 2025 Health and Wellbeing Plan (HWP), reflecting on Year 3 actions. Priority HWP areas for Disability and Inclusion were considered, with a group brainstorming activity around Year 4 actions of the current HWP, and future ideas for the next HWP 2025 – 2029.

The Committee are encouraged to further reflect on the HWP and reach out to Cassie to discuss their thoughts: [Health and Wellbeing Plan - Nillumbik Shire Council](https://www.nillumbik.vic.gov.au/Council/Our-organisation/Strategies-policies-and-plans/Health-and-Wellbeing-Plan)

Cassie will also return to the Inclusion and Access Advisory Committee at a later date to provide an update and to continue discussions.

Cassie can be contacted as follows: [Cassie.Zurek@nillumbik.vic.gov.au](mailto:Cassie.Zurek@nillumbik.vic.gov.au) or 9433 3158.

**10. Next Committee meeting:**

**Where:** Nillumbik Shire Council (Council Chamber)

**When:** 23 August 2024

**Time:** 10:00am - 12:00pm.

Please reach out to Angela Lampard about any Agenda items you’d like to propose.

**Meeting close – 12:12pm meeting closed**