

## **Special Meeting of Council**

to be held at the Civic Centre, Civic Drive, Greensborough  
on Tuesday 16 October 2018 commencing at 7.15pm.

## **Agenda**

**Carl Cowie**  
**Chief Executive Officer**

Friday 12 October 2018

Distribution: Public

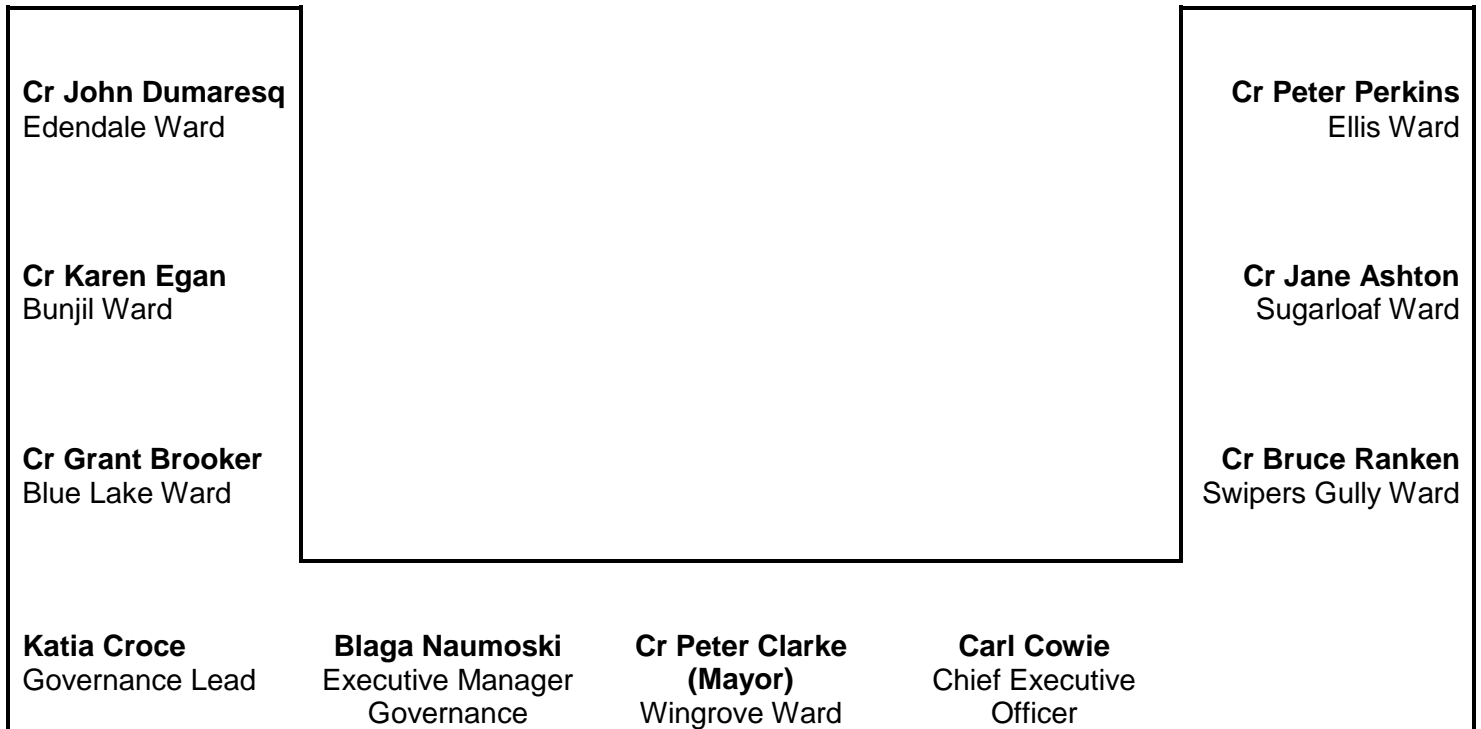
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*Domin je ka*

# Special Meeting of Council seating plan



Visitors in the gallery at Council meetings are:

- Welcome to copies of the reports which will be considered by the Council at the meeting. These are on the table in the foyer.
- Welcome to the tea, coffee and water provided in the foyer.
- Requested to observe Council deliberations quietly in order for Council meetings to run smoothly.
- Advised that the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

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**Nillumbik Shire Council**

**Agenda of the Special Meeting of Nillumbik Shire Council to be held  
Tuesday 16 October 2018 commencing at 7.15pm.**

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**1. Welcome**

Members of the public are advised the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

**2. Reconciliation statement**

**The reconciliation statement to be read by the Mayor**

Nillumbik Shire Council acknowledges the Wurundjeri as the traditional custodians of the land now known as the Shire of Nillumbik and values the significance of the Wurundjeri people's history as essential to the unique character of the Shire.

**3. Apologies**

**Recommendation**

**That** the apologies be accepted.

**4. Disclosure of conflicts of interest**

Councillors should note that any conflicts of interest should also be disclosed immediately before the relevant item.

**5. Reports of Special Committee**

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**6. Officers' reports****OCM.160/18 Annual Report 2017-2018**

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**Distribution: Public****Manager: Carl Cowie, Chief Executive Officer****Author: Jeremy Livingston, Executive Manager Organisational Performance****Summary**

The *Local Government Act 1989* and regulations require each Council in Victoria to prepare an Annual Report for each financial year. The Minister for Local Government was provided a copy of Nillumbik Shire Council's Annual Report 2017-2018 on 25 September 2018.

Within one month of providing the Minister with a copy of the Annual Report, Council must present their Annual Report at a Council meeting. Copies of the report have been circulated to Councillors and the report made publicly available to the community via Council's website.

The Annual Report is Council's highest level reporting document to the State Government and the community. While Council has a statutory obligation to produce an Annual Report, it is also an opportunity to demonstrate Council's disclosure and transparency to the community regarding Council activities over the past financial year. The 2017-2018 Annual Report is the first against the Council Plan 2017-2021.

The Annual Report is presented in four parts: Report of Operations; Financial Statements; Performance Statement and Auditor-General's Report. The Annual Report also includes data and comments on a number of financial, sustainability and service indicators which fulfils Council's statutory obligations under the Local Government Performance Reporting Framework.

The Report of Operations outlines Council's performance over the past financial year against the Council Plan 2017-2021 strategic objectives: Engaged, Connected Communities; Active and Creative People; Safe and Healthy Environments; A Prosperous Economy; and Responsible Leadership. The Financial Statements and Performance Statement were presented to Council on 28 August 2018.

Nillumbik Shire Council's Annual Report 2017-2018 (including audited financial and performance statements) is hereby being presented for noting.

<b>Recommendation</b>
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**That Council:**

1. Notes the Nillumbik Shire Council's Annual Report 2017-2018 (**Attachment 1**).
2. Notes that the Annual Report was submitted to the Minister for Local Government on 25 September 2018.
3. Notes a copy of the Annual Report 2017-2018 was made available for public inspection at Council's Civic Centre and on Council's website two weeks prior to this meeting, compliant with section 133(2) of the *Local Government Act 1989*.

**6. Officers' reports**

**OCM.160/18 Annual Report 2017-2018**

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4. Notes a public notice featured in *The Age* and *Diamond Valley Leader* on 26 September 2018 advising the Annual Report will be discussed at a Special Council Meeting on 16 October 2018 and the place where copies of the report can be obtained, compliant with section 134(2)(b) of the *Local Government Act 1989*.
5. Notes the Annual Report has been presented to Council within one month of providing the Annual Report to the Minister for Local Government, satisfying Section 134(2)(a) of the *Local Government Act 1989* and section 22(1) of the *Local Government (Planning and Reporting) Regulations 2014*.
6. Notes this report was prepared in accordance with all relevant legislation including the *Local Government Act 1989*, the *Local Government Amendment (Performance Reporting and Accountability) Act 2014*, and the *Local Government (Planning and Reporting) Regulations 2014*.

**Attachments**

1. Annual Report 2017-2018

**Background**

1. This report presents Council's Annual Report 2017-2018 (including audited financial and performance statements) for noting.
2. The Annual Report 2017-2018 has been prepared by Council officers and was formally submitted to the Minister for Local Government on 25 September 2018, prior to the 30 September 2018 deadline as required by the *Local Government Act 1989*.

**Policy context**

3. This report directly supports the achievement of Council Plan 2017-2021 strategy:
  - Maintain good governance and effective leadership.

**Budget implications**

4. The cost of producing the Annual Report is accommodated within existing operational budgets. Final costs are not available, however, it is expected that the costs for graphic design and some printed copies will be approximately \$7,500.

**Consultation/communication**

5. Pursuant to section 134 of the *Local Government Act 1989*, notice of the meeting to consider the Annual Report was advertised in *The Age* and the *Diamond Valley Leader* on 26 September 2018.
6. The Annual Report 2017-2018 has also been made available at Council's Civic Centre and on Council's website.
7. The Financial and Performance Statements were presented to Council's Audit Committee on 13 August 2018, and presented to Council on 28 August 2018.



6. Officers' reports

OCM.160/18 Annual Report 2017-2018

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**Discussion**

8. The Nillumbik Shire Council Annual Report 2017-2018 is being presented for noting. It includes a Report of Operations; Financial Statements; Performance Statement; and the Auditor General's Report on the Financial Statements and the Performance Statement.
9. The Auditor-General has approved the Financial Statements and Performance Statement without any qualifications. The structure of the entire Annual Report document follows Local Government Victoria's 'Better Practice' guidelines.
10. As well as meeting statutory requirements, the Annual Report outlines to the community some of the milestones Council achieved throughout the year. These include:
  - Adoption of the Health and Wellbeing Plan 2017-2021 and development of an action plan to support its implementation.
  - Development of the 'Participate Nillumbik' online engagement portal which was launched during the community engagement process to develop a design for the Eltham North Playground rebuild.
  - Re-opening of the Eltham Community and Reception Centre following an extensive internal refurbishment of this facility.
  - Establishment of the first LGBTI working group, celebration of IDAHOBIT (17 May) and launch of a grant program to support LGBTI community groups.
  - Continued implementation of the Recreation Trails Strategy, including completion of the Cherry Tree Road trail, progress of the Diamond Creek Trail through approval of Planning Scheme Amendment C107 and securing some funding towards the trail's extension.
  - Commencement of detailed concept planning for various sports facilities, including Diamond Creek netball, Eltham Central community/sports hub and sportsground, Marngrook Oval pavilion, and the Diamond Valley Sports and Fitness Centre.
  - Progression of delivery of the Eltham Leisure Centre aquatics redevelopment and stadium upgrade, and finalised upgrades to the health and fitness facility.
  - Development and adoption of the Arts and Culture Plan 2018-2022 and implementation of first year actions.
  - Endorsement of the program and associated timeframes for the Green Wedge Management Plan.
  - Adoption of the Domestic Animal Management Plan 2017-2021 and implementation of first year actions of the plan.
  - Delivery of new footpaths in Yarrambat, Wattle Glen, Research, and Hurstbridge.
  - Completion of streetscape works at Panton Hill.

**6. Officers' reports**

**OCM.160/18 Annual Report 2017-2018**

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- Progression of the review of Eltham and Diamond Creek Structure Plans.
  - Adoption and commencement of an implementation plan for the St Andrews township.
  - Completion of the Diamond Creek streetscape beautification plan.
  - Progress towards having a fleet of low emission vehicles.
  - Development underway of the Customer Experience Strategy, including implementation of enhancements to online payment processes for customers.
  - A major restructure of the organisation ensuring the necessary skills to deliver the Council Plan 2017-2021.
  - A significant increase in community satisfaction with Council's overall performance from a score out of 10 of 6.15 in 2017 to 6.46 in 2018, an increase of 5 per cent.
  - Delivery of a zero rate increase and an operating surplus in 2017-2018.
11. The report is currently being graphically designed and professionally printed and will be available by early November 2018. A letter will be sent to the Minister for Local Government advising when the graphically designed and printed report is available.

**Conclusion**

12. The Annual Report 2017-2018 was submitted to the Minister for Local Government on 25 September 2018. The report outlines the activities undertaken for the financial year. It reports to the Nillumbik community and other stakeholders on a wide range of activities that were undertaken to meet the directions in the Council Plan 2017-2021 and the expectations of the Nillumbik community. While it is a statutory document, the Annual Report is a valuable tool for communicating the Council's activities over the past year to the local community.

**7. Confidential reports**