

Ordinary Meeting of Council

held at the Civic Centre, Civic Drive, Greensborough
on Tuesday 26 June 2018 commencing at 7.30pm.

Minutes

Mark Stoermer
Chief Executive Officer

Friday 29 June 2018

Distribution: Public

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Domin je ka

Nillumbik Shire Council

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Nillumbik Shire Council

Minutes of the Ordinary Meeting of Nillumbik Shire Council held
Tuesday 26 June 2018. The meeting commenced at 7.30pm

Councillors present:

Cr Peter Clarke	Wingrove Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Bruce Ranken	Swipers Gully Ward

Officers in attendance:

Mark Stoermer	Chief Executive Officer
Matt Kelleher	Director Services and Planning
Hjalmar Philipp	Director Sustainability and Place
Adrian Cully	Director Business and Strategy
Katia Croce	Governance Lead
Neil Hordern	Manager Connected Communities
Vince Lombardi	Manager Finance
Robert Malignaggi	Management Accounting Coordinator
Jeremy Livingston	Executive Manager Organisational Performance
Kristin Wyllie	Acting Manager People Culture and Innovation
Emma Christensen	Governance Officer

1. Welcome

2. Reconciliation statement

The reconciliation statement was read by the Mayor, Cr Peter Clarke.

3. Prayer

A prayer was read by Pastor Samuel Scott of the Eltham Baptist Church.

4. Apologies

Nil

5. Presentations

Mayor, Cr Peter Clarke proudly thanked on behalf of the community the following four people who were recognised in the Queen's Birthday Honours for their service to our community and to the broader community of Australia:

- **Avis June Scullin OAM**, for service to basketball.
- **John Owen Wakefield OAM**, for service to people with a disability.
- **Professor Jeannette Milgrom AM**, for significant service to psychology as a researcher, advisor and administrator, to education, and to professional organisation.
- **Professor John W Freebairn AO**, for distinguished service to education in the field of applied economics, as an academic, administrator and author, and to policy development, particularly taxation reform.

Mayor, Cr Peter Clarke detailed two presentations that have been made to Council.

1. Banyule and Nillumbik Educational Group (LLEN).

Nillumbik Shire Council was presented with a cookbook from the Intergenerational and Cooking and Wellness Project, in appreciation of the Shire for sponsorship and support of the Diamond Valley College VCAL Class of 2018.

2. Local Government Awards – Mobile Muster.

Nillumbik Shire Council has been recognised as being the top recycler of mobile phones in 2017-2018 for Victoria. Council is recognised as an outstanding Shire as the only one to receive the award for the fourth time.

6. Confirmation of minutes

Confirmation of minutes of the Council Meeting held on Tuesday 29 May 2018.

Council Resolution

MOVER: Cr Grant Brooker

SECONDER: Cr Karen Egan

That the minutes of the Council Meeting held on Tuesday 29 May 2018 be confirmed.

CARRIED

7. Disclosure of conflicts of interest

Nil

8. Petitions

PT.003/18

A petition containing 332 signatures from residents requests Council to urgently address the need for a multi court indoor sporting facility at War Memorial Park Yarrambat.

Council Resolution

MOVER: Cr Grant Brooker

SECONDER: Cr Karen Egan

That Council:

1. Receives and notes the petition regarding urgently addressing the need for a multi court indoor sporting facilities at Yarrambat.
2. Refers this matter to Adrian Cully, Director Business and Strategy for investigation and response.
3. Advises the petition organiser accordingly.

CARRIED

9. Questions from the gallery

The chairperson, Mayor, Cr Peter Clarke responded to the following questions submitted.

Isabel Nalato asked Council:

1. Will the Council please recognise that the proposed flip of the Eltham North Adventure Playground is not the best possible outcome - and based on actual Vulnerable Road User crash statistics collated Australia-wide, it does not reduce the safety risk around cars in the precinct - and based on public outcry against the flip, please leave it in its original location?

Justine Knight asked Council:

My question is about the council's perception that the park move will make it safer. The main being because kids will be able to take themselves to the oval! An off leash dog oval, an oval with two other gates leading to busy roads. Other problems like the river the being closer, and an interesting bridge insight to wander off across.

1. If safety is suddenly so important why wasn't a fence like Wombat Bend or Eltham Lower park at the top of your ideas instead of paving over the ashes of our beloved park?

Caroline Jordan asked Council:

1. Will council be reporting back to the community on the feedback received from the rushed community engagement about the proposed design and most importantly about the location prior to making its decision on where the Eltham North Playpark will be rebuilt?

Response from Chairperson, Mayor Peter Clarke:

The Mayor, Cr Peter Clarke read aloud the question from Justine Knight who was present and acknowledged the questions from Isabel Nalato and Caroline Jordan who were absent from the gallery.

It was also acknowledged that Council had received two late questions in relation to the Re-siting of Eltham North Adventure Playground and Car Park.

The questions in relation to the Eltham North Adventure Playground, will be answered by Councillors during the discussions on item OCM.102/18 – Re-siting of Eltham North Adventure Playground and Car Park in Supplementary and Urgent Business.

Fiona Tischmann asked Council:

1. Is it possible to have signs up at Eltham station that asks people exiting the train and walking down the ramp to observe those trying to walk up to catch a train? Admittedly I was running to catch the train and believe I would have caught it bar the crowd of high school students who took up all space walking down the ramp and barely glanced at me coming up, I would have thought obviously wanting to catch that train. I felt like I was moving through a crowd that was focussed on going the other way, and I had to literally push through saying excuse me, but each move through one person, there was another and so on. I realise this is also a parenting lesson, but can the Council assist around some basic common courtesy norms please on the form of signs for instance?

Response from Chairperson, Mayor Peter Clarke:

In her absence, a written response will be provided to Fiona Tischmann.

Late questions:

Glenda Heather asked Council:

1. Why are you already preparing to switch the location of the playground and the car park? Haven't even had the vote yet.

Cath Moore asked Council:

1. At the last council mtg we were told there'd be a 2 week consultation period re the location of the playground. This was in fact only 9 days in total. Given the poll statistics were only distributed yesterday, the Agenda that was circulated last Friday has no mention of the vote in relation to the Playground location. There's no transparency on the proposed Motion. There's no opportunity for the Community to submit a question. Does the council feel this lack of transparency meets with the communities expectations about due process and consultation?

Response from Chairperson, Mayor Peter Clarke:

The late questions in relation to the Eltham North Adventure Playground, will be answered by Councillors during the discussions on item OCM.102/18 – Re-siting of Eltham North Adventure Playground and Car Park in Supplementary and Urgent Business.

Late questions that were taken 'On Notice':

Ken Crompton asked Council:

1. "Will the Council, before doing anything with the future of the Yarrambat Golf Course, make immediate application to the State Government, under its Growing Suburbs Fund and under its Local Government Community Infrastructure Fund, to carry out the necessary (and Council adopted) refurbishment works at the course?"

Response from Chairperson, Mayor Peter Clarke:

The Mayor, Cr Peter Clarke advised that a formal response would be provided to Ken Crompton in writing.

10. Reports of Advisory Committees

AC.005/18 Advisory Committee Report

File:

Distribution: Public

Manager: Blaga Naumoski, Executive Manager Governance

Author: Emma Christensen, Governance Officer

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the minutes of meetings are presented to Council. This month, the following minutes are attached for information:

- Activity Centres' Urban Design Review Project Reference Group held on 4 April 2018.
- Arts Advisory Committee held on 9 April 2018.
- Panton Hill Bushland Reserves Advisory Committee held on 7 June 2018.
- Recreation Trails Advisory Committee held on 14 June 2018.

Council Resolution

MOVER: Cr Grant Brooker

SECONDER: Cr John Dumaresq

That Council notes the:

1. Activity Centres' Urban Design Review Project Reference Group meeting minutes held on 4 April 2018.
2. Arts Advisory Committee meeting minutes held on 9 April 2018.
3. Panton Hill Bushland Reserves Advisory Committee meeting minutes held on 7 June 2018.
4. Recreation Trails Advisory Committee meeting minutes held on 14 June 2018.

CARRIED

11. Reports of Special Committees

Nil

Council Resolution

MOVER: Cr Bruce Ranken
SECONDER: Cr John Dumaresq

That Council include the item OCM.102/18 Re-siting of the Eltham North Adventure Playground and Car Park for consideration as a Supplementary and urgent business, and to change the order of business to allow item 15. 'Supplementary and urgent business' to be heard prior to item 12. 'Officers' reports'.

CARRIED

15. Supplementary and urgent business

OCM.102/18 Re-siting of the Eltham North Adventure Playground and Car Park

File:

Distribution: Public

Manager: Adrian Cully, Director Business and Strategy

Author: Melissa Houselander, Project Officer

Neil Hordern, Manager Connected Communities

Summary

This report provides the outcomes of the community consultation to relocate the playground and car park at the Eltham North Reserve.

Council Resolution

MOVED: Cr Bruce Ranken
SECONDED: Cr John Dumaresq

That Council:

1. Notes the consultation response to the survey and feedback regarding the re-siting of the Eltham North Adventure playground and car park.
2. Endorse the relocation of the playground to the southern side of the play space/oval precinct and relocation of the car park to the northern side of the play space/oval precinct.
3. Endorses officers to begin works to the car park area on the northern side of the play space / oval precinct during the July school holidays.

CARRIED UNANIMOUSLY

12. Officers' reports

OCM.092/18 Committee report - Draft Budget 2018-2019 - consideration of submissions

File:

Distribution: Public

Manager: Vince Lombardi, Manager Finance

Author: Robert Malignaggi, Management Accountant

Summary

This report outlines submissions received from the public regarding the draft Budget 2018-2019 for Council consideration.

Council adopted the draft Budget 2018-2019 at the Ordinary Council meeting on 1 May 2018 for the purpose of community consultation. The draft Budget was made available to the public for a period of 28 days. Forty-six submissions were received.

The Future Nillumbik Committee considered the 46 submissions as well as verbal presentations from submitters and the community at its meeting on 12 June 2018.

The following people addressed the Committee with respect to the draft Budget 2018-2019:

1. Helen Legg
2. Ken Crompton
3. Gavin Pearce

After considering the submissions and presentations, the Committee resolved that this report be presented to Council.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Grant Brooker

That Council:

1. Notes that 46 submissions on the draft Budget 2018-2019 were received, and the submissions were considered and submitters were provided with the opportunity to be heard by the Future Nillumbik Committee on 12 June 2018.
2. Considers the matters contained in the submissions and the Committee's report during finalisation of the Budget 2018-2019.

CARRIED

12. Officers' reports

OCM.093/18 Adoption of Budget 2018-2019, declaration of Rates and Charges

File: 20/25/001

Distribution: Public

Manager: Vince Lombardi, Manager Finance

Author: Robert Malignaggi, Management Accountant

Summary

This report recommends that Council formally adopts the Budget and declare the rates and charges for the 2018-2019 financial year.

Council commenced preparation of the 2018-2019 Budget in late 2017 in order that it could then be exhibited for public consultation, and adopted prior to 30 June 2018.

The draft Budget was exhibited and the community invited to comment on it. Written submissions were received and considered by a meeting of the Future Nillumbik Committee on 12 June 2018. A separate report from the Committee to Council regarding the submissions is included in this agenda.

Rates and charges for 2018-2019

The Budget has been prepared in compliance with the rate capping legislation introduced by the Victorian Government.

The draft Budget proposes an increase in rates and charges of 1.95 percent per property which is 0.30 percent below the rate cap.

Capital Works

The Budget proposes a number of significant capital works projects that have been identified through planning and community consultation.

A full list of capital works projects is included in the draft Budget document.

Policy, planning and services initiatives

In addition to capital works, the Budget also includes resources for a range of initiatives regarding policy, planning and services.

Strategic Resource Plan

As part of the budget process, the Strategic Resource Plan has also been reviewed and updated. Council is required to adopt the Strategic Resource Plan by 30 June each year.

The Strategic Resource Plan shows that Council can maintain a balanced budget within the rate cap, provided that the assumptions in the plan are met.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That:

1. Council, having considered the submissions received, adopts the proposed Budget 2018-2019 (Attachment 2).

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OCM.093/18 Adoption of Budget 2018-2019, declaration of Rates and Charges

2. The Chief Executive Officer be authorised to give public notice of the decision to adopt the Budget, and to submit a copy of the adopted Budget to the Minister for Local Government.

3. The amount of rates and charges intended to be raised are:

- a) an amount of \$63.797 million (or such greater amount as is lawfully levied as a consequence of this Recommendation being adopted) be declared as the amount which Council intends to raise by general rates and annual service charge (described later in this recommendation). The amount declared is calculated as follows:

General Rates \$55,450,837

Annual Service Charge \$8,346,902

General rates

- a) That general rates be declared in respect of the 2018-2019 Financial Year
- b) It be further declared that the general rates be raised by the application of differential rates.
- c) A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared.

i. Farm Land

Any land which is 'farm land' within the meaning of section 2(1) of the *Valuation of Land Act 1960*.

ii. Commercial/Industrial Land

Any land which is used or adapted to be used primarily for commercial or industrial purposes.

iii. Vacant Land – General Residential/Activity Centre zone/ Neighbourhood Residential zone and Specified Low Density Residential Zones

Any land located in a General Residential/Activity Centre zone/ Neighbourhood Residential zone, or in the Low Density Residential zone (LDRZ) to which DPO4 applies, on which no habitable dwelling is erected.

iv. Other Land

Any land which is not:

- Farm Land
- Commercial/Industrial Land or
- Vacant Land – General Residential/Activity Centre zone/ Neighbourhood Residential zone and Specified Low Density Residential Zones.

- d) The quantum of rates payable in respect of each rateable land will be determined by multiplying the Capital Improved Value of such land (categorised by the characteristics described in paragraph 4(c) above) by the relevant rates indicated in the following table:

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Category	Rate in Dollar
Farm Land	0.002303 (or 0.2303 cents in the dollar of Capital Improved Value)
Commercial/ Industrial Land	0.003136 (or 0.3136 cents in the dollar of Capital Improved Value)
Vacant land – General Residential / Activity Centre zone / Neighbourhood Residential zone and Specified Low Density Residential Zones	0.005417 (or 0.5417 cents in the dollar of Capital Improved Value)
Other Land	0.002709 (or 0.2709 cents in the dollar of Capital Improved Value)

- e) It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that the:
 - i. respective objectives, uses and levels of each differential rate be those specified in Schedule A (see Attachment 1)
 - ii. respective types or classes of land which are subject to each differential rate be those defined in part 4(d) above.
- f) It be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.
- g) In accordance with section 4(4) of the *Cultural and Recreational Lands Act 1963*, the amount of rates payable in respect of each of the rateable lands to which that Act applies be determined by multiplying the Capital Improved Value of that rateable land by 0.001045 (or 0.1045 cents in the dollar of Capital Improved Value).

4. Annual service charge

- a) An annual service charge be declared in respect of the 2018-2019 Financial Year.
- b) The annual service charge be declared for the collection and disposal of residential refuse and other waste.
- c) Except in the case of elderly persons units, the amount of the annual service charge so declared is dependent upon the option chosen by the resident of the land. The options are:
 - Option 1: \$380.36 per service in respect of the following three bins:
 - 120 litre organic waste bin;
 - 240 litre recyclables bin; and
 - 120 litre 'other' waste bin.

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OCM.093/18 Adoption of Budget 2018-2019, declaration of Rates and Charges

Option 2: \$346.23 per service in respect of the following three bins:

- 120 litre organic waste bin;
- 240 litre recyclables bin; and
- 80 litre 'other' waste bin.

Option 3: \$532.24 per service in respect of the following four bins:

- 120 litre organic waste bin;
- 240 litre recyclables bin; and
- 2 x 120 litre 'other' waste bins.

- d) The amount of the annual service charge so declared in respect of elderly persons units, being units occupied by elderly persons or persons with a disability where the applicable form of declaration has been received by Council, is \$101.12.
- e) For each rateable land or non-rateable land in respect of which an annual service charge may be levied, the annual service charge will apply irrespective of whether the owner or occupier of the land avails himself, herself or itself of the service.
- f) The annual service charge is not declared in respect of, and is not be levied on, any land on which no habitable dwelling is erected.

5. Rebates – Sustainable Agricultural Land

- a) It be recorded that subject to paragraph 4c) of this Recommendation, Council may grant a rebate to each owner (or, where applicable, occupier) of land which:
 - i. is not less than 30 hectares in area
 - ii. is otherwise 'farm land' under section 2(1) of the *Valuation of Land Act 1960*.

The rebate be granted to:

- i. assist the proper development of the municipal district
 - ii. preserve places within the municipal district which are of environmental interest
 - iii. restore or maintain places of environmental importance within the municipal district
 - iv. more generally achieve the objectives outlined in the Sustainable Agricultural Rebate (SAR) Guidelines.
- b) The grant of the rebate be:
 - i. subject to the criteria detailed in the SAR Guidelines.
 - ii. set at a level based on the following two components:

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- Component A - a single fixed amount of \$100 per eligible property (or per single aggregate of 'continuous' properties, as defined in section 13 DC (6) of the *Valuation of Land Act 1960*)
 - Component B - \$15 per hectare of 'productive agricultural land' across each eligible property. The area of productive agricultural land is calculated for each property by subtracting the apparent area of bushland and domestic use from the total property area. Landowners will be given a single opportunity to challenge this area calculation, after which that figure will be set and documented within the relevant Property Management Plan. Any future change in bushland area will not change the set figure for productive agricultural land.
- iii. subject to development of an approved Property Management Plan (PMP) for each eligible property. The development of a PMP will replace the need for an annual SAR application form, yet each Plan must satisfy the following conditions:
- PMP Condition A - The PMP must be submitted for approval to the Sustainability and Environment Planning Unit of Council. The approval date for each ratified PMP will be noted and a copy of the document will be retained for Council records.
 - PMP Condition B - A separate PMP will be required for each property or aggregate of properties where the owner receives the \$100 fixed payment component of the SAR.
 - PMP Condition C - Landowners who have previously received the SAR must return their PMP by the date indicated in correspondence that has been sent to the recipient (further detail regarding this point can be obtained from the Sustainability and Environment Unit of Council).
 - PMP Condition D - All SAR applicants who have not previously received the SAR will require an approved PMP prior to being eligible for the rebate.
 - PMP Condition E - All PMP's will need to be revised by the owner and re-submitted for re-approval every four years. The Sustainability and Environment Unit will give landholders ample notification and assistance to facilitate this process.

6. Rebates – House construction on Vacant Residential Land

- a) It be recorded that Council may also grant a rebate to each owner (or, where applicable, occupier) of land on which a habitable dwelling is erected during the course of the 2018-2019 Financial Year.
- b) The rebate be granted to assist the proper development of the municipal district.
- c) The rebate be granted:
 - i) if a dwelling is created on what has been Vacant Land – Residential and Specified Low Density Residential Zones.

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OCM.093/18 Adoption of Budget 2018-2019, declaration of Rates and Charges

- ii) upon an occupancy permit being issued in respect of the dwelling.
 - d) The rebate be in an amount of 50 per cent of the general rates payable during the 12 months immediately preceding the date of the supplementary valuation made after the occupancy permit was issued.
7. Payment
- a) In accordance with section 167 of the *Local Government Act 1989*, Council determines that rates and charges may be paid by four equal quarterly instalments due on:
 - 30 September 2018;
 - 30 November 2018;
 - 28 February 2019; and
 - 31 May 2019.
8. Consequential further actions:
- a) The Manager Finance be authorised to levy and recover the general rates and annual service charge in accordance with the *Local Government Act 1989*.
 - b) Pursuant to section 172(1) of the *Local Government Act 1989*, Council records that it will require the payment of interest on any amounts of rates and charges which have not been paid by the date specified under section 167 of the said Act for their payment.
9. Council writes to all those who have made a submission on the 2018-2019 Budget under section 223 of the *Local Government Act 1989* thanking them for their input and advising them of Council's decision and reasons for the decision.

CARRIED UNANIMOUSLY

12. Officers' reports**OCM.094/18 Council Plan 2017-2021 annual review and Annual Plan 2018-2019**

File: 25/10/001**Distribution:** Public**Manager:** Mark Stoermer, Chief Executive Officer**Author:** Jeremy Livingston, Executive Manager Organisational Performance**Summary**

Presented for consideration is the draft Annual Plan 2018-2019. This plan consists of a list of 51 key actions that Council will undertake during the 2018-2019 financial year to demonstrate in a practicable and tangible way how the Council Plan is being delivered to the community.

The draft Annual Plan has been developed in line with the Annual Budget process and has taken into consideration Council priorities, major projects, capital works, major initiatives and service improvements. It is recommended that the Annual Plan 2018-2019 be adopted with reporting updates received following every quarter.

This report also includes the annual review of the Council Plan 2017-2021. The annual review is a legislated requirement of the *Local Government Act 1989*. It is recommended that the Council Plan remain unchanged at this stage, however be subject to a 'mid-term' review to commence later this calendar year.

Council Resolution**MOVED:** Cr Karen Egan**SECONDED:** Cr Jane Ashton**That Council:**

1. Having reviewed the Council Plan 2017-2021, reaffirms the existing Strategic Objectives, Strategies, Priority Actions and Strategic Indicators with the view of undertaking a mid-term review of the plan in the 2018-2019 year.
2. Acknowledges that the Shire/Community Plan 2050 will not be prepared by the end 2018 as stated in Priority Action 1.1.1 of the current Council Plan, but instead be prepared by the end of 2019 following the delivery of the updated Green Wedge Management Plan and the development of a new Housing Strategy which will be key inputs into the Shire/Community Plan.
3. Adopts the Annual Plan 2018-2019 and receives quarterly updates on its progress.

CARRIED

12. Officers' reports**OCM.095/18 Rodger Road Special Charge Scheme, Panton Hill - Intention to Declare**

File:**Distribution: Public****Manager: Hjalmar Philipp, Director Sustainability and Place****Author: Patrick Wood, Coordinator Design****Summary**

On 24 March 2016, Council received a petition signed by property owners in Rodger Road, Panton Hill requesting that Council investigate road sealing between Bishops Road and Lawrence Road.

After conducting a survey and determining that 61.1 per cent of property owners support road sealing, Council resolved on 13 September 2016 to proceed with the consultation process for the Rodger Road Special Charge Scheme, Panton Hill (Item OCM.152/16). Council resolved on 19 December 2017 to declare the Special Charge Scheme (Item OCM.149/17).

The lowest price tendered to Council to construct Rodger Road was in excess the maximum amount that can be levied under the current declaration. Therefore, Council must repeat the statutory process of declaring the scheme, which involves giving notice of its intention to declare a special charge and then hearing any submissions and/or objections to the scheme. Following this, Council may resolve to declare, vary or abandon the scheme.

A section of the road to be sealed forms part of Nillumbik's regional trail network. As sealed roads are considered unsuitable for horse trail riders, an alternative off-road alignment for this section of the trail is proposed.

Council Resolution**MOVED: Cr Karen Egan****SECONDED: Cr Jane Ashton****That:**

1. Council gives notice of its intention to declare a Special Charge Scheme in accordance with Part 8 of the *Local Government Act 1989* (the Act), for the construction of Rodger Road (between Bishops Road and Lawrence Road) subject to the following conditions:
 - a) The Special Charge Scheme shall apply to the properties in Rodger Road, Panton Hill, as shown in Attachment 1.
 - b) The apportionment cost to each property is based on the method shown in the report and Attachment 2.
 - c) The total estimated cost to each property is shown in Attachment 3 and may be paid as a lump sum or by quarterly instalments over a ten year period with interest as provided by section 163(1)(b) of the Act.

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OCM.095/18 Rodger Road Special Charge Scheme, Panton Hill - Intention to Declare

- d) The interest rate applicable to instalments paid by each due date is to be one per cent higher than the rate applying to Council in relation to funds borrowed for this project.
- 2. The Special Charge Scheme for Rodger Road, Panton Hill shall remain in force for 10 years.
- 3. Within 12 months of the completion of works, a final cost statement will be issued to all properties in Rodger Road, Panton Hill and any adjustment to liabilities will be made at the time.
- 4. The estimated total project cost is \$506,344 with a benefit ratio of 0.8884' (88.84 per cent). The total amount to be levied under this special charge is \$449,855.83. Council will be contributing \$56,488.17 for a Council property 105 Rodger Road known as Bunjil Reserve. This amount will be referred to the 2017/2018 Capital Works Program.

CARRIED

12. Officers' reports

OCM.096/18 Worns Lane Special Charge Scheme, Yarrambat - Intention to declare

File:

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Patrick Wood, Coordinator Design

Summary

On 19 February 2016, Council received a petition signed by property owners requesting that Council investigate road sealing of a section of Worns Lane between Latrobe Road and Licola Street, Yarrambat.

After conducting a survey and determining that 63.6 per cent of property owners support road sealing, Council resolved on 26 July 2016 to proceed with the consultation process for the Worns Lane Special Charge Scheme, Yarrambat (Item OCM.122/16). Council resolved on 19 December 2017 to declare the Special Charge Scheme (Item OCM.150/17).

The lowest price tendered to Council to construct Worns Lane was in excess the maximum amount that can be levied under the current declaration. Therefore, Council must repeat the statutory process of declaring the scheme, which involves giving notice of its intention to declare a special charge and then hearing any submissions and/or objections to the scheme. Following this, Council may resolve to declare, vary or abandon the scheme.

Council Resolution

MOVED: Cr Grant Brooker

SECONDED: Cr John Dumaresq

That:

1. Council gives notice of its intention to declare a Special Charge Scheme in accordance with Part 8 of the *Local Government Act 1989* (the Act), for the construction of Worns Lane (between Latrobe Road and Licola Street) subject to the following conditions:
 - a) The Special Charge Scheme shall apply to the properties in Worns Lane, Yarrambat as shown in Attachment 1.
 - b) The apportionment cost to each property is based on the method shown in the report and Attachment 2.
 - c) The total estimated cost to each property is shown in Attachment 3 and may be paid as a lump sum or by quarterly instalments over a 10 year period with interest as provided by section 163(1)(b) of the Act.
 - d) The interest rate applicable to instalments paid by each due date is to be one per cent higher than the rate applying to Council in relation to funds borrowed for this project.
2. The Special Charge Scheme for Worns Lane, Yarrambat shall remain in force for 10 years.

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OCM.096/18 Worns Lane Special Charge Scheme, Yarrambat - Intention to declare

3. Within 12 months of the completion of works a final cost statement will be issued to all properties in Worns Lane, Yarrambat and any adjustment to liabilities will be made at the time.
4. The estimated total project cost is \$283,914 with a benefit ratio of 'one' (100 percent). The total amount to be levied under this special charge is \$283,914.

CARRIED

12. Officers' reports

OCM.097/18 Community infrastructure grant applications

File:

Distribution: Public

Manager: Adrian Cully, Director Business and Strategy

Author: Naomi Paton, Manager Integrated Strategy

Summary

The State Government announced the 2018-2019 Growing Suburbs Fund and Better Indoor Stadiums Fund. The report discusses the funding objectives for each program, and recommends projects that address the funding outcomes.

It is recommended officers prepare applications for:

Growing Suburbs Fund, in the following priority order:

1. Diamond Creek Trail extension.
2. Diamond Creek regional playground.
3. Hurstbridge and Kangaroo Ground streetscape upgrades.
4. Eltham North Reserve Adventure Playground parkland upgrade.
5. Greensborough Hockey Club multi-purpose pavilion redevelopment.

Better Indoor Stadiums Fund: Diamond Valley Sports and Fitness Centre 3-court extension - \$3 million. Additional funding will be sought from the Federal Government.

If funding applications are unsuccessful, projects either won't proceed, or will progress either at a reduced scope or over an extended period, budget permitting.

Officers have engaged with community groups and community members to shape project proposals, and feedback has been obtained from State Government representatives.

All projects have strategic links to the Council Plan and/or are identified in Council's long term financial plan. Securing State funding will enable Council to bring forward the delivery of much needed community infrastructure.

Recommendation

That Council:

1. Submit grant applications in the following priority order to the 2018-2019 Growing Suburbs Fund for:
 - a) Diamond Creek Trail extension.
 - b) Diamond Creek regional playground.
 - c) Hurstbridge and Kangaroo Ground streetscape upgrades.
 - d) Eltham North Reserve Adventure Playground parkland upgrade.
 - e) Greensborough Hockey Club multi-purpose pavilion redevelopment.
2. Submit a grant application to the 2018-2019 Better Indoor Stadiums Fund towards a 3-court extension at Diamond Valley Sports and Fitness Centre.

12. Officers' reports

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3. Refers \$2,100,000 for consideration in future Council budgets towards the 3-court extension at Diamond Valley Sports and Fitness Centre where the State Government Better Indoor Stadiums Fund and proposed Federal Government Building Better Regions Fund grant applications for the full amount sought are successful.
4. Progresses the delivery of all grant-funded projects at no additional cost to ratepayers beyond the additional funding required up to \$2,100,000 towards Diamond Valley Sports and Fitness Centre.
5. Instructs officers to reduce project scope or negotiate with community partners for additional funding where projects exceed the available budget.

Motion

MOVED: Cr Peter Perkins

SECONDED: Cr Jane Ashton

That Council:

1. Submit grant applications in the following priority order to the 2018-2019 Growing Suburbs Fund for:
 - a) Diamond Creek Trail extension.
 - b) Diamond Creek regional playground.
 - c) Hurstbridge and Kangaroo Ground streetscape upgrades.
 - d) Eltham North Reserve Adventure Playground parkland upgrade.
 - e) Greensborough Hockey Club multi-purpose pavilion redevelopment at no cost to Council.
 - f) Floodlit multi-sport synthetic sportsground with perimeter running track facilities at Diamond Valley College-Diamond Creek East Primary School at no cost to Council.
2. Submit a grant application to the 2018-2019 Better Indoor Stadiums Fund towards a 3-court extension at Diamond Valley Sports and Fitness Centre.
3. Refers \$2,100,000 for consideration in future Council budgets towards the 3-court extension at Diamond Valley Sports and Fitness Centre where the State Government Better Indoor Stadiums Fund and proposed Federal Government Building Better Regions Fund grant applications for the full amount sought are successful.
4. Progresses the delivery of all grant-funded projects at no additional cost to ratepayers beyond the additional funding required up to \$2,100,000 towards Diamond Valley Sports and Fitness Centre.
5. Instructs officers to reduce project scope or negotiate with community partners for additional funding where projects exceed the available budget at no additional cost to Council.
6. Advocates to State Labor member and Liberal candidate for Yan Yean for a 2018 State Election commitment to fund a sports pavilion with canteen at Diamond Valley College and Diamond Creek East Primary School.

12. Officers' reports

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Mayor, Peter Clarke requested that the wording of point 6. be amended to read as follows:

6. Advocates to State Labor member, Liberal candidate and any other candidate for Yan Yean for a 2018 state election commitment to fund a sports pavilion with canteen at Diamond Valley College and Diamond Creek East Primary School

This was accepted by the Mover.

THE AMENDED MOTION THEN READ AS FOLLOWS:

Amended Motion

MOVED: Cr Peter Perkins

SECONDED: Cr Jane Ashton

That Council:

1. Submit grant applications in the following priority order to the 2018-2019 Growing Suburbs Fund for:
 - a) Diamond Creek Trail extension.
 - b) Diamond Creek regional playground.
 - c) Hurstbridge and Kangaroo Ground streetscape upgrades.
 - d) Eltham North Reserve Adventure Playground parkland upgrade.
 - e) Greensborough Hockey Club multi-purpose pavilion redevelopment at no cost to Council.
 - f) Floodlit multi-sport synthetic sportsground with perimeter running track and change facilities at Diamond Valley College-Diamond Creek East Primary School at no cost to Council.
2. Submit a grant application to the 2018-2019 Better Indoor Stadiums Fund towards a 3-court extension at Diamond Valley Sports and Fitness Centre.
3. Refers \$2,100,000 for consideration in future Council budgets towards the 3-court extension at Diamond Valley Sports and Fitness Centre where the State Government Better Indoor Stadiums Fund and proposed Federal Government Building Better Regions Fund grant applications for the full amount sought are successful.
4. Progresses the delivery of all grant-funded projects at no additional cost to ratepayers beyond the additional funding required up to \$2,100,000 towards Diamond Valley Sports and Fitness Centre.
5. Instructs officers to reduce project scope or negotiate with community partners for additional funding where projects exceed the available budget at no additional cost to Council.
6. Advocates to State Labor member, Liberal candidate and any other candidate for Yan Yean for a 2018 state election commitment to fund a sports pavilion with canteen at Diamond Valley College and Diamond Creek East Primary School.

12. Officers' reports

OCM.097/18 Community infrastructure grant applications

THE AMENDED MOTION WAS PUT TO THE VOTE AND LOST.

Cr Peter Perkins called for a division:

For: Cr Peter Perkins, Cr Jane Ashton and Cr Grant Brooker

Against: Cr Bruce Ranken, Cr Karen Egan, Mayor Peter Clarke and Cr John Dumaresq

THE MOTION BEFORE THE CHAIR IS THE OFFICER RECOMMENDATION AND READ AS FOLLOWS:

Motion

MOVER: Cr Bruce Ranken

SECONDER: Cr Karen Egan

That Council:

1. Submit grant applications in the following priority order to the 2018-2019 Growing Suburbs Fund for:
 - a) Diamond Creek Trail extension.
 - b) Diamond Creek regional playground.
 - c) Hurstbridge and Kangaroo Ground streetscape upgrades.
 - d) Eltham North Reserve Adventure Playground parkland upgrade.
 - e) Greensborough Hockey Club multi-purpose pavilion redevelopment.
2. Submit a grant application to the 2018-2019 Better Indoor Stadiums Fund towards a 3-court extension at Diamond Valley Sports and Fitness Centre.
3. Refers \$2,100,000 for consideration in future Council budgets towards the 3-court extension at Diamond Valley Sports and Fitness Centre where the State Government Better Indoor Stadiums Fund and proposed Federal Government Building Better Regions Fund grant applications for the full amount sought are successful.
4. Progresses the delivery of all grant-funded projects at no additional cost to ratepayers beyond the additional funding required up to \$2,100,000 towards Diamond Valley Sports and Fitness Centre.
5. Instructs officers to reduce project scope or negotiate with community partners for additional funding where projects exceed the available budget.

THE MOTION WAS PUT TO THE VOTE AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

12. Officers' reports

OCM.097/18 Community infrastructure grant applications

Council Resolution

MOVER: Cr Bruce Ranken

SECONDER: Cr Karen Egan

That Council:

1. Submit grant applications in the following priority order to the 2018-2019 Growing Suburbs Fund for:
 - a) Diamond Creek Trail extension.
 - b) Diamond Creek regional playground.
 - c) Hurstbridge and Kangaroo Ground streetscape upgrades.
 - d) Eltham North Reserve Adventure Playground parkland upgrade.
 - e) Greensborough Hockey Club multi-purpose pavilion redevelopment.
2. Submit a grant application to the 2018-2019 Better Indoor Stadiums Fund towards a 3-court extension at Diamond Valley Sports and Fitness Centre.
3. Refers \$2,100,000 for consideration in future Council budgets towards the 3-court extension at Diamond Valley Sports and Fitness Centre where the State Government Better Indoor Stadiums Fund and proposed Federal Government Building Better Regions Fund grant applications for the full amount sought are successful.
4. Progresses the delivery of all grant-funded projects at no additional cost to ratepayers beyond the additional funding required up to \$2,100,000 towards Diamond Valley Sports and Fitness Centre.
5. Instructs officers to reduce project scope or negotiate with community partners for additional funding where projects exceed the available budget.

CARRIED UNANIMOUSLY

Mark Stoermer, Chief Executive Officer temporarily left the meeting during discussion of the above item at 8.29pm and returned at 8.30pm.

12. Officers' reports

OCM.098/18 Yarrambat Golf Club - Lease Arrangements

File:

Distribution: Public

Manager: Adrian Cully, Director Business and Strategy

Author: Mike Billing, Manager, Marketing Business & Tourism

Summary

Council's current management and maintenance contracts at Yarrambat Park Golf Course are due to be retendered in the next 12 months with notification to the management group to be provided by September 2018, and the maintenance contractors by March 2019. Council needs to determine the future of the golf course operations in order to notify both of these groups and other relevant stakeholders.

The current golf course operation is costing Council money with short term contractual arrangements restricting the ability for operators to invest in golf and complementary business operations.

The golf course operation is currently operating at a deficit to Council. The forecast for future years will see a continued decline on the current operating model if it continues as a short term contract with only the golf course driving revenue.

Council Resolution

MOVER: Cr Grant Brooker

SECONDER: Cr Karen Egan

That Council:

1. Goes to market with an expression of interest for a long term lease or contract opportunity for Yarrambat Park Golf Course by 30 September 2018 and then short list for a full tender process.
2. Requests the expression of interest to include requirements for capital investment and a guaranteed financial return to Council from the operator.
3. Includes a clause which allows Council to buy back the lease and cover any capital investment made by the operator.

CARRIED

ADOPTION OF SEVERAL REPORT RECOMMENDATIONS 'EN BLOC'

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That Council agree to hear 'en bloc' the reports listed below and their recommendations as printed in the agenda:

- OCM.099/18 – Audit Committee meeting May 2018
- OCM.100/18 – Amendment to Council Meeting Scheduled for 2018
- OCM.101/18 – Assemblies of Councillors

CARRIED

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That the recommendations as printed in the agenda be adopted without change for the following Officers' reports:

- OCM.099/18 – Audit Committee meeting May 2018
- OCM.100/18 – Amendment to Council Meeting Scheduled for 2018
- OCM.101/18 – Assemblies of Councillors

CARRIED

12. Officers' reports

OCM.099/18 Audit Committee meeting May 2018

File: 20/15/006

Distribution: Public

Manager: Vince Lombardi, Manager Finance

Author: Melika Sukunda, Financial Accountant

Summary

In accordance with section 139 of the *Local Government Act 1989* and good governance principles, Councils must have an Audit Committee. As resolved at the Ordinary Meeting of Council on 16 August 2005, the Audit Committee minutes are to be reported and presented at an Ordinary Meeting of Council following the Audit Committee meeting.

The Audit Committee met on 28 May 2018. The minutes for the meeting are attached in Attachment 1.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That Council notes the minutes of the Audit Committee meeting held on 28 May 2018.

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

12. Officers' reports

OCM.100/18 Amendment to Council Meetings Scheduled for 2018

File:

Distribution: Public

Manager: Mark Stoermer, Chief Executive Officer

Author: Blaga Naumoski, Executive Manager Governance

Summary

At the Statutory Meeting of Council held on 30 October 2017, Council resolved to establish a schedule of meetings for Ordinary Council and Future Nillumbik Committee Meetings for the 2018 calendar year. The schedule of meetings did not include a Special (Statutory) Meeting for the election of the Mayor. This report seeks to amend the schedule to list a date and time for the Statutory Meeting.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That Council:

1. Resolves to list in the schedule of meetings a Special (Statutory) Meeting for the election of the Mayor on 30 October 2018 to be held in the Council Chamber at Civic Drive, Greensborough at 6.00pm.
2. Requests that in accordance with section 89(4) of the *Local Government Act 1989*, the Chief Executive Officer advertises the revised schedule of Council meetings in the local newspaper and on Council's website.

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

12. Officers' reports

OCM.101/18 Assemblies of Councillors

File: 10/30/002

Distribution: Public

Manager: Blaga Naumoski, Executive Manager Governance

Author: Emma Christensen, Governance Officer

Summary

In accordance with section 80A(2) of the *Local Government Act 1989* Council is required to report as soon as practicable to an Ordinary meeting of Council a record of any assemblies of Councillors held.

This report lists assemblies of Councillors forms that have been submitted since the matter was last reported to Council on 29 May 2018.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Karen Egan

That Council, in accordance with section 80A(2) of the *Local Government Act 1989*, receives the records of the following assemblies of Councillors:

Assembly of Councillors Public Record



Assembly	Panton Hill Bushland Reserves Advisory Committee		
Assembly date	1/02/2018	Time	7:30pm - 9:30pm
Location	Panton Hill Living and Learning Centre		
Crs/staff present	Present for item no.	Crs/staff present	Present for item no.
Cr Grant Brooker	all		
Brad Tadday	all		
Apologies	Cr Jane Ashton, Neil Hordern		

The Assembly commenced at 7:30pm

Matters Considered	Disclosures and Comments
1. Works Update	Nil
2. Biodiversity On Ground Action grant project	Nil
3. Activities Calender 2018	Nil
4. Interpretation Concept Plan implementation	Nil
5. Other Business – Rodger Rd sealing	Nil

The Assembly concluded at 9:30pm

Record completed by: (Officer Name and Title)	Brad Tadday, Team Leader Environmental Works	Date	8/06/18
Received by Governance	Emma Christensen	Date	8/6/18
Council meeting reported to	26 June 2018		

Assembly of Councillors Public Record



Assembly	Panton Hill Bushland Reserves Advisory Committee		
Assembly date	19/04/2018	Time	7:30pm - 9:30pm
Location	Panton Hill Living and Learning Centre		
Crs/staff present	Present for item no.	Crs/staff present	Present for item no.
Cr Grant Brooker	all		
Brad Tadday	all		
Helen Corney	all		
Apologies	Cr Jane Ashton, Neil Hordern		

The Assembly commenced at 7:30pm

Matters Considered	Disclosures and Comments
6. Works Update	Nil
7. Activities feedback and planning	Nil
8. Biodiversity On Ground Action grant project	Nil
9. Interpretation Concept Plan implementation	Nil

The Assembly concluded at 9:30pm

Record completed by: (Officer Name and Title)	Brad Tadday, Team Leader Environmental Works	Date	18/05/18
Received by Governance	Emma Christensen	Date	8/6/18
Council meeting reported to	26 June 2018		

Assembly of Councillors Public Record



Assembly	Arts Advisory Committee		
Date	Monday 21 May 2018	Time	7pm-9pm
Location	Nillumbik Shire Council, Civic Drive, Greensborough		
Crs/staff present	Item No	Crs/staff present	Item No
Cr Karen Egan	1 – 9 inc	Michelle Zemancheff	1 – 9 inc
Cr Jane Ashton	1 – 9 inc	Grace Longato	1 – 9 inc
Apologies			

The Assembly commenced at


Matters Considered	Disclosures and Comments
1. Present/apologies	
2. Conflict of Interest	
3. Minutes from previous meetings	
4. Matters arising	
5. Arts and Cultural Plan implementation	
6. Policy and service reviews	
7. Project reference groups	
8. Other business	
9. Next meeting dates and close	

Conflicts of Interest

Cr name	
Matter	
Did Councillor(s) leave the assembly whilst the matter was being considered?	
Was a Conflict of Interest form completed and submitted? (Please attach form)	

The Assembly concluded at

Record completed by: (Officer Name and Title)	Michelle Zemancheff	Date	24 May 2018
Received by Governance	Emma Christensen	Date	25 May 2018
Council meeting reported to	26 June 2018		

<h1>Assembly of Councillors</h1> <h2>Public Record</h2>		 <p>N I L L U M B I K THE GREEN WEDGE SHIRE</p>	
Assembly	Eltham North Adventure Playground Rebuild – concept design workshop		
Assembly date	23/5/2018	Time	1:00 – 3:00pm
Location	Council Offices – Civic Drive, Greensborough		
Crs/staff present	Present for item no.	Crs/staff present	Present for item no.
Cr Clarke		Greg Shaw	
Cr Dumaresq		Mathew Deayton	
Cr Brooker		Jonathon Risby	
Neil Hordern		Melanie Holt	
Adrian Cully		Anna Maio	
Melanie Porqueddu		Michelle Wright	
Apologies			
The Assembly commenced at			
Matters Considered		Disclosures and Comments	
10. Concept design	Consensus was concept design reflects community feedback (multiplicity /materials/adventure etc)		
11. Location of playground	Consensus Option 1 is preferred as it solves the longstanding safety issue between children and traffic. Opportunity to correct this issue, but need to consult with local precinct users - school and sporting clubs.		
3. Next steps	Intensive consult with directly impacted groups re: carparking (ENPS and Redbacks soccer) followed by broader community engagement		
The Assembly concluded at			
Record completed by: (Officer Name and Title)	Melanie Porqueddu, Administration Support Integrated Strategy	Date	23/5/2018
Received by Governance	Blaga Naumoski	Date	30/5/18
Council meeting reported to	26 June 2018		

Assembly of Councillors Public Record



Assembly	Activity Centres' Urban Design Review Project Reference Group		
Date	30 May 2018	Time	6.30-8.30pm
Location	Council Offices, Civic Drive Greensborough		
Crs/staff present	Item no	Crs/staff present	Item no
Cr Peter Perkins	All		
Cr Peter Clarke	All		
Anthony Calthorpe	All		
Fae Ballingall	All		
Naomi Paton	All		
Paul Fyffe	All		
Apologies			

The Assembly commenced at

Matters Considered	Disclosures and Comments
1. Urban design elements and provisions for the Eltham and Diamond Creek Activity Centres	Nil
2. Consultation for the Activity Centre Review	Nil

Conflicts of Interest

Cr name	
Matter	
Did Councillor(s) leave the assembly whilst the matter was being considered?	
Was a Conflict of Interest form completed and submitted? (Please attach form)	

The Assembly concluded at

Forms should be submitted to Governance within one working day of the assembly.

Record completed by: (Officer Name and Title)	Paul Fyffe Senior Strategic Planner	Date	31 May 2018
Received by Governance	Emma Chrisensen	Date	5 June 2018
Council meeting reported to	26 June 2018		

Assembly of Councillors Public Record



Assembly	Officer Briefing of Councillors		
Assembly date	5 June 2018	Time	4.35pm
Location	Council Chambers		
Crs/staff present	Item No	Crs/staff present	Item No
Mark Stoermer	1 - 6	Cr Peter Clarke	All
Blaga Naumoski (left at 7.40pm)	1 - 6	Cr Karen Egan	All
Hjalmar Phillip	1 - 6	Cr Jane Ashton	All
Adrian Cully (left at 6.35pm)	1 - 5	Cr Grant Brooker	All
Matt Kelleher	1 - 6	Cr John Dameressq	All
Patrick Wood	2 - 4	Cr Peter Perkins	All
Kylie Lethbridge	3 - 5	Naomi Paton	3 - 6
Jon Miller	2	Michelle Zemancheff	2 & 3
Melanie Holt	1-2	Clare Leporati	2 & 3
Mitch Grayson	1 - 6	Matt Deayton	2 - 4
Jeremy Livingston	4 - 5	Neil Hordern	3 - 6
Others	Peter Malloy from Property Dynamics (4.35pm - 4.57pm) Bill Pelham, Dennis Ward, Mike Woiwod, Neil Marshall, Ross McDonald, Terry Phillips, Bill Penrose and Anna Pelling - Friends of Kangaroo Ground War and Tower of Remembrance (5pm - 5.27pm)		
Apologies	Cr Bruce Ranken		
Matters Considered			Disclosures and Comments
1. Yan Yean Road – Acquisition of Council Owned Land Status Update (4.35pm – 4.57pm)			Nil
2. Presentation from Friends of Kangaroo Ground War Memorial and Tower of Remembrance (5pm – 5.27pm)			Nil
3. Nillumbik Digital Agora Project Update (5.28pm – 5.44pm)			Nil
4. Verbal presentation on Special Charge Scheme Review (5.45pm – 5.55pm)			Nil
5. Business, Tourism and Marketing Overview (5.56pm – 6.25pm)			Nil
Break for Dinner - 6.25pm – 7.05pm			
Matters Considered			Disclosures and Comments
6. Confidential CEO Employment Matters	Nil		

7. Infrastructure Funding – Grant Opportunities follow up Briefing (7.05pm -		Nil	
The Assembly concluded at			
Record completed by: (Officer Name and Title)	Blaga Naumoski Executive Manager Governance	Date	5 June 2018
Received by Governance	Emma Christensen	Date	5 June 2018
Council meeting reported to	26 June 2018		

Assembly of Councillors

Public Record



Assembly	Project Reference Group – Open Space Precinct Plan, Graysharps Road, Hurstbridge		
Assembly date	6 th June 2018	Time	6:30pm
Location	Hurstbridge Community Hub		
Crs/staff present	Present for item no.	Crs/staff present	Present for item no.
Cr Karen Egan	All		
Paige Macdonald	All		
Apologies	Adrian Cully		

The Assembly commenced at 6:45pm

Matters Considered	Disclosures and Comments
12. Minutes of 16 th May Meeting	To be distributed by Council at OCM No conflicts disclosed
13. Draft Precinct Plan was presented to Council at Ordinary Council Meeting on 29 th May 2018	The Draft Precinct Plan was endorsed to be displayed Community Feedback No conflicts disclosed
14. Display of Precinct Plan	Display period to run from 20 th June to 31 st July. Will be done by direct mail out to Hurstbridge and surrounding areas. Display at Hurstbridge Community Hub and various locations around Hurstbridge. Information sessions for the community and stakeholder groups will be offered. No conflicts disclosed
15. Next Steps	Next steps were discussed
16. Other Business	None No conflicts disclosed
17. Next Meeting Dates	Next meeting scheduled on 15 th August 2018 No conflicts declared

The Assembly concluded at 7:30pm

Record completed by: (Officer Name and Title)	Paige Macdonald, Leisure Projects Officer	Date	7th June 2018
Received by Governance	EC	Date	7 June 2018
Council meeting reported to	26 June 2018		

Assembly of Councillors Public Record



Assembly	Panton Hill Bushland Reserves Advisory Committee		
Assembly date	7/06/2018	Time	7:30pm - 9:30pm
Location	Panton Hill Living and Learning Centre		
Crs/staff present	Present for item no.	Crs/staff present	Present for item no.
Cr Grant Brooker	all	Cr Jane Ashton	all
Brad Tadday	all	Joseph Emmanuel	all
Helen Corney	all		
Apologies			

The Assembly commenced at 7:30pm

Matters Considered	Disclosures and Comments
10. Works Update - weed control, rabbit control threatened orchid reintroduction	Nil
11. Trail assessment report feedback - How we operationalise the trail assessment	Nil
12. Activities feedback and planning – Reconciliation event, upcoming powerful owl seminar - future Orchid seminar, Planting, Indigenous plant ID	Nil
13. Biodiversity On Ground Action grant project – update on threatened species monitoring program with volunteers, discussion about chainsaw hollows for habitat	Nil
14. Interpretation Concept Plan implementation –need to get buy in and embed the interpretation concept project into the right places in the organisation, resourcing project manager, budget carried forward	Nil
15. Funding opportunities – Pick my Project – discussed a potential project idea	Nil

The Assembly concluded at 9:30pm

Record completed by: (Officer Name and Title)	Brad Tadday, Team Leader Environmental Works	Date	8/06/18
Received by Governance	Emma Christensen	Date	8 June 2018
Council meeting reported to	26 June 2018		

Assembly of Councillors

Public Record



Assembly	Officer Briefing of Councillors		
Assembly date	12 June 2018	Time	5pm
Location	Council Chambers		
Crs/staff present	Present for item no.	Crs/staff present	Present for item no.
Mark Stoermer		Cr Peter Clarke	All
Bлага Naumoski		Cr Karen Egan	All
Hjalmar Phillip		Cr Jane Ashton	All
Adrian Cully		Cr Grant Brooker	All
Matt Kelleher		Cr John Dameressq	All
Emma Christensen		Cr Peter Perkins	All
Katia Croce		Cr Peter Perkins	All
Mitch Grayson		Corienne Nichols	
Jeremy Livingston – left 6.50pm		Jodie Leahy	
Suzy Ellingsen		Jo Massoud - Arrived 6pm	
Vince Lombardi - Arrived 6pm		Neil Hordern - Arrived 6pm	
Mike Billing		Simon Ilsley 6-6.18pm	
Renaë Ahern 6-6.18pm			
Others			
Apologies			
Matters Considered	Disclosures and Comments		
1. CEO Matters	Nil		
2. Yarrambat Golf Club 5.38-5.57pm	Nil		
3. Gender Equality Policy Statement 5.57-5.58pm	Nil		
4. Annual Plan 2018-2019 and Council Plan delivery 5.59-6pm	Nil		
5. FNC Pre-meeting briefing 6-6.50pm	Nil		
Was a Conflict of Interest form completed and submitted? (Please attach form)			

The Assembly concluded at 6.50pm

Record completed by: (Officer Name and Title)	Bлага Naumoski	Date	5 June 2018
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Ordinary Meeting of Council Minutes

26 June 2018

Received by Governance	Emma Christensen	Date	5 June 2018
Council meeting reported to	26 June 2018		

Assembly of Councillors Public Record



In accordance with section 80A of the *Local Government Act 1989* (Please read notes on reverse)

Assembly	Recreation Trails Advisory Committee		
Assembly date	14 June 2018	Time	6.30pm – 8.30pm
Location	Council Offices, Civic Drive		
Matters considered			
18.	Regional Trails update	7.	
19.	Local Links update	8.	
20.	PHBR Update	9.	
21.	Trail Management working groups	10.	
22.	Volunteer induction	11.	
23.		12.	
Crs/staff present	Present for item no.	Crs/staff present	Present for item no.
Cr John Dumaresq	1-5		
Joanne Massoud	1-5		
Nathan Roberts	1-5		

Conflicts of Interest

Cr name	
Matter	
Did Councillor(s) leave the assembly whilst the matter was being considered?	
Was a Conflict of Interest form completed and submitted? (Please attach form)	

Forms should be submitted to Governance within one working day of the assembly.

Form completed by (officer)	Jo Massoud	Date	15/06/2018
Received by Governance	Emma Christensen	Date	15 June 2018
Council meeting reported to	26 June 2018		

CARRIED

Note: This item was carried 'en bloc' earlier in the meeting.

13. Notices of Motion

Nil

14. Delegates' Reports

Nil

The following item OCM.102/18 was introduced, heard and resolved prior to item 12. Officers' Reports.

15. Supplementary and urgent business

OCM.102/18 Re-siting of the Eltham North Adventure Playground and Car Park

File:

Distribution: Public

Manager: Adrian Cully, Director Business and Strategy

Author: Melissa Houselander, Project Officer

Neil Hordern, Manager Connected Communities

Summary

This report provides the outcomes of the community consultation to relocate the playground and car park at the Eltham North Reserve.

Recommendation

That Council:

1. Notes the consultation response to the survey and feedback regarding the re-siting of the Eltham North Adventure playground and car park.
2. Endorse the relocation of the playground to the southern side of the play space/oval precinct and relocation of the car park to the northern side of the play space/oval precinct.
3. Endorses officers to begin works to the car park area on the northern side of the play space / oval precinct during the July school holidays.

16. Confidential reports

Nil

The meeting closed at 8.46pm.

Confirmed: _____
Cr Peter Clarke, Mayor