

Ordinary Meeting of Council

held at the Civic Centre, Civic Drive, Greensborough on Tuesday 27 February 2018.

Minutes

Mark Stoermer
Chief Executive Officer

Friday 2 March 2018

Distribution:

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Nillumbik Shire Council

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Nillumbik Shire Council

Minutes of the Ordinary Meeting of Nillumbik Shire Council held Tuesday 27 February 2018. The meeting commenced at 7.30pm.

Councillors present:

Cr Peter Clarke	Wingrove Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Bruce Ranken	Swipers Gully Ward

Officers in attendance:

Mark Stoermer	Chief Executive Officer
Adrian Cully	Director Business and Strategy
Matt Kelleher	Director Services and Planning
Hjalmar Philipp	Director Sustainability and Place
Blaga Naumoski	Executive Manager Governance
Jeremy Livingston	Executive Manager Organisational Performance
Suzy Ellingsen	Executive Manager People, Culture and Innovation
Justin Murray	Executive Officer Emergency Management
Mitch Grayson	Chief of Staff to Mayor and Councillors
James Martin	Corporate Affairs Lead
Naomi Ellis	Corporate Planner

1. Welcome

Mayor, Cr Peter Clarke acknowledged the passing of Margaret Johnson, wife of former Shire of Nillumbik Mayor, Greg Johnson.

2. Reconciliation statement

The reconciliation statement was read by the Mayor, Cr Peter Clarke.

3. Prayer

A prayer was read by Rev David Sullivan of the Anglican Church of Panton Hill.

4. Apologies

Cr Jane Ashton was an apology.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Bruce Ranken

That Cr Ashton's apology be accepted.

CARRIED

5. Presentations

Nil

6. Confirmation of minutes

Confirmation of minutes of the Council Meeting held on Tuesday 30 January 2018.

Council Resolution

MOVED: Cr Peter Perkins

SECONDED: Cr Bruce Ranken

That the minutes of the Council Meeting held on Tuesday 30 January 2018 be confirmed.

CARRIED

7. Disclosure of conflicts of interest

Nil

8. Petitions

Nil

9. Questions from the gallery

Bill Lord asked Council:

Given that on page 53 of the current Council budget it says: asset sales (non-current) 2017-18 \$4,630,000 2018-19 \$7,620,000 2019-20 \$14,100,000 TOTAL this council term \$26,350,000 So that residents may judge the current Council land sell-off with open and transparent information, I ask: How much does Council plan to raise from the current 17 lots for sale and what other Nillumbik assets does Council plan to sell for the rest of the budgeted \$26 million to be realised?

Mayor, Cr Peter Clarke responded:

The proposed sale of the vacant blocks of land will fund a large portion of the proposed capital works projects with the balance anticipated to be funded from Government grants and existing capital works budgets.

Bill Lord asked Council:

The previous Nillumbik Council had adopted a very measured 10-year budgetary program developed by senior officers, which addressed fundamental financial issues such as the retirement of debt and infrastructure renewal – all within a ‘rate capping’ regime. The in-coming Council was provided with a solid financial base, by a Council living within its means. Although none of those senior officers are still at Nillumbik for guidance, why is this Council preferring to sell off a huge number of Council properties all at once rather than continuing the ‘living within our means’ approach?

Mayor, Cr Peter Clarke responded:

The assumptions that we are doing what previous Councils are doing is essentially wrong. In reference to the previous Council, when we were elected Nillumbik had the highest rates in Victoria. We were proud to be the only Council in Victoria who last year delivered a zero rate increase.

Council intends to continue to comply with the rate capping regime, in fact Council has gone a step further by introducing a rating strategy which requires Council to remain 0.25 per cent below the rate cap proposed by the Minister.

Previous Councils sold over 37 Lots on various sites across the Shire in various terms of Council, raising a significant amount of money and spending nothing on projects this Shire so desperately needed. Equally leaving \$13.8 million in debt.

(Note: The Mayor's response is summarised and a complete record to this question can be found in the audio recording of the meeting on Councils website).

Colleen Hackett, on behalf of Friends of Nillumbik asked Council:

Given the proposed sale of community owned reserves in parts of the Shire, we would like to know how many of the NSC staff have left the Council in the last twelve months or so and what has been the cost to the Shire in terms of payouts and redundancies?

Mayor, Cr Peter Clarke responded:

There is no link between the restructure and land sales.

Council has undergone a significant change and restructure last year with the appointment of a new CEO. The aim of the restructure was to enable the administration to deliver on the policy and project priorities of the new Council and our new vision for Nillumbik to be Australia's most liveable Shire. This new structure focus the administration's efforts on service delivery, better support for Councillors, better collaboration and partnerships with the community and better customer experience.

There were just four redundancies during the organisational restructure which occurred last year.

Turnover for the last financial year was at 13 per cent. The industry average is 10 per cent.

Colleen Hackett, on behalf of Friends of Nillumbik asked Council:

Why is there no information available to the community about the process and progress of the Reviews of the Green Wedge Management Plan and the Nillumbik Planning Scheme? Will you update us now as to both process and progress?

Mayor, Cr Peter Clarke responded:

Council officers are currently working through the design, scope and public engagement process for the review of the Green Wedge Management Plan with community engagement specialists Mosaic Lab. Council will shortly be asked to endorse this process, which will then start the review, anticipated to be in early April.

The Council Plan Quarterly Performance Report includes a brief update on the status of the Green Wedge Management Plan. This report is publically available and presented tonight.

10. Reports of Advisory Committees

Nil

11. Reports of Special Committees

Nil

12. Officers' reports**OCM.007/18 Diamond Valley Railway Lease Agreement at Eltham Lower Park**

Distribution: Public**Manager: Hjalmar Philipp, Director Sustainability and Place****Author: Natalie Campion, Property Officer****Jon Miller, Manager Assets and Property****Summary**

In accordance with section 190 of the *Local Government Act 1989*, Council gave public notice of its intention to enter into a new 21 year lease agreement with the Diamond Valley Railway Club Inc. (the Association) for part of Eltham Lower Park, located at 576 Main Road, Eltham.

Council received 159 written submissions in response to the public notice, with 113 (71 per cent) supportive of the proposed lease agreement with the Association. Of the remaining 46 submissions (29 per cent) received, most were supportive of the new lease agreement, but not supportive of the Association taking over management of any additional land within the park.

Council considered the contents of all submissions at the Future Nillumbik Committee Meeting held on the 13 February 2018.

This report seeks Council's resolution to enter into a new lease agreement with the Association as publically advertised (that is areas A, B and C as depicted in Attachment 1).

The report also notes that the further investigation in relation to the Association managing additional land within the park be completed as a part of the planned Eltham Lower Park Masterplan review and assessment process, scheduled to be completed in 2018-2019.

Council Resolution**MOVED: Cr Peter Perkins****SECONDED: Cr Bruce Ranken****That Council:**

- 1. Having completed public notification and considered public submissions pursuant to section 190 and section 223 of the *Local Government Act 1989*, grants a lease to the Diamond Valley Railway Inc. for part of Eltham Lower Park, located at 576 Main Road, Eltham (depicted as areas A, B and C in Attachment 1) on the following general terms and conditions:
 - a) Term of lease: 21 years**
 - b) Commencement date: 1 December 2017**
 - c) Rental amount: \$200 per annum with fixed three per cent increase annually on the anniversary of the commencement date.**
 - d) Use: for the construction, operation, support and maintenance of a miniature railway and the siting of any amenities connected therewith**
 - e) That the tenant pays all outgoings: including maintenance of all assets on the land, building and public liability insurance, utility supply and usage charges.****

12. Officers' reports

OCM.007/18 Diamond Valley Railway Lease Agreement at Eltham Lower Park

- f) Lease Area A, B and C (the realignment of the existing fence to the south of the railway workshop) as shown on Attachment 1 remain included in the lease agreement as approved by Department of Environment, Land, Water and Planning.
- 2. Authorises the Council seal be affixed to the lease documents as approved by Department of Environment, Land, Water and Planning.
- 3. Initiates discussions with the Diamond Valley Railway Inc. to assess the merits of the Association undertaking specific maintenance works on behalf of Council, through a contractual relationship, within the area depicted as 'Council Managed Land' in Attachment 1.
- 4. Undertakes further investigation into the future management and tenancy arrangements with the Diamond Valley Railway Inc., for the area depicted as 'Council Managed Land' in Attachment 1, as part of the planned review of the Eltham Lower Park Masterplan.
- 5. Thanks all people that made a submission and advises them of Council's decision on the matter following this meeting.

CARRIED

12. Officers' reports

OCM.008/18 LGBTI consultation and future initiatives

Distribution: Public

Manager: Melanie Holt, Acting Manager Connected Communities

Author: Angela Lampard, Coordinator Community Inclusion

Summary

The purpose of this report is for Council to consider preliminary feedback in response to Council's Council Resolution carried on 19 December 2017 to better understand the needs of the lesbian, gay, bi, trans and intersex (LGBTI) community through community consultation activities undertaken in the month of January 2018.

At the Ordinary Meeting of Council on 19 December 2017, a Council Resolution was carried that Council:

1. Acknowledges the outcome of the Australian Marriage Law Postal Survey with 61.6 per cent of responses in support of legalising same sex marriage and subsequent legalisation of same sex marriage by the Commonwealth Government.
2. Acknowledges the mandate for marriage equality which achieves inclusivity for all residents towards improved health and wellbeing outcomes.
3. Consults with Nillumbik's LGBTI community to ascertain what initiatives will emphasise inclusion for the LGBTI community as proposed in Nillumbik's Health and Wellbeing Plan such as actively supporting International Day Against Homophobia, Biphobia and Transphobia (IDAHOBIT) on 17 May 2018 into its calendar of events.
4. Assesses funding a small community grant program to implement this initiative.
5. Receives a report back to the February Ordinary Council Meeting on the outcome of this consultation.

The intention is to guide Council's budget allocation, resourcing and support of initiatives that deliver on specific actions within the Council Plan 2017-2021 and the Nillumbik Health and Wellbeing Plan 2017-2021.

Should funding be secured a IDAHOBIT grant program will be established and used as a means to further engage the twelve existing organisations and groups that Council has a relationship with whilst also creating opportunities for emerging groups. The grant program will enable the broader community to identify projects / events / programs that will respond to the needs and aspirations of the LGBTI community and if successfully funded will enable the delivery of these initiatives.

Targeted Council engagement with the LGBTI community has been minimal and as a result, members of the newly established internal LGBTI Working Group, together with Council's Community Engagement Officer devised an initial series of questions to be used as a conversational tool with service providers (Attachment 1).

Varying levels of consultation with twenty service providers was carried out due to limited availability in schools and LGBTI focussed organisations across the holiday period

Whilst service providers are supportive of the work Council is undertaking and the suggested grant program, this report recommends further work in partnership with service

12. Officers' reports

OCM.008/18 LGBTI consultation and future initiatives

providers and the LGBTI community, emphasising the need to work with, understand and respond to the LGBTI community in greater depth.

Recommendation

That Council:

1. Authorises further consultation regarding the development and implementation of a pilot grant program that supports community action in response to International Day Against Homophobia, Biphobia and Transphobia (IDAHOBIT) into its calendar of events from 2018 onward.
2. Endorses the 2018 IDAHOBIT global theme "Alliances for Solidarity" as a focus for events or initiatives Council supports.
3. Instructs officers to continue to engage with the LGBTI community and service providers to ensure relevant plans, policies and services or events (new or existing) are responsive to the needs of the LGBTI community.
4. Instructs officers to continue to work with schools to ensure LGBTI students and their allies have access to support in school, as well as access to services that provide specialised education that pertains to LGBTI related topics.
5. Encourages promotion of and partnerships with specialised healthcare and other targeted services that support LGBTI individuals.
6. Requests a report in May 2018 to consider content of the soon to be released Rainbow Resource for Victorian Local Governments by the Victorian Local Government Association (VLGA).

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Grant Brooker

That Council defers consideration of the item to the March Ordinary Council Meeting on 27 March 2018.

CARRIED

12. Officers' reports

OCM.009/18 Activity Centre Urban Design Provisions Review - Selection of nominations for the Project Reference Group

Distribution: Public

Manager: Adrian Cully, Director Business and Strategy

Author: Paul Fyffe, Senior Strategic Planner

Summary

This report regarding Council's Review of Activity Centre Urban Design Provisions recommends that Council selects certain nominations received for community positions to a Project Reference Group that will assist the review.

The purpose of the review is to identify improvements to the urban design provisions contained within the Activity Centre Zone, which are applied to a substantial part of the Eltham and Diamond Creek Activity Centres.

It has been Council's intention that the review will be assisted by a Project Reference Group (PRG), which will primarily comprise two Councillors and four community representatives. Council has sought and received nominations to the community positions on the PRG.

Council Resolution

MOVED: Cr Peter Perkins

SECONDED: Cr Bruce Ranken

That Council:

- 1. Notes the report.**
- 2. Makes public its decision regarding selection of community representatives to the Project Reference Group.**

CARRIED

12. Officers' reports

ADOPTION OF SEVERAL REPORT RECOMMENDATIONS 'EN BLOC'

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

The Council agree to hear 'en bloc' the reports listed below and their recommendations as printed in the agenda:

- OCM.011/18 Diamond Creek Bowling Club Loan Guarantee request
- OCM.012/18 Eltham Central Pavilion Redevelopment – Architectural Services – tender report – contract 1718-87
- OCM.013/18 Diamond Creek Netball Pavilion and Carpark – Architectural Services – tender report – contract 1718-93
- OCM.014/18 Supply of gym and health club equipment at Diamond Valley Sports and Fitness Centre – Contact 1718-68
- OCM.015/18 Marngrook Oval Pavilion Architectural Services – tender report – contract 1718-94
- OCM.016/18 Council Plan Quarterly Performance Report
- OCM.017/18 Risk and Insurance Report December 2017
- OCM.018/18 Assemblies of Councillors

CARRIED

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That the recommendations as printed in the agenda be adopted without change for the following Officers' reports:

- OCM.011/18 Diamond Creek Bowling Club Loan Guarantee request
- OCM.012/18 Eltham Central Pavilion Redevelopment – Architectural Services – tender report – contract 1718-87
- OCM.013/18 Diamond Creek Netball Pavilion and Carpark – Architectural Services – tender report – contract 1718-93
- OCM.014/18 Supply of gym and health club equipment at Diamond Valley Sports and Fitness Centre – Contact 1718-68
- OCM.015/18 Marngrook Oval Pavilion Architectural Services – tender report – contract 1718-94
- OCM.016/18 Council Plan Quarterly Performance Report
- OCM.017/18 Risk and Insurance Report December 2017
- OCM.018/18 Assemblies of Councillors

CARRIED

12. Officers' reports

OCM.011/18 Diamond Creek Bowling Club Loan Guarantee Request

Distribution: Public

Manager: Adrian Cully, Director Business and Strategy

Author: Joanne Massoud, Acting Coordinator Recreation and Open Space Planning

Rosalynd Ponte, Leisure Services Development Officer

Vince Lombardi, Manager Finance

Summary

This report considers a request from the Diamond Creek Bowling Club operating under a lease from Council-owned facilities at Diamond Creek Recreation Reserve, Diamond Creek.

The Club has approached Council requesting Council act as a loan guarantor, to fund the replacement of one bowling green within the facility.

The Bendigo Bank has agreed to provide a loan, subject to a Council guarantee of the loan.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That Council:

1. Notes the report.
2. Makes public the decision regarding the Diamond Creek Bowling Club Loan Guarantee Request, but the processes regarding the conclusion of the request to remain confidential.

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

OCM.012/18 Eltham Central Pavilion Redevelopment - Architectural Services - Tender report - Contract 1718-087

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Jake Hart, Project Management Officer

Summary

This report recommends the awarding of the contract for the architectural services for the Eltham Central Pavilion Redevelopment project.

The service will involve the review and development of the Eltham Central Pavilion Redevelopment concept plans for delivering new female friendly change room facilities and an extension and internal refurbishment of the existing social room facilities.

The concept plans will be developed, in consultation with all stakeholders, to full detailed design plans, specification and tender documentation for the appointment of a builder to undertake construction of the new facilities.

The Tender Evaluation panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract for the Eltham Central Pavilion Redevelopment Architectural Services.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract/s.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That Council:

- 1. Notes the report.**
- 2. Makes public the decision regarding this contract but the tender evaluation remain confidential.**

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

**OCM.013/18 Diamond Creek Netball Pavilion and Car Park - Architectural Services
- Tender report - Contract 1718-93**

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Steven Blight, Coordinator Construction

Summary

This report recommends the awarding of the contract for the architectural services for the design of the Diamond Creek Netball Pavilion and Car Park Redevelopment in Diamond Street, Diamond Creek.

The project will involve the demolition of the existing pavilion, design and construction of a new pavilion, upgrade of the existing car park and other associated works.

This tender report covers the provision of full architectural services to deliver a new accessible pavilion for use by the Diamond Creek Force Netball Association and other facility users. This includes a social room, accessible, player and umpire change facilities, match day operations rooms, public amenities, first aid and storage space.

Concept plans have been developed in consultation with all stakeholders and these will be developed into full detailed design plans, specification and tender documentation to allow for the appointment of a builder to undertake construction of the new facility.

The Tender Evaluation panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract for the Diamond Creek Netball Pavilion and Car Park Redevelopment Architectural Services.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract/s.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That Council:

- 1. Notes the report.**
- 2. Makes public the decision regarding this contract but the tender evaluation remain confidential.**

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

OCM.014/18 Supply of Gym and Health Club equipment at Diamond Valley Sports and Fitness Centre - Contract 1718-68

Distribution: Public

Manager: Adrian Cully, Director Business and Strategy

**Author: Frances Duncan, Coordinator Leisure Facilities
Lance Clark, Senior Procurement Specialist**

Summary

This report considers the awarding of the contract for supply of Gym and Health Club equipment at Diamond Valley Sports and Fitness Centre.

Council conducted an open tender procurement process for the supply and installation of gym and health club equipment.

The Tender Evaluation panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That Council:

- 1. Notes the report.**
- 2. Makes public the decision regarding this contract but the tender evaluation remain confidential.**

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

OCM.015/18 Marngrook Oval Pavilion Architectural Services - Tender report - Contract 1718-94

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Steven Blight, Coordinator Construction

Summary

This report recommends the awarding of the contract for the architectural services for the design of the Marngrook Oval Pavilion Development in Diamond Creek.

The project will involve the construction of a new sports pavilion, alterations of the surrounding car park, a power supply upgrade and other associated works.

This tender report covers the provision of full architectural services to deliver a new accessible pavilion for use by the Diamond Creek Football Club, the Diamond Creek Cricket Club and the Diamond Creek Runners and other facility users. This includes two large interconnected change rooms, accessible change facilities, umpire change facilities, kiosk, public amenities, first aid and storage space.

Concept plans have been developed in consultation with all stakeholders and these will be developed into full detailed design plans, specification and tender documentation to allow for the appointment of a builder to undertake construction of the new facility.

The Tender Evaluation panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract for the Marngrook Oval Pavilion Development Architectural Services.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract/s.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That Council:

- 1. Notes the report.**
- 2. Makes public the decision regarding this contract but the tender evaluation remain confidential.**

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

OCM.016/18 Council Plan Quarterly Performance Report

Distribution: Public

Manager: Justin Murray, Acting Manager Governance

Author: Naomi Ellis, Corporate Planner

Summary

This report presents the Council Plan Quarterly Performance Report to Council for consideration. The Quarterly Performance Report provides an update on the progress achieved during the second quarter of the financial year (October-December) on the priority actions contained in the Council Plan 2017-2021.

Of the 104 priority actions, one is complete, 89 are underway and a further 15 actions are not scheduled to commence until later in the financial year.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Karen Egan

That Council receives the Council Plan Quarterly Performance Report for the period ending 31 December 2017.

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

OCM.017/18 Risk and Insurance Report December 2017

Distribution: Public

Manager: Jeremy Livingston, Executive Manager Organisational Performance

Author: Craig Commane, Risk Advisor

Summary

This report provides a summary of Council's Risk and Insurance Report for the quarter ending December 2017.

The report is presented in accordance with the Local Government Performance Reporting Framework that commenced on 1 July 2014. This reporting framework requires the presentation of a report to Council at least every six months, detailing the strategic risks, operational risks, the consequences and likelihood of occurrence, and risk mitigation strategies.

Risk and insurance reporting to Council will be tabled each quarter following consideration by the Audit Committee.

A separate report in this agenda provides detailed information for Council consideration. It is recommended that this detailed report remain confidential as it includes information which may prejudice the Council or another person.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That Council:

1. **Notes this summary of the Risk and Insurance Report for the quarter ending December 2017.**
2. **Confirms that the confidential Risk and Insurance Report for the December quarter 2017 is to remain confidential in accordance with sections 77 and 89(2)(h) of the *Local Government Act 1989*.**
3. **Notes the review of Strategic Risks commenced during the December quarter 2017.**

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

OCM.018/18 Assemblies of Councillors

Distribution: Public

Manager: Justin Murray, Acting Manager Governance

Author: Tracey Classon, Governance Officer

Summary

In accordance with section 80A(2) of the *Local Government Act 1989* Council is required to report as soon as practicable to an Ordinary meeting of Council a record of any assemblies of Councillors held.

This report lists assemblies of Councillors forms that have been submitted since the matter was last reported to Council on 30 January 2018.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Grant Brooker

That Council, in accordance with section 80A(2) of the *Local Government Act 1989*, receives the records of the following assemblies of Councillors:

1	Date of assembly	30 January 2017	
	Matters considered	Officer briefings of Councillors <ul style="list-style-type: none"> • Proposed Plenty CFA Station • Climate Change Action Plan funding 	
	Councillors present	Cr Peter Clarke Cr Karen Egan Cr John Dumaresq Cr Jane Ashton	Cr Grant Brooker Cr Peter Perkins Cr Bruce Ranken
	Staff present	Mark Stoermer Matt Kelleher Hjalmar Philipp Adrian Cully Justin Murray Vince Lombardi Suzy Ellingsen Renae Ahern	Mitch Grayson Naomi Ellis Jon Miller Naomi Paton James Martin Darko Popovski Natalie Campion
	Conflict of interest	None declared	

2	Date of assembly	30 January 2017	
	Matters considered	Pre-meeting for Ordinary Council Meeting	
	Councillors present	Cr Peter Clarke	Cr Grant Brooker

12. Officers' reports

OCM.018/18 Assemblies of Councillors

		Cr Karen Egan Cr John Dumaresq Cr Jane Ashton	Cr Peter Perkins Cr Bruce Ranken
	Staff present	Mark Stoermer Matt Kelleher Hjalmar Philipp Adrian Cully Justin Murray Vince Lombardi Suzy Ellingsen	Mitch Grayson Naomi Ellis Jon Miller Naomi Paton James Martin Darko Popovski
	Conflict of interest	None declared	

3	Date of assembly	6 February 2018	
	Matters considered	Officer briefings of Councillors <ul style="list-style-type: none"> • New planning control to encourage aged care housing in residential zones • Diamond Creek Trail Extension – next steps • Review of Graffiti Removal Program • 2018-2019 Budget – fees and charges schedule 	
	Councillors present	Cr Peter Clarke Cr Karen Egan Cr John Dumaresq	Cr Grant Brooker Cr Peter Perkins Cr Jane Ashton
	Staff present	Mark Stoermer Hjalmar Philipp Matt Kelleher Adrian Cully Justin Murray Vince Lombardi Mitch Grayson Anthony Calthorpe Naomi Paton Jon Miller	Steven Blight Jonathan McNally Jeremy Livingston Natalie Champion James Martin Lance Clark Dora Ilov Emily Physick Paige Macdonald
	Conflict of interest	None declared	

4	Date of assembly	13 February 2018	
	Matters considered	Officer briefings of Councillors and pre-meet for Future Nillumbik Committee <ul style="list-style-type: none"> • Waste Services Review 	

12. Officers' reports

OCM.018/18 Assemblies of Councillors

		<ul style="list-style-type: none"> • Future Nillumbik Committee agenda • Land sales • Eltham CFA site
	Councillors present	Cr Peter Clarke Cr Bruce Ranken Cr John Dumaresq
	Staff present	Mark Stoermer Hjalmar Philipp Matt Kelleher Adrian Cully Justin Murray Vince Lombardi Suzy Ellingsen Jeremy Livingston Anthony Calthorpe
	Conflict of interest	None declared

5	Date of assembly	13 February 2018
	Matters considered	CEO employment matters
	Councillors present	Cr Peter Clarke Cr Bruce Ranken Cr John Dumaresq
	Staff present	Suzy Ellingsen
	Conflict of interest	None declared

6	Date of assembly	19 February 2018
	Matters considered	Audit Committee
	Councillors present	Cr Peter Clarke
	Staff present	Mark Stoermer Vince Lomdardi Melika Sukunda Hjalmar Philipp
	Conflict of interest	None declared

6	Date of assembly	20 February 2018
	Matters considered	<ul style="list-style-type: none"> • Officer Briefings

12. Officers' reports

OCM.018/18 Assemblies of Councillors

	<ul style="list-style-type: none"> • Aged Care Reforms • Activity Centre Urban Design Provisions Review - Selection of Nominations for the Project Reference Group • Directorate Operating Budget 2018-2019 • Diamond Creek Bowling Club Loan Guarantee • Westerfolds Paddle Sport Plan Update • Supply of Gym and Health Club equipment at Diamond Valley Sports and Fitness centre - Contract 1718-68 • DV Railway Lease 																
Councillors present	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Cr Peter Clarke</td> <td style="width: 50%; border: none;">Cr Grant Brooker</td> </tr> <tr> <td style="border: none;">Cr Karen Egan</td> <td style="border: none;">Cr Peter Perkins (Skype)</td> </tr> <tr> <td style="border: none;">Cr Bruce Ranken</td> <td style="border: none;">Cr Jane Ashton</td> </tr> <tr> <td style="border: none;">Cr John Dumaresq</td> <td></td> </tr> </table>	Cr Peter Clarke	Cr Grant Brooker	Cr Karen Egan	Cr Peter Perkins (Skype)	Cr Bruce Ranken	Cr Jane Ashton	Cr John Dumaresq									
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Cr Karen Egan	Cr Peter Perkins (Skype)																
Cr Bruce Ranken	Cr Jane Ashton																
Cr John Dumaresq																	
Staff present	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Mark Stoermer</td> <td style="width: 50%; border: none;">Joseph Emmanuel</td> </tr> <tr> <td style="border: none;">Hjalmar Philipp</td> <td style="border: none;">Jeremy Livingston</td> </tr> <tr> <td style="border: none;">Matt Kelleher</td> <td style="border: none;">John Miller</td> </tr> <tr> <td style="border: none;">Adrian Cully</td> <td style="border: none;">Paul Fyffe</td> </tr> <tr> <td style="border: none;">Vince Lomdardi</td> <td style="border: none;">Vince Lombardi</td> </tr> <tr> <td style="border: none;">Corrienne Nichols</td> <td style="border: none;">Naomi Paton</td> </tr> <tr> <td style="border: none;">Suzy Ellingsen</td> <td style="border: none;">Justin Murray</td> </tr> <tr> <td style="border: none;">Mitch Grayson</td> <td></td> </tr> </table>	Mark Stoermer	Joseph Emmanuel	Hjalmar Philipp	Jeremy Livingston	Matt Kelleher	John Miller	Adrian Cully	Paul Fyffe	Vince Lomdardi	Vince Lombardi	Corrienne Nichols	Naomi Paton	Suzy Ellingsen	Justin Murray	Mitch Grayson	
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Corrienne Nichols	Naomi Paton																
Suzy Ellingsen	Justin Murray																
Mitch Grayson																	
Conflict of interest	None declared																

CARRIED

This item was carried as part of an 'en bloc' Council Resolution.

12. Officers' reports

OCM.010/18 Artist In Residence Program

Distribution: Public

Manager: Kylie Lethbridge, Manager Business, Tourism and Marketing

Author: Michelle Zemancheff, Coordinator Arts and Cultural Services

Summary

This report recommends Council's endorsement to utilise an existing Council property asset for the purposes of a new artist residency, in lieu of the Laughing Waters Artist Residency.

The property is subject to a tenancy agreement which remains in place until Council identifies and resolves to use the property for an appropriate community purpose. An artist residency is identified as an appropriate community purpose for the property.

An artist residency located on Council owned property has the strong ability to deliver outcomes under the recently adopted Arts and Cultural Plan 2018-2022, and the Council Plan 2017-2021, and otherwise shows a strong ongoing commitment and investment in Nillumbik's arts and culture, and the creative industry.

Council Resolution

MOVED: Cr Karen Egan

SECONDED: Cr Peter Perkins

That Council:

1. Notes the report.
2. Makes public the decision regarding the artist residency program, but the processes regarding the conclusion of the tenancy agreement to remain confidential.

CARRIED

13. Notices of Council Resolution

Nil

14. Delegates' reports

Nil

15. Supplementary and urgent business

Nil

16. Confidential reports

The Meeting may be closed to members of the public to consider confidential matters.

Council Resolution

MOVED: Cr Bruce Ranken

SECONDED: Cr Karen Egan

That Council closes the meeting to the public pursuant to section 89(2) of the *Local Government Act 1989* to consider the following items, which are confidential for the reasons indicated:

Report no.	Title	Reason for confidentiality
OCM.019/18	Activity Centre Urban Design Provisions Review - Selection of Nominations for the Project Reference Group	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
OCM.020/18	Artist in Residence Program	(g) matters affecting the security of Council property
OCM.021/18	Diamond Creek Bowling Club Loan Guarantee Request	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
OCM.022/18	Eltham Central Pavilion Redevelopment - Architectural Services - Tender report - Contract 1718-087	(d) contractual matters
OCM.023/18	Diamond Creek Netball Pavilion and Car Park - Architectural Services - Tender report - Contract 1718-93	(d) contractual matters
OCM.024/18	Supply of Gym and Health Club equipment at Diamond Valley Sports and Fitness Centre - Contract 1718-68	(d) contractual matters

OCM.025/18	Marngrook Oval Pavilion Architectural Services - Tender report Contract 1718-94	(d) contractual matters
OCM.026/18	Risk and Insurance Report December 2017	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

CARRIED

The meeting closed to the public at 8.04pm.