

## Ordinary Meeting of Council

held at the Civic Centre, Civic Drive, Greensborough  
on Tuesday 30 January 2018.

## Minutes

**Mark Stoermer**  
**Chief Executive Officer**

Wednesday 31 January 2018

Distribution: Public

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*Domin je ka*

Nillumbik Shire Council

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## Nillumbik Shire Council

### Minutes of the Ordinary Meeting of Nillumbik Shire Council held Tuesday 30 January 2018. The meeting commenced at 7.30pm.

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#### Councillors present:

|                  |                       |
|------------------|-----------------------|
| Cr Peter Clarke  | Wingrove Ward (Mayor) |
| Cr Grant Brooker | Blue Lake Ward        |
| Cr Karen Egan    | Bunjil Ward           |
| Cr John Dumaresq | Edendale Ward         |
| Cr Peter Perkins | Ellis Ward            |
| Cr Jane Ashton   | Sugarloaf Ward        |
| Cr Bruce Ranken  | Swipers Gully Ward    |

#### Officers in attendance:

|                 |   |
|-----------------|---|
| Mark Stoermer   | Chief Executive Officer                 |
| Adrian Cully    | Director Business and Strategy          |
| Matt Kelleher   | Director Services and Planning          |
| Hjalmar Philipp | Director Sustainability and Place       |
| Jon Miller      | Manager Assets and Property             |
| Naomi Paton     | Manager Integrated Strategy             |
| Vince Lombardi  | Manager Finance                         |
| Justin Murray   | Acting Manager Governance               |
| Mitch Grayson   | Chief of Staff to Mayor and Councillors |
| James Martin    | Corporate Affairs Lead                  |
| Naomi Ellis     | Corporate Planner                       |

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#### 1. Welcome

#### 2. Reconciliation statement

The reconciliation statement was read by the Mayor, Cr Peter Clarke.

#### 3. Prayer

A prayer was read by Rev Dr Tim Johnson, Senior Minister of the Anglican Parish of Diamond Creek.

#### 4. Apologies

Nil

#### 5. Presentations

The Mayor, Cr Peter Clarke recognised and congratulated Council's 2018 Australia Day Award recipients:

- Susan Taylor, Citizen of the Year
- Emily Jetten, Young Citizen of the Year
- John Chenhall, Senior Citizen of the Year
- Eltham District Historical Society, Community Group of the Year
- Leigh Marshall and James Gundrum, Volunteers of the Year

6. Confirmation of minutes

Confirmation of minutes of the Council Meeting held on Tuesday 19 December 2017.

**Motion**

**Cr Grant Brooker**  
**Cr John Dumaresq**

**That the minutes of the Council Meeting held on Tuesday 19 December 2017 be confirmed.**

**CARRIED**

7. Disclosure of conflicts of interest

Nil

8. Petitions

Nil

9. Questions from the gallery

**Sharon Murdoch** asked Council:

How can we stop fireworks in rural areas all year round?

**Mayor, Cr Peter Clarke** responded that Council is investigating how the use fireworks is managed in other municipalities. This is with a view to identifying whether Council's Local Laws can be improved to better meet the needs of the community.

The use of fireworks must be in compliance with the Dangerous Goods Act and Regulations. These are enforced by Worksafe. Only a qualified pyro technician licenced by Worksafe can discharge fireworks.

If fireworks are to be used during the fire danger period then a permit from CFA must be obtained.

As things stand at the moment, if a display is to be held on private property, Council does not have the authority to stop it.

**Esther Caspi** asked Council:

Has there been any known acreage anomalies in Diamond Creek, Yarrambat and Plenty corrected into residential zoning by this new Council, or such residential rezoning or acreage residential subdivisions approved that relate to the 2020 Structure Plans. If so, please provide maps and details.

**Mayor, Cr Peter Clarke** responded that the short answer is no. Rezoning that have occurred outside the Urban Growth Boundary primarily related to the Public Use Zones. Due to the detailed nature of the information, Council will provide written response to Mrs Caspi with supporting information to address the question.

10. Reports of Advisory Committees

AC.001/18 Advisory Committee Report

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**Distribution:** Public

**Manager:** Justin Murray, Acting Manager Governance

**Author:** Tracey Classon, Governance Officer

**Summary**

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the minutes of meetings are presented to Council. This month, the following minutes are attached for information:

- Recreational Trails Advisory Committee meeting held 23 November 2017
- Disability Action Plan Advisory Committee meeting held 30 November 2017
- Inclusion Advisory Committee meeting held 30 November 2017
- Open Space Precinct Plan Graysharps Road Hurstbridge, Advisory Committee Meeting held 4 December 2018

**Motion**

**Cr John Dumaresq**

**Cr Jane Ashton**

**That Council notes the:**

1. **Recreational Trails Advisory Committee meeting minutes held 23 November 2017.**
2. **Disability Action Plan Advisory Committee meeting minutes held 30 November 2017.**
3. **Inclusion Advisory Committee meeting minutes held 30 November 2017.**
4. **Open Space Precinct Plan Graysharps Road Hurstbridge, Advisory Committee meeting minutes held 4 December 2018.**

**CARRIED**

**11. Reports of Special Committees**

Nil

**12. Officers' reports****OCM.001/18 Funding major infrastructure projects through surplus asset sales**

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**Distribution: Public****Manager: Hjalmar Philipp, Director Sustainability and Place****Author: Jon Miller, Manager Assets and Property****Summary**

Action 5.6.2 of the Council Plan 2017 – 2021, commits Council to implement a program of surplus asset sales to fund a range of major infrastructure projects.

This approach is not new. Council has executed property transactions involving land purchases and sales since 2001. Income raised from land sales has funded capital works, as well as debt reduction, which is in accordance with Council's adopted Statement of Property Portfolio Management Principles (PPMP).

This report provides Council with the details of sixteen parcels of surplus Council owned land that could be used for that specific purpose.

The report also provides Council with details of an additional minor parcel of Council land that the adjoining property owner has requested to purchase from Council. The address and details of all parcels are listed in the body of this report. Aerial photographs of each parcel; and where appropriate, Plans of Subdivision showing the precise area proposed to be sold are depicted in Attachment 1.

The *Local Government Act 1989* (the Act) requires Council to publicly advertise its intention to sell land and to invite public submissions on the intended sale. Council or a Committee of Council is required to consider the contents of any public submissions prior to making any final decision to sell land.

Two of the parcels listed for potential sale are currently classified as roads (or part thereof). Council may consider discontinuing and selling these roads, subject to giving public notice of its intention to discontinue, and considering any public submissions received, prior to making a decision to proceed with the discontinuance and then sale.

This report seeks Council's approval to:

- Commence the formal processes required to discontinue the two roads (or part thereof)
- Publicly advertise its intention to sell all/or part of the parcels of land as depicted in Attachment 1
- Invite public submissions on the proposed road discontinuance's and sales.

**Motion****Cr Bruce Ranken  
Cr John Dumaresq****That Council:**

- 1. Commences the necessary public notification process required under section 189 of the *Local Government Act 1989* (Act) and publicly advertise Council's intention to sell the following parcels of land:**

## 12. Officers' reports

## OCM.001/18 Funding major infrastructure projects through surplus asset sales

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- a) That part of 251-259 Yan Yean Road, Plenty shown as Lot 246 on survey plan no. SP23502 registered in dealing no. AN956089N (shown in Attachment 1), (being a parcel of approximately 1,917 sqm remaining following VicRoads' land acquisition), comprising part of the land formerly known as Lot 1 on Title Plan 336376Q and contained in Certificate of Title Volume 8055 Folio 980.
  - b) 14 Ripon Close, Diamond Creek (on title as 21-29 Everleigh Drive, Diamond Creek) comprising of Lot 63 on Plan of Subdivision 115979 being the land contained in Certificate of Title Volume 09229 Folio 535. The sale of the land will be subject to a condition that the purchaser enters into a section 173 agreement under the *Planning and Environment Act 1987* that allows only a single dwelling, up to two levels, to be constructed on the land.
  - c) That part of 34 Glen Park Road, Eltham North (approximately 1,002 sqm) shown as Lot 1 on proposed Plan of Subdivision no. PS 813392W prepared by Lawlor and Loy P/L in Attachment 1, comprising part of the land contained in Certificate of Title Volume 9010 Folio 263.
  - d) 60 David Hockney Drive, Diamond Creek, comprising of Reserve 1 on Plan of Subdivision 414298N being the land contained in Certificate of Title Volume 11371 Folio 361 and Reserve 2 on Plan of Subdivision 421549Y being the land contained in Certificate of Title Volume 11371 Folio 370. The sale of the land will be conditional upon Council removing the reserve status from the land.
  - e) 120 Arthur Street, Eltham, comprising of Reserve 1 on Plan of Subdivision 097424 being the land contained in Certificate of Title 09168 Folio 411. The sale of the land will be conditional upon Council removing the reserve status from the land. The sale of the land will be subject to a condition that the purchaser enters into a section 173 agreement under the *Planning and Environment Act 1987* that will protect significant existing trees on the land.
  - f) 17A Ruskin Court, Eltham (on title as 120 Arthur Street, Eltham), comprising of Reserve 1 on Plan of Subdivision 096223 being the land contained in Certificate of Title Volume 09168 Folio 410. The sale of the land will be conditional upon Council removing the reserve status from the land.
  - g) 26 Renshaw Drive, Eltham, comprising of Reserve 1 on Plan of Subdivision 114619 being the land contained within Certificate Volume 09325 Folio 281 and Reserve 2 on Plan of Subdivision 086304 being the land contained within Certificate of Title Volume 08967 Folio 320. The sale of the land will be conditional upon Council removing the reserve status from the land.
  - h) 4 Raglan Court, Research, comprising of Reserve 1 on Plan of Subdivision 031238 being the land contained in Certificate of Title Volume 08533 Folio 201. The sale of the land will be conditional upon Council removing the reserve status from the land.



## 12. Officers' reports

## OCM.001/18 Funding major infrastructure projects through surplus asset sales

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- i) 8-9 Cosham Court, Greensborough, comprising of Reserve 1 on Plan of Subdivision 212411M being the land contained in Certificate of Title Volume 09880 Folio 853 and Lot C Plan on Subdivision 211669A being the land contained within Certificate of Title Volume 09844 Folio 182. The sale of the land will be conditional upon Council removing the reserve status from the land.
- j) 12 The Eyrie, Eltham, comprising of Reserve 2 on Plan of Subdivision 218858J being the land contained in Certificate of Title Volume 10072 Folio 102. The sale of the land will be conditional upon Council removing the reserve status from the land.
- k) 46 Symon Crescent, Greensborough, comprising of Reserve 1 on Plan of Subdivision 337171S, being the land contained in Certificate of Title Volume 10260 Folio 575. The sale of the land will be conditional upon Council removing the reserve status from the land. The sale of the land will also be subject to a condition that the purchaser enters into a section 173 agreement under the *Planning and Environment Act 1987* that allows only a single dwelling on each lot if the land is subsequently subdivided.
- l) 303 Plenty River Drive, Greensborough comprising of Reserve 2 on Plan of Subdivision 121686 being the land contained in Certificate of Title Volume 09491 Folio 629 be sold by private treaty to the adjoining childcare centre operator. The sale of the land will be conditional upon Council removing the reserve status from the land. The sale of the land will also be subject to a condition that the purchaser enters into a section 173 agreement under the *Planning and Environment Act 1987* which requires the purchaser to:
- consolidate this land title with the title to the purchaser's Adjoining Property known as 299-301 Plenty River Drive, Greensborough at the purchaser/s expense
  - only use the land for the childcare purposes.
- m) 18a Citriodora Court, Diamond Creek, comprising of Reserve 1 on Plan of Subdivision 326756Y being the land contained in Certificate of Title Volume 11371 Folio 309 be sold by private treaty to the adjoining land owner of 19 Citriodora Court, Diamond Creek. The sale of the land will be conditional upon Council removing the reserve status from the land. The sale of the land will also be subject to a condition that the purchaser enters into a section 173 agreement under the *Planning and Environment Act 1987* which requires the purchaser to consolidate this land title with the purchaser's Adjoining Property known as 19 Citriodora Court, Diamond Creek, at the purchaser/s expense.
2. Commences the necessary public notification process required under section 189 of the *Local Government Act 1989* (Act) and publicly advertise Council's intention to sell the following parcels of land with the sale being conditional upon removing the reserve status and rezoning of the land at:

12. Officers' reports

OCM.001/18 Funding major infrastructure projects through surplus asset sales

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- a) 62 Frank Street, Eltham, comprising of Reserve 2 on Plan of Subdivision 120103 being the land contained in Certificate of Title Volume 9350 Folio 020.
  - b) 1307 Main Road, Eltham, comprising of Reserve 1 on Plan of Subdivision 213452R, being the land contained in Certificate of Title Volume 9879 Folio 829 and Reserve 2 on Plan of Subdivision 134133, being the land contained within Certificate of Title Volume 09434 Folio 620.
3. Gives public notice of the proposed road discontinuances and sale of land under Section 206 and Schedule 10, Clause 3 of the *Local Government Act 1989 (Act)*:
- a) 20A Henry Street, Eltham, comprising of Road R2 on Plan of Subdivision LP9335 as Roseo Street and being part of the land contained in Certificate of Title Volume 11820 Folio 477.
  - b) 34 Raglan Road, Research, shown on Plan of Subdivision LP31238 as Doney Road and being part of the land contained in Certificate of Title Volume 6917 Folio 340.
4. In accordance with section 223 of the Act, considers any submissions on the proposed land sales and road discontinuances at a Special Committee of Council meeting, prior to making any final decision on whether to proceed with the sale of the land and/or discontinuance of the roads.

CARRIED

**12. Officers' reports**

**OCM.002/18 Eltham Activity Centre Precincts 3 and 4 Redevelopment Project - update on potential use and redevelopment of 895 Main Road, Eltham**

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**Distribution: Public**

**Manager: Adrian Cully, Director Business and Strategy**

**Author: Naomi Paton, Manager Integrated Strategy**

**Summary**

This report provides an update on work by a key Council project to determine future use and development of a large vacant Council site at 895 Main Road, Eltham (the old Eltham Shire offices site).

No. 895 Main Road is a strategic parcel of land which has significant frontage to Main Road at the main entrance into the Eltham Town Centre. The site was once the home of the Eltham Shire offices, but has remained vacant since the offices were demolished in the early 1990s. The continued vacancy of this site is to the detriment of the Eltham Town Centre.

The task of determining a vision for the site and surrounding land is being managed by a Council project, namely, the Eltham Activity Centre Precincts 3 and 4 Redevelopment Project. This report documents the current findings of that project in relation to 895 Main Road, such as:

- The potential area of re-development should be extended to include the adjacent Council site of 903-907 Main Road.
- A variety of uses may be appropriate at the sites.
- As part of any redevelopment, it is expected that existing uses on the sites could be housed in quality facilities on, or adjacent to, the sites.
- Council can implement its intention to retain the cenotaph and with a similar, if not larger and improved, civic area.
- Financially responsible redevelopment of 895 and 903-907 Main Road may require sale of land at the sites.

In addition, the report highlights the importance of public consultation to arriving at a proposal for the site. The report anticipates that a draft high-level concept plan will shortly be prepared for the site and recommends that the proposal is presented in coming months to an Ordinary Council Meeting with a recommendation that it be placed on broad public exhibition.

|                |
|----------------|
| Recommendation |
|----------------|

That Council:

1. Notes the work by the Eltham Precincts 3 and 4 Project to determine optimum use of the Council site at 895 Main Road, particularly the following findings:
  - a) The potential re-development parcel should be extended to include the adjacent Council site at 903-907 Main Road.

12. Officers' reports

**OCM.002/18 Eltham Activity Centre Precincts 3 and 4 Redevelopment Project - update on potential use and redevelopment of 895 Main Road, Eltham**

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- b) Various uses are currently considered as appropriate on the two sites, such as tourism accommodation, gallery, tourist information centre, civic promenade, community uses, offices (private or civic) and associated car parking.
  - c) As part of any re-development, it appears that existing uses on the sites could be housed in quality facilities on, or adjacent to, the sites.
  - d) Council can implement its intention to retain the cenotaph and with a similar, if not larger and improved, civic area.
  - e) There are significant opportunities to provide development which contributes strongly to the preferred character of the Eltham Town Centre and which positively contributes to the Eltham Library precinct.
  - f) Financially responsible re-development of 895 and 903-907 Main Road may require land at the sites to be sold.
2. Requests an update report in coming months which presents for broad public consultation a concept proposal for future use and development of 895 and 903-907 Main Road, including identification of any sale of land at the sites required as part of the proposal.

**Motion**

**Cr Peter Clarke**  
**Cr John Dumaresq**

**That Council:**

1. **Notes the work by the Eltham Precincts 3 and 4 Project to determine optimum use of the Council site at 895 Main Road, particularly the following findings:**
- a) **The potential re-development parcel should be extended to include the adjacent Council site at 903-907 Main Road.**
  - b) **Various uses are currently considered as appropriate on the two sites, such as tourism accommodation, gallery, tourist information centre, civic promenade, community uses, offices (private or civic) and associated car parking.**
  - c) **As part of any re-development, it appears that existing uses on the sites could be housed in quality facilities on, or adjacent to, the sites.**
  - d) **Council can implement its intention to retain the cenotaph and with a similar, if not larger and improved, civic area.**
  - e) **There are significant opportunities to provide development which contributes strongly to the preferred character of the Eltham Town Centre and which positively contributes to the Eltham Library precinct.**
  - f) **Financially responsible re-development of 895 and 903-907 Main Road may require land at the sites to be sold.**

**12. Officers' reports**

**OCM.002/18 Eltham Activity Centre Precincts 3 and 4 Redevelopment Project - update on potential use and redevelopment of 895 Main Road, Eltham**

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- 2. Requests an update report in coming months which presents for broad public consultation a concept proposal for future use and development of 895 and 903-907 Main Road, including identification of any sale of land at the sites required as part of the proposal.**
- 3. Requests a further report from officers which:**
  - a) Advises Council of the response from community engagement, including any subsequent modifications to the proposal.**
  - b) Outlines and recommends steps to further progress the proposal.**

**CARRIED**

**12. Officers' reports****OCM.003/18 Special Rate Renewal for Diamond Creek Notice of Intention to Declare**

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**Distribution: Public****Manager: Adrian Cully, Director Business and Strategy****Author: Darko Popovski, Coordinator Tourism and Business****Summary**

The purpose of this report is for Council to consider giving notice of its intention to declare a Special Rate Scheme for the Diamond Creek Shopping Precinct under Section 163 of the *Local Government Act 1989*. The Special Rate Scheme will assist improving the trading climate of Diamond Creek through the implementation of a series of business improvement and promotional activities.

The current Special Rate Scheme expired on 30 June 2017. Following the Diamond Creek Traders Association Special General Meeting held on 26 July 2017, in a letter dated 30 November 2017, the Diamond Creek Traders Association (DCTA) formally requested the renewal of the Special Rate Scheme. The proposed Special Rate would be a proportional rate levied upon rateable properties within the Special Rate Scheme area over a five year period. This would raise an amount of \$120,000 annually.

This report recommends that Council commence the statutory process to declare a Special Rate for marketing, advertising and promotion of Diamond Creek Shopping Precinct by issuing a Notice of Intention to Declare a Special Rate. Any submissions from affected property owners and traders can then be considered at the Council's Future Nillumbik Committee meeting on 13 March 2018.

|               |
|---------------|
| <b>Motion</b> |
|---------------|

**Cr Peter Perkins****Cr John Dumaresq****That Council:**

- 1. Notes the letter received from the Diamond Creek Traders Association requesting the renewal of a Special Rate (Attachment 1), and the Diamond Creek Traders Association's draft Business and Marketing Plan.**
- 2. Commences the statutory process under the *Local Government Act 1989* (the Act) to proceed with the renewal of the Special Rate to and for the properties within the defined area in Attachments 2, 3 and 4; such Special Rate to raise an amount of \$30,000 in the first year and \$120,000 annually thereafter, raising in total an amount of \$510,000 over the five year period of the Scheme, commencing on 1 April 2018 and ending on 30 June 2022.**
- 3. Pursuant to Sections 163(1A) and 163B(3) of the Act, directs that public notice be given in the *Diamond Valley Leader* and other Council media channels of Council's intention to declare a Special Rate for Diamond Creek at the March 2018 Ordinary Meeting of Council. In accordance with the public notice and proposed declaration of Special Rate in the form of Attachments 5 and 6 of this report, such Special Rate to be for the purposes of defraying expenses to be incurred by Council in providing funds to the incorporated body known and**

12. Officers' reports

OCM.003/18 Special Rate Renewal for Diamond Creek Notice of Intention to Declare

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operating as the Diamond Creek Traders Association and which funds, administratively only and subject always to the approval, direction and control of Council, are to be used for the purposes of the appointment of a precinct marketing coordinator, promotional, advertising, marketing, business development and other incidental expenses as approved by and agreed to from time to time between Council and the Association, all of which are associated with the encouragement of commerce, retail and professional activity and employment opportunities in the Diamond Creek Shopping Precinct.

4. Directs in accordance with Section 163(1C) of the Act, separate letters enclosing a copy of the public notice be sent to the owners and occupiers of the properties referred to and set out in the schedule of properties forming a part of the proposed declaration of Special Rate for Diamond Creek, Attachments 2, 3 and 4.
5. Appoints and/ or authorises Council's Future Nillumbik Committee that is established by Council under Section 223(1)(b)(i) of the Act, to hear any persons who in their written submissions under Section 223 of the Act have requested that they be heard in support of their submissions, and authorises the Chief Executive Officer or his delegate to carry out any and all administrative procedures necessary to enable Council to carry out its functions under Section 163A, Section 163(1A), (1B) and (1C) and Sections 163B and 223 of the Act.

CARRIED

**12. Officers' reports**

The following Officers' reports were moved as a block motion and their recommendations as printed in the agenda were adopted without change:

- OCM.004/18 December Quarter Financial Report
- OCM.005/18 Mid-Year Financial Review 2017-2018
- OCM.006/18 Assemblies of Councillors

**Motion**

**Cr Karen Egan**  
**Cr Bruce Ranken**

**That the recommendations as printed in the agenda be adopted without change for the following Officers' reports:**

- **OCM.004/18 December Quarter Financial Report**
- **OCM.005/18 Mid-Year Financial Review 2017-2018**
- **OCM.006/18 Assemblies of Councillors**

**CARRIED**



12. Officers' reports

OCM.004/18 December Quarter Financial Report

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**Distribution: Public**

**Manager: Vince Lombardi, Manager Finance**

**Author: Robert Malignaggi, Management Accountant  
Lyn Jones, Assistant Accountant**

**Summary**

This report outlines Council's financial performance and financial position for the period ending 31 December 2017.

The Income Statement shows an overall unfavourable year to date (YTD) variance of (\$101,020) representing (0.39) per cent of YTD Budget. This reflects the combined result of higher-than-budgeted operating income of \$1.666 million and higher-than-budgeted operating expenses of (\$1.767 million).

Council's overall financial position at the end of this quarter is sound, and continues to be actively monitored.

**Motion**

**Cr Karen Egan**

**Cr Bruce Ranken**

**That Council receives and notes the Financial Report for the period ended 31 December 2017.**

**CARRIED**

Note: This item was carried as part of a block motion.

12. Officers' reports

OCM.005/18 Mid-Year Financial Review 2017-2018

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**Distribution: Public**

**Manager: Vince Lombardi, Manager Finance**

**Author: Robert Malignaggi, Management Accountant**

**Summary**

This report presents the outcomes of the Mid-Year Financial Review.

The revised forecast is for Council to achieve an operating surplus of \$2.848 million for the financial year 2017-2018.

**Motion**

**Cr Karen Egan**

**Cr Bruce Ranken**

**That Council:**

- 1. Approves the changes detailed in the Mid-Year Financial Review (Attachment 1).**
- 2. Notes the revised forecast of \$2.848 million operating surplus for financial year 2017-2018.**

**CARRIED**

Note: This item was carried as part of a block motion.

12. Officers' reports

OCM.006/18 Assemblies of Councillors

**Distribution:** Public

**Manager:** Justin Murray, Acting Manager Governance

**Author:** Naomi Ellis, Corporate Planner

**Summary**

In accordance with section 80A(2) of the *Local Government Act 1989* Council is required to report as soon as practicable to an Ordinary meeting of Council a record of any assemblies of Councillors held.

This report lists assemblies of Councillors forms that have been submitted since the matter was last reported to Council on 19 December 2017.

|               |
|---------------|
| <b>Motion</b> |
|---------------|

**Cr Karen Egan**  
**Cr Bruce Ranken**

**That Council, in accordance with section 80A(2) of the *Local Government Act 1989*, receives the records of the following assemblies of Councillors:**

|          |                             |  |  |
|----------|-----------------------------|--|--|
| <b>1</b> | <b>Date of assembly</b>     | <b>19 December 2017</b>  |  |
|          | <b>Matters considered</b>   | <b>Officer briefings of Councillors</b> <ul style="list-style-type: none"> <li>• <b>Green Wedge Management Plan Review</b></li> <li>• <b>Civic Drive Outdoor Performance Centre upgrade - Community engagement feedback</b></li> <li>• <b>Electricity Large Sites and Street Lighting</b></li> </ul> |  |
|          | <b>Councillors present</b>  | <b>Cr Peter Clarke</b><br><b>Cr Karen Egan</b><br><b>Cr John Dumaresq</b><br><b>Cr Jane Ashton</b>   | <b>Cr Grant Brooker</b><br><b>Cr Peter Perkins</b><br><b>Cr Bruce Ranken</b>   |
|          | <b>Staff present</b>        | <b>Mark Stoermer</b><br><b>Matt Kelleher</b><br><b>Hjalmar Philipp</b><br><b>Justin Murray</b><br><b>Vince Lombardi</b><br><b>Paige Macdonald</b><br><b>Michelle Zemancheff</b><br><b>Jon McNally</b><br><b>Yasmin Green</b>   | <b>James Martin</b><br><b>Suzy Ellingsen</b><br><b>Mitch Grayson</b><br><b>Nichole Johnson</b><br><b>Paul Fyffe</b><br><b>Emily Physick</b><br><b>Lance Clarke</b><br><b>Anthony Calthorpe</b><br><b>Ian Culbard</b> |
|          | <b>Conflict of interest</b> | <b>None declared</b>   |  |

|          |                         |                         |
|----------|-------------------------|-------------------------|
| <b>2</b> | <b>Date of assembly</b> | <b>19 December 2017</b> |
|----------|-------------------------|-------------------------|

12. Officers' reports

OCM.006/18 Assemblies of Councillors

|  |                             |  |  |
|--|-----------------------------|--|--|
|  | <b>Matters considered</b>   | <b>Pre-meeting for Ordinary Council Meeting</b>  |  |
|  | <b>Councillors present</b>  | Cr Peter Clarke<br>Cr Karen Egan<br>Cr John Dumaresq<br>Cr Jane Ashton                           | Cr Grant Brooker<br>Cr Peter Perkins<br>Cr Bruce Ranken                          |
|  | <b>Staff present</b>        | Mark Stoermer<br>Matt Kelleher<br>Hjalmar Philipp<br>Justin Murray<br>Jon McNally<br>Naomi Paton | Naomi Ellis<br>Lance Clarke<br>Adrian Cully<br>Corrienne Nicholls<br>Ian Culbard |
|  | <b>Conflict of interest</b> | None declared  |  |

|          |                             |   |   |
|----------|-----------------------------|---|---|
| <b>3</b> | <b>Date of assembly</b>     | 23 January 2018   |   |
|          | <b>Matters considered</b>   | <b>Officer briefings of Councillors</b> <ul style="list-style-type: none"> <li>• Special Rate Renewal for Diamond Creek- Notice of Intention to Declare</li> <li>• Land sales verbal presentation</li> <li>• Aged Care reforms</li> <li>• Eltham Preschool</li> <li>• 2018 Mid-Year Financial Review</li> <li>• Budget 2018-2019 Overview, parameters and key external impacts</li> <li>• Eltham Playhouse</li> </ul> |   |
|          | <b>Councillors present</b>  | Cr Peter Clarke<br>Cr Karen Egan<br>Cr John Dumaresq<br>Cr Jane Ashton  | Cr Grant Brooker<br>Cr Peter Perkins<br>Cr Bruce Ranken   |
|          | <b>Staff present</b>        | Mark Stoermer<br>Matt Kelleher<br>Adrian Cully<br>Justin Murray<br>Vince Lombardi<br>Jon Miller<br>Robert Malignaggi  | Darko Popovski<br>Mitch Grayson<br>Corrienne Nichols<br>Suzy Ellingsen<br>Kylie Lethridge<br>Rebecca Burton |
|          | <b>Conflict of interest</b> | None declared   |   |

**CARRIED**

Note: This item was carried as part of a block motion.

**13. Notices of Motion**

Nil

**14. Delegates' reports**

Nil

**15. Supplementary and urgent business**

Nil

**16. Confidential reports**

Nil

The meeting closed at 8.05pm.

Confirmed: \_\_\_\_\_  
Cr Peter Clarke, Mayor