

## **Special Meeting of Council**

to be held at the Civic Centre, Civic Drive, Greensborough  
on Monday 30 October 2017 commencing at 6.45pm.

## **Agenda**

**Mark Stoermer**  
**Chief Executive Officer**

Thursday 26 October 2017

Distribution: Public

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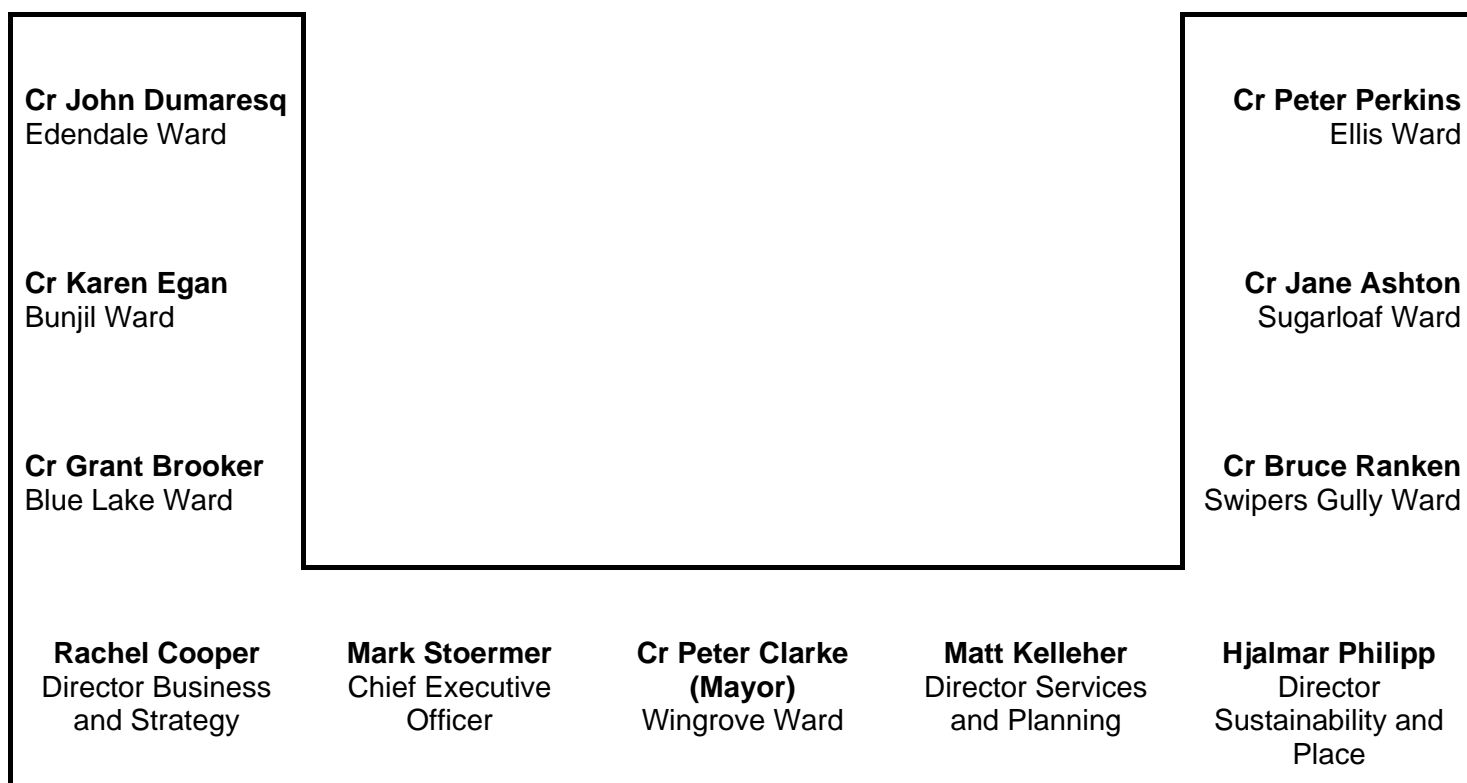
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*Domin je ka*

## Special Meeting of Council seating plan



Visitors in the gallery at Council meetings are:

- Welcome to copies of the reports which will be considered by the Council at the meeting. These are on the table in the foyer.
- Welcome to the tea, coffee and water provided in the foyer.
- Requested to observe Council deliberations quietly in order for Council meetings to run smoothly.
- Advised that the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

**Nillumbik Shire Council**

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**Nillumbik Shire Council**

**Agenda of the Special Meeting of Nillumbik Shire Council to be held Monday 30 October 2017 commencing at 6.45pm.**

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**1. Welcome**

Members of the public are advised the meeting will be recorded. The audio recording of the meeting will be made publicly available on Council's website.

**2. Reconciliation statement**

**The reconciliation statement to be read by the Mayor**

Nillumbik Shire Council acknowledges the Wurundjeri as the traditional custodians of the land now known as the Shire of Nillumbik and values the significance of the Wurundjeri people's history as essential to the unique character of the Shire.

**3. Apologies**

**Motion**

**That the apologies be accepted.**

**4. Disclosure of conflicts of interest**

Councillors should note that any conflicts of interest should also be disclosed immediately before the relevant item.

5. Officers' reports

OCM.118/17 Annual Report 2016-2017

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**Distribution: Public**

**Manager: Mark Stoermer, Chief Executive Officer**

**Author: Allison Watt, Manager Governance**

**Naomi Ellis, Corporate Planner**

**Vince Lombardi, Manager Finance**

**Summary**

Each year Council must prepare an Annual Report which must be submitted to the Minister for Local Government by 30 September. Nillumbik Shire Council's Annual Report 2016-2017 was provided to the Minister on Thursday 28 September 2017. Copies have been circulated to Councillors and the report made publicly available to the community via Council's website.

Under section 34 of the *Local Government Act 1989*, Council must hold a meeting to consider the Annual Report within one month of providing the Annual Report to the Minister.

The Annual Report is Council's highest level reporting document to the State Government and the community. While Council has a statutory obligation to produce an Annual Report, it is also an opportunity to demonstrate Council's disclosure and transparency to the community regarding Council activities over the past financial year. This is the fourth and last Annual Report against the Council Plan 2013-2017.

The Annual Report is presented in four parts: Report of Operations; Financial Statements; Performance Statement and Auditor-General's Report.

The Annual Report also includes data and comments on a number of financial, sustainability and service indicators which fulfils Council's statutory obligations in the third year of reporting under the State Government Performance Reporting Framework.

The Report of Operations outlines Council's performance over the past financial year against the Council Plan 2013-2017 strategic objectives: Our Community; Our Natural Environment; Our Built Environment; Our Economy; and Our Council.

The Financial Statements and Performance Statement were presented to Council on 29 August 2017.

**Recommendation**

**That Council:**

- 1. Adopts the Annual Report 2016-2017.**
- 2. Makes the document publicly available as an account of the year's activities and performance.**

**Attachments**

Nil

**5. Officers' reports**

**OCM.118/17 Annual Report 2016-2017**

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**Background**

1. The Annual Report 2016-2017 has been prepared by Council officers and has been provided to the Minister for Local Government within the statutory timeframe set out in the *Local Government Act 1989*.

**Policy context**

2. The Annual Report directly supports the achievement of Council Plan 2017-2021 strategy:
  - Ensure that Council meets its legal responsibilities and manages its risks.

**Budget implications**

3. The cost of producing the Annual Report is accommodated within existing operational budgets. Final costs are not available, however, it is expected that the costs for graphic design and some printed copies will be approximately \$5,000.

**Consultation/communication**

4. Pursuant to section 134 of the *Local Government Act 1989*, notice of the meeting to consider the Annual Report was advertised in *The Age* on Tuesday 17 October 2017 and in the *Diamond Valley Leader* on Wednesday 25 October 2017.
5. The Financial Statements in the Annual Report have previously been considered by the Audit Committee and Council.

**Issues/options**

6. Council's Annual Report 2016-2017 was provided to the Minister for Local Government on Thursday 28 September 2017, meeting the deadline set out in the Act.
7. The Annual Report is presented for Council's consideration. It includes:
  - Report of Operations
  - Financial Statements
  - Performance Statement
  - Auditor General's Report on the Financial Statements and the Performance Statement.
8. The Auditor-General has approved the Financial Statements and Performance Statement without any qualifications. The audited reports were presented to Council's Audit Committee on Monday 14 August 2017.
9. The Financial Statements and Performance Statement were presented to Council on 29 August 2017.
10. For the 2016-2017 financial year Council achieved an operating surplus of \$15.92 million on an accrual basis. Details were provided in the report to Council on 29 August 2017.
11. While it is a statutory document, the Annual Report 2016-2017 is also a valuable tool for communicating the Council's activities over the past year to the local community.

5. Officers' reports

OCM.118/17 Annual Report 2016-2017

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12. The Report of Operations is structured according to the Council Plan 2013-2017 strategic objectives: Our Community; Our Natural Environment; Our Built Environment; Our Economy; and Our Council – with expanded sections on corporate governance and legislative compliance.
13. The Report of Operations measures Council's performance over the past financial year in the following ways:
  - Progress towards achieving the strategic objectives in the Council Plan 2013-2017
  - Results achieved in relation to the strategic indicators in the Council Plan 2013-2017
  - Progress in relation to the major initiatives identified in the budget
  - Services funded in the budget and the persons or sections of the community who are provided those services
  - Results against the prescribed service, financial and sustainability indicators and measures in the new Local Government Performance Reporting Framework
14. The Annual Report details some significant achievements in 2016-2017. These achievements include:
  - Adoption of the Council Plan 2017-2021 and Budget 2017-2018
  - Receiving a 'best practice' audit from VicSES for the Municipal Emergency Management Plan
  - For the first time in the Shire's history, no rate increase in 2017-2018
  - Winning the prestigious RACV Victorian Tourism Awards in the Local Government category for the Artisan Hills marketing and branding campaign
  - Opening the Eltham Community and Reception Centre after a \$3.43 million refurbishment
  - Making significant progress towards the adoption of Amendment C108 to the Nillumbik Planning Scheme to enable construction of the \$11 million Diamond Creek to Hurstbridge Trail
  - Receiving a \$234,073 grant from the State Government for the installation of a solar system on the roof of Community Bank Stadium, Diamond Creek
  - Significant progress on the \$19.35 million redevelopment of the aquatics facilities at the Eltham Leisure Centre
  - The State Government declared Bolton Street, Eltham, a state arterial road after many years of advocacy from Council
  - The appointment of a new CEO and restructure to position the organisation to deliver on the Council Plan
  - Receiving \$2.1 million from the State Government's Growing Suburbs Fund for three community projects in Greensborough, Research and Edendale Farm

**5. Officers' reports**

**OCM.118/17 Annual Report 2016-2017**

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- The completion and adoption of a number of policies and strategies including:
    - Councillor Code of Conduct
    - Municipal Emergency Management Plan
    - Procurement Policy
    - Good Governance Policy
    - Meeting Procedure Local Law
    - Nillumbik Lifetime Play Strategy
    - Road Management Plan
  - A total of 9,477 people took part in environmental education programs at Edendale Farm Community Environment Centre throughout the year
  - More than 66 per cent of kerbside garbage, recycling and green organics was diverted from landfill.
  - Delivery of 8,258 meals and 23,380 hours of care to the aged, frail and disabled.
  - Planting more than 7,926 indigenous plants
15. A copy of the Annual Report 2016-2017 has been circulated separately to Councillors and is publicly available on Council's website.

**Conclusion**

16. The Annual Report 2016-2017 outlines the activities undertaken for the financial year. It reports to the Nillumbik community and other stakeholders on a wide range of activities that were undertaken to meet the directions in the Council Plan 2013-2017 and the expectations of the Nillumbik community.