

Ordinary Meeting of Council

to be held at the Civic Centre, Civic Drive, Greensborough
on Tuesday 28 January 2020 commencing at 7:00pm.

Agenda

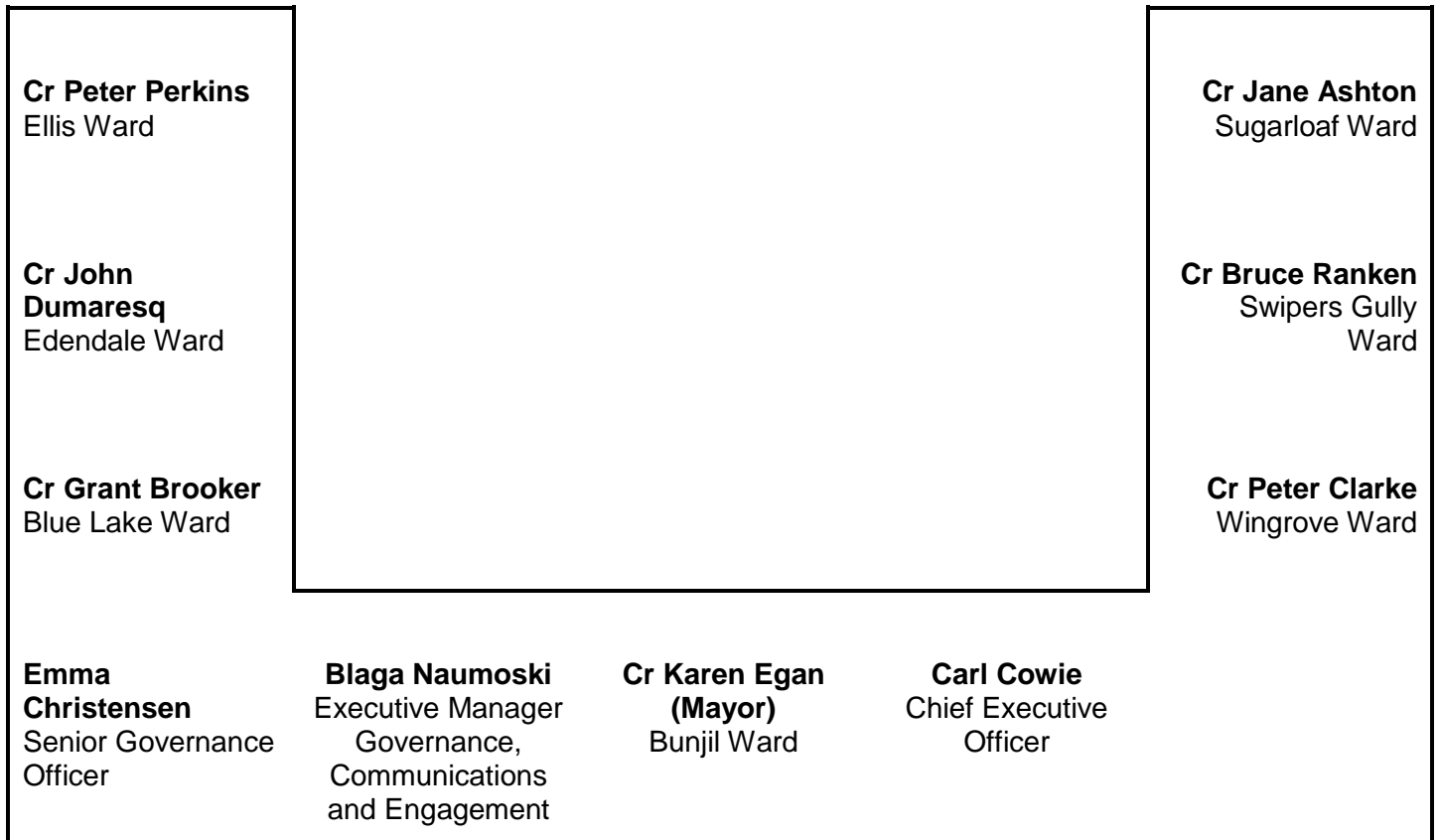
Carl Cowie
Chief Executive Officer

Friday 24 January 2020

Distribution: Public

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Ordinary Meeting of Council seating plan



Visitors in the gallery at Council meetings are:

- Welcome to copies of the reports which will be considered by the Council at the meeting. These are on the table in the foyer.
- Welcome to the tea, coffee and water provided in the foyer.
- Requested to observe Council deliberations quietly in order for Council meetings to run smoothly.
- Advised that the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

Nillumbik Shire Council

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Nillumbik Shire Council

**Agenda of the Ordinary Meeting of Nillumbik Shire Council to be held
Tuesday 28 January 2020 commencing at 7:00pm.**

1. Welcome by the Mayor

Members of the public are advised the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

2. Reconciliation statement

The reconciliation statement to be read by the Mayor

Nillumbik Shire Council acknowledges the Wurundjeri people who are the Traditional Custodians of this Land. We would also like to pay respect to the Elders both past and present and extend that respect to other Indigenous Australians present.

3. Prayer

A prayer will be read.

4. Apologies

Recommendation

That the apologies be noted.

5. Presentations

6. Confirmation of minutes

Confirmation of minutes of the Ordinary Council Meeting held on Tuesday 17 December 2019.

Recommendation

That the minutes of the Ordinary Council Meeting held on Tuesday 17 December 2019 be confirmed.

7. Disclosure of conflicts of interest

Councillors should note that any conflicts of interest should also be disclosed immediately before the relevant item.

8. Petitions

9. Questions from the gallery

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10. Reports of Advisory Committees

AC.001/20 Advisory Committee Report

Distribution: Public

Manager: Blaga Naumoski, Executive Manager Governance, Communications and Engagement

Author: Alena Spry, Governance Officer

Summary

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the minutes of meetings are presented to Council.

Attachments

1. Environment and Sustainability Advisory Committee minutes - 16 October 2019
2. Arts Advisory Committee minutes - 16 December 2019

Recommendation

That Council notes the minutes of the following meetings:

- Environment and Sustainability Advisory Committee held on 16 October 2019; and
- Arts Advisory Committee held on 16 December 2019.

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11. Reports of Special Committees

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12. Officers' reports**OCM.001/20 Economic Development Strategy**

Distribution: Public**Manager: Rosa Zouzoulas, Executive Manager Planning and Community Safety****Author: Dwayne Rabel, Economic Development and Tourism Project Consultant****Summary**

The draft Economic Development Strategy (Strategy) seeks to capitalise on Nillumbik's strengths to grow our economy and create jobs through collaboration, partnerships and innovation whilst respectful of our natural environment.

This report seeks Council's endorsement to go public consultation on the draft Strategy for a period of six weeks. Following the consultation process, the Strategy will be updated to incorporate changes based on the feedback received prior to adoption.

Recommendation

That Council endorses the draft Economic Development Strategy (**Attachment 1**) for public consultation which will occur for 6 weeks, ending 20 March 2020.

Attachments

1. Draft Economic Development Strategy

Background

1. The Council Plan 2017-2021 sets out its aims for economic development through Objective 4 – A prosperous economy.
2. This report directly relates to Action 4.1.1: Adopt a new Economic Development Strategy and create a set of indicators to measure success.
3. The Economic Development Strategy 2020-2030 follows on from the Economic Development Strategy 2011-2016.
4. The draft Strategy was compiled using a variety of inputs including relevant existing Council plans, policies and strategies such as the Green Wedge Management Plan, Recreation, Nillumbik Business Survey and Destination Management Plan.
5. Additionally, the draft Diamond Creek and Eltham Structure Plans were utilised in relation to attracting anchor tenants to those activity centres to assist with job creation and business sustainability.
6. Urban Enterprise compiled an Issues and Opportunities Paper in February 2019.
7. Officers have utilised the Issues and Opportunities paper and other associated research to develop the draft Economic Development Strategy 2020-2030.

Budget implications

8. Some high level opportunities identified that fall within the economic development and tourism departments activity are underway and have been funded through operating budget e.g. expansion of the business database, engagement activities with the industrial/commercial precincts etc.

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OCM.001/20 Economic Development Strategy

9. Other actions identified within the Strategy that fall under the remit of other council departments such as the development of the Housing Strategy and Diamond creek and Eltham Activity Centre Structure Plans are also advanced and funded within existing operating budgets.
10. Once the draft Strategy been through a public consultation process officers will conduct a high level cost analysis of items not funded through existing operating budget.

Consultation/communication

11. The recommendations of this report seek Council's endorsement to consult with the community and stakeholders on the draft Economic Development Strategy 2020-2030. A six week period of consultation is proposed.
12. The draft Strategy will be available on Participate Nillumbik where the community and stakeholders will be encouraged to make submissions via this platform.
13. The draft Strategy will be promoted using a number of different methods including Council's website and social media channels, face-to-face presentations to various interest and industry groups including local traders associations, articles in Council's Economic Development newsletter and flyers distributed at key business and community events including Open Farm Day and the inaugural Women in Business Networking event.
14. Consultation on the draft Strategy will be over a six week period concluding on 20 March 2020.

Issues/options

15. The draft Strategy is designed to outline the drivers of the Nillumbik economy, objectives Council seeks to achieve and initiatives that target specific challenges and opportunities.
16. The draft Strategy contains principles for driving its implementation in an efficient and effective manner consistent with organisational values.
17. The economic development vision for Nillumbik is:
To capitalise on our strengths to grow our economy through collaboration, partnerships and innovation, balanced against our unique natural environment.
18. The primary sectors within the economy include:
 - a. Knowledge-based – Education, health care, professional services
 - b. Creative and culture – Arts, culture, recreation, tourism
 - c. Primary industry and trade – Construction, agribusiness, manufacturing
 - d. Population driven – Retail, hospitality, other services, tourism
19. In 2018 Nillumbik's Gross Regional Product was \$1.88 billion stemming from 6,438 local businesses. In that year 38,730 Nillumbik residents were employed internal and external to the Shire.
20. The draft Strategy highlights a number of drivers. These are challenges and opportunities to be addressed in order to strengthen the economy are based around:

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OCM.001/20 Economic Development Strategy

- Escape expenditure: There is a significant level of escape expenditure by residents in nearby centres on items such as retail, entertainment and dining and professional services. In 2018, \$157 million and \$67 million were spent in Greensborough and Doncaster respectively.
- Population: The current trend is that the population is aging and has low growth. The lack of forecast growth in consumer demand due to the stagnant population and impending shift in demand for goods, services and accommodation will need to be addressed.
- Housing: There is currently a low level of housing diversity and affordability. There is an opportunity to facilitate ageing in place for seniors and organically grow consumer demand through population diversification and growth via the introduction of appropriate housing around the activity centres in Eltham and Diamond Creek.
- Businesses: Most businesses in Nillumbik are small medium enterprises with many being home based and within emerging industries. It will be important to facilitate support for these businesses to assist their growth and sustainability. Additionally, Council will need to create an environment conducive to growing the number of local businesses and jobs.
- Environment: The community has a desire for economically and sustainable use of land within the Shire's green wedge. There is an opportunity to assess the suitability of agricultural, tourism, recreational and artistic business development.

21. The proposed draft Strategy contains four objectives. These are:
 - a. Deliver improved economic development practices and programs to assist local businesses;
 - b. Create vibrant activity centres and employment precincts in Eltham and Diamond Creek;
 - c. Facilitate economically and environmentally sustainable use of land within the Shire's green wedge; and
 - d. Showcase Nillumbik's visitor, recreation and cultural economy.
22. The following key principles are designed to drive the implementation of the Strategy:
 - a. Evidenced-based decision making;
 - b. A "whole of Council" approach to facilitating economic development;
 - c. Collaborative approach;
 - d. Flexibility;
 - e. Balance economic, social and environmental needs; and
 - f. Monitor, evaluate and communicate progress.
23. On 21 November 2019 an Economic Development Advisory Committee (EDAC) meeting was held where members workshopped the appropriateness of the strategies drivers, themes and consultation process.

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OCM.001/20 Economic Development Strategy

24. EDAC supported the drivers and themes as presented. EDAC members contributed insights from their own knowledge and experience as to how a public consultation process could be implemented including the recommendation that public workshops be conducted.
25. Feedback from EDAC and further review of the draft Strategy has identified further initiatives that are now incorporated within the draft Strategy for consultation (**Attachment 1**). These include:
 - a. Highlight job creation as an objective of the Strategy;
 - b. Highlight positive aspects of the shire such as liveability and tourism strengths;
 - c. Explore opportunities to collaborate and advocate with strategic partners and be informed of opportunities;
 - d. Ensure the community engagement seeks to understand the gaps relating to escape expenditure and includes business focus groups;
 - e. Highlight aspects of the Strategy relating to the low level of job containment in Nillumbik and business size breakdown;
 - f. Identify major economic activity and employers within the northern region;
 - g. Include an initiative relating to facilitating employment and training for people with a disability;
 - h. Insert a statement regarding being respectful to conservation values when referencing agribusiness; and
 - i. Amend the sentence relating to mud brick heritage as one of the festivals has changed in concept.

Conclusion

26. The draft Economic Development Strategy seeks to capitalise on Nillumbik's strengths to grow our economy and create jobs through collaboration, partnerships and innovation whilst respectful of our natural environment.
27. This report seeks Council's endorsement to go public consultation on the draft Strategy.
28. It is proposed that the draft Strategy will undergo a rigorous public consultation process for six weeks.
29. Following the consultation process, the draft Strategy will be updated to incorporate changes based on the feedback received and presented to Council for adoption in June 2020.

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OCM.002/20 Hurstbridge Line Upgrade - Stage 2

Distribution: Public

Manager: Hjalmar Philipp, Director Operations and Infrastructure

Author: Lawrence Seyers, Lead Transport Planner

Paul Fyffe, Senior Strategic Planner

Rosa Zouzoulas, Executive Manager Planning and Community Safety

Summary

This report provides an update on the State Government's Hurstbridge Line Upgrade Project - Stage 2 and also on advocacy by Council for much-needed improvements to the project.

Stage 2 of the Hurstbridge Line Upgrade proposes significant upgrades to the line in the municipalities of Banyule and Nillumbik. In Nillumbik, it is proposed to duplicate the line between Diamond Creek and Wattle Glen railway stations. Planning for the project is now underway and officers from Nillumbik Shire and Banyule City Councils have had discussions with the relevant State Government Authority, the Level Crossing Removal Authority (LXRA), regarding the scope of the works, urban design and planning approval for the project.

These discussions have revealed some significant shortcomings with the project for both councils. For Nillumbik, these shortcomings particularly comprise four limitations in the scope of the works, including three that have significant safety implications for the Diamond Creek community.

The Ordinary Council Meeting on 17 December 2019 considered these shortcomings as an urgent business item and responded by advocating, particularly by a letter, to the State Government to address the shortcomings.

Recommendation

That Council:

1. Notes the current status of the Hurstbridge Line Upgrade Project - Stage 2.
2. Notes officers have, in line with Council's resolution of 17 December 2019, written to the State Government advocating for improvements to the Hurstbridge Line Upgrade Project Stage 2, particularly to:
 - a) provide safe pedestrian crossing points of the duplicated line near schools;
 - b) enable removal of the Main Hurstbridge Road, Diamond Creek level crossing at a future stage;
 - c) deliver upgrades to Diamond Creek station that are required to support the project; and
 - d) consider low cost, high impact additions to significantly enhance community outcomes, such as a shared trail along the rail corridor between Greensborough and Eltham.
3. Continues to advocate both independently and together with Banyule City Council where appropriate for these outcomes.

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OCM.002/20 Hurstbridge Line Upgrade - Stage 2

Attachments

Nil

Background

1. The Hurstbridge Line Upgrade Project - Stage 2 involves:
 - Building a new railway station at Greensborough;
 - A major upgrade to the Montmorency Station;
 - The duplication of three kilometres of track, within Banyule, between Greensborough station and Sherbourne Road (Sherbourne Road is a western boundary of Eltham and a boundary between Banyule and Nillumbik); and
 - The duplication of 1.5 kilometres of track in the Shire of Nillumbik between Diamond Creek and Wattle Glen (from the east end of Diamond Creek Station to just before Wattle Glen).

2. It is anticipated that the project will provide increased frequency of train services in Banyule and Nillumbik. The increase in Nillumbik comprises a service frequency in the peak hour of:
 - every 20 minutes at Hurstbridge, Wattle Glen and Diamond Creek
 - every 10 minutes at Eltham

(NB: peak hour is defined as arrivals at Jolimont between 7am-8.59am)

3. Off peak services will be similar to the existing frequency. Although, LXRA has indicated there may be the opportunity to provide additional trains from the city during the afternoon peak commute time. This occurring is dependent on whether timetabling constraints can be addressed.

4. The Hurstbridge Line Upgrade Stage 2 does not involve:
 - Level crossing removals at Diamond Street (Eltham) and Main-Hurstbridge Road (Diamond Creek);
 - Any changes to Eltham, Diamond Creek, Wattle Glen or Hurstbridge railway stations;
 - Any changes to the existing rail stabling at Eltham railway station;
 - Removal, or consolidation of occupational crossings between Diamond Creek and Wattle Glen railway stations;
 - Construction of any pedestrian bridge or underpass at Diamond Creek;
 - Construction of commuter car parking at Eltham, Wattle Glen and Hurstbridge (to be delivered separately by the Department of Transport); and
 - Construction of a shared path along the duplicated line between Greensborough and Sherbourne Road.

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OCM.002/20 Hurstbridge Line Upgrade - Stage 2

Policy context

5. This report directly supports the achievement of Council Plan 2017-2021 strategy:

- Advocate effectively for Nillumbik's interests at a state and national level.

Budget implications

6. There are no budget implications for Council with this matter.

Consultation/communication

7. The following are the expected LXRA timelines for the project:

- Community consultation in the Shire of Nillumbik in January 2020.
- Application in late February or early March 2020 for a Ministerial amendment (sought pursuant to section 20 – Part 4 of the *Planning and Environment Act 1987*).

It is understood that the LXRA will be seeking a Ministerial amendment that will provide blanket planning approval to undertake the project, subject to satisfying certain conditions.

- Ministerial amendment approved in April 2020.
- A contract is expected to be awarded mid-2020.
- Construction is expected to begin late 2020 and be completed late 2022.

8. Officers understand that community consultation to date for the Hurstbridge Line Upgrade Stage 2 has been limited to:

- A stall at the Rotary Eltham Festival on Saturday 9 and Sunday 10 November 2019.
- Drop in sessions at Montmorency Secondary College (focus on 'How do you use Greensborough and Montmorency stations?') on Wednesday 20 November 2019, 5:30pm to 7:30pm and Saturday 23 November 2019, 10:00am to 12 noon.
- Some request for feedback through the project website.

9. As noted above, additional community consultation is expected in late January 2020 and to include further consultation within Nillumbik.

Issues/options

10. Nillumbik Shire Council has to date only had preliminary contact and discussions with LXRA on the project, primarily:

- LXRA and Nillumbik Shire Council officers had a first meeting on 25 November 2019 to broadly discuss the project.
- The LXRA briefed Councillors on 3 December 2019.
- On 11 December 2019 officers from both Nillumbik Shire and Banyule City Councils attended a meeting with LXRA's project team to better discuss the scope of works and a set of draft urban design guidelines that have been prepared for the project.

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OCM.002/20 Hurstbridge Line Upgrade - Stage 2

11. At that last meeting, officers from both councils expressed concerns regarding the project. The following significant issues were raised by Nillumbik officers:

No railway crossing point in vicinity of two state schools in Diamond Creek

12. There is no proposal to provide a pedestrian bridge or underpass across the duplicated line next to Diamond Creek East Primary School and Diamond Valley Secondary College. This is despite:

- The railway breaks an otherwise direct pedestrian line between the two state schools and residential areas to the north.
- There has been a history, despite efforts to prevent this, of school students crossing the railway line to get to and from school.
- Duplication of the line will significantly increase the danger to any students, or other members of the community, who continue to make this crossing as there will be two fully operational lines to cross, plus increased frequency of trains.

13. Council has previously advocated to the State Government to construct or adequately fund a pedestrian crossing at the point in question. It should be an absolute non-questioned priority to provide a crossing as part of duplication of the line.

An unsafe railway platform for Diamond Creek's city bound trains

14. Diamond Creek Station has two platforms, 1 and 2. Platform 1 (the northern platform) is a much wider and better provided platform than Platform 2, which is very narrow and has very limited shelter. The entrance to Platform 1 appears particularly substandard, given it is poorly visible and the distance from the entrance point to the edge of platform is very short.

15. Currently, Platform 1 is the principal platform used at Diamond Creek Station for both city and Hurstbridge bound trains. The Hurstbridge line upgrade project currently proposes that Platform 2 will become the primary platform used to service city bound trains. However, no complimentary upgrades to Platform 2 are proposed as part of this change. This is surprising and cause for serious concern given the poor design and constraints of Platform 2 (outlined above), plus the additional commuter numbers to be expected on the platform when it takes on the new role.

16. In the officers' view, the limitations of the platform will be a particular issue for people with children and/or prams, people with a disability and the elderly. This may be particularly the case in vicinity of the platform's entrance (especially if there is morning congestion) and on days where shelter is required (e.g. hot days in summer). Overall, it is considered highly unsatisfactory that the proposed upgrade in the role of Platform 2 will not be accompanied by any measures to make the platform suitably safe.

No proposal to remove the level crossing on Main Hurstbridge Road

17. The level crossing on Main Hurstbridge Road at Diamond Creek is a significant cause of congestion in the heart of Diamond Creek. It markedly hampers traffic through the town, particularly in peak commute periods when there are more trains and more traffic. As such, the railway crossing is also a significant threat to public safety.

18. The LXRA has advised that no action regarding the level crossing is included within the scope of the Hurstbridge line upgrade project. This is even though duplication of

12. Officers' reports

OCM.002/20 Hurstbridge Line Upgrade - Stage 2

the line will result in the crossing being closed more frequently, particularly at peak commute times, which will only heighten the safety and congestion issues already created by the crossing. To provide a clear and proper improvement for Diamond Creek, the railway crossing should be removed as part of the project. Failing this, at the very least, the project should clearly provide for and enable removal of the crossing at some point in the near future.

The opportunity to provide a shared trail from Greensborough to Eltham is ignored

19. There is currently no suitably direct shared trail between Greensborough, Montmorency and Eltham. Providing such a trail would directly link three locally significant centres within the regional shared path network. The link would provide many important benefits, such as allowing more people within the catchment of these centres to ride and/or walk off-road to the shops, local employment, public transport, services and schools. Achieving such a link would be consistent with a key goal of the State Government's Plan Melbourne, which is to create a city structure that offers a 20 minute non-car based trip to key services and employment areas.
20. In line with Plan Melbourne, opportunities are often maximised by major metropolitan road and rail projects to provide shared paths. Were the Hurstbridge line upgrade project to provide a shared trail along the proposed duplicated line in Banyule, the project could rectify most of the gap in the shared path network between Greensborough, Montmorency and Eltham. However, the Hurstbridge line upgrade project does not propose a shared trail along this proposed section of duplicated line. This is highly disappointing given the significant connectivity and other benefits it would provide to the local community across both municipalities.
21. It is noted that of the four shortcomings in the Hurstbridge line upgrade project highlighted above, the first three have substantial implications for the safety of the community of Diamond Creek.
22. Council considered all the above shortcomings as a matter of urgent business at its 17 December 2019 Ordinary Council Meeting and resolved that Council:
 - a) *Writes to the State Government advocating for improvements to the Hurstbridge Line Upgrade Project Stage 2, particularly to:*
 - (i) *provide safe pedestrian crossing points of the duplicated line near schools;*
 - (ii) *enabling removal of the Main Hurstbridge Road, Diamond Creek level crossing at a future stage;*
 - (iii) *deliver upgrades to Diamond Creek station that are required to support the project; and*
 - (iv) *consider low cost, high impact additions to significantly enhance community outcomes, such as a shared trail along the rail corridor between Greensborough and Eltham.*
 - b) *Advocates both independently and together with Banyule City Council where appropriate for these outcomes.*
 - c) *Seeks a detailed report from officers on the status of the project at Council's Ordinary Council Meeting in January 2020.*

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OCM.002/20 Hurstbridge Line Upgrade - Stage 2

23. Point a) above has been completed by a letter, dated 16 January 2020, from the Mayor to the Minister for Transport Infrastructure, Jacinta Allan.
24. It is noted that Banyule City Council has also been similarly advocating to the State Government to make improvements to the Hurstbridge Line Upgrade Project.
25. As per Council's resolution of 17 December 2019, Nillumbik Shire Council will continue to advocate independently and, where appropriate, together with Banyule City Council for improvements to the Hurstbridge Line Upgrade Project.
26. Examples of how Nillumbik Council expects to advocate for improvements, include:
 - Through its involvement in the duplication project as a stakeholder. Officers particularly will use scheduled meetings with the LXRA project team as a forum to press for the shortcomings in the project to be addressed.
 - By advocating in writing to local members of parliament to have the shortcomings addressed.
 - By articulating to the community the shortcomings that Council has identified in the duplication project, particularly to articulate the shortcomings to those potentially most affected, such as particular school communities.

Conclusion

27. The Hurstbridge Line Upgrade – Stage 2 has certain significant shortcomings, including those which have implications for community safety in Diamond Creek. Council will continue to advocate strongly on behalf of the community to have these shortcomings addressed. Any key developments or updates regarding this action will be publicly reported to Council as required.

12. Officers' reports**OCM.003/20 Draft Disability Action Plan (DAP) 2020-2024**

Distribution: Public**Manager: Corrienne Nichols, Executive Manager Communities****Author: Angela Lampard, Community Inclusion and Volunteer Coordinator
Angela Clare, MetroAccess Project Officer****Summary**

The draft Disability Action Plan (DAP) 2020-2024 supports Council in eliminating, as far as possible, disability discrimination through the provision of its goods, services and facilities. While the plan's framework is established in the *Disability Discrimination Act 1992*, the DAP is a legislative requirement for Council by virtue of section 38 of the *Disability Act 2006* (Vic).

This report seeks Council's endorsement to place the draft DAP for public exhibition for a three week period, inviting submissions to the draft. Following this process, the DAP will be updated to incorporate changes based on the feedback received prior to adoption.

Recommendation

That Council resolves to place the draft Disability Action Plan (DAP) 2020-2024 (**Attachment 1**) for public exhibition from 3 February 2020, inviting submissions to the draft.

Attachments

1. Draft Disability Action Plan (DAP) 2020-2024

Background

1. The purpose of this report is to provide Councillors with an understanding of the draft Disability Action Plan 2020-2024 and the community consultation process undertaken across 2019 to form the draft DAP.
2. Given the experience, expertise and extensive disability networks available to Council's Inclusion Unit, the consultation process and the aligned development of the DAP has been undertaken in-house.
3. The *Disability Act 2006* (Vic) (the Act) requires the DAP to respond to four key areas:
 - a. reducing barriers to persons with a disability accessing goods, services and facilities;
 - b. reducing barriers to persons with a disability obtaining and maintaining employment;
 - c. promoting inclusion and participation in the community of persons with a disability; and
 - d. achieving tangible changes in attitudes and practices which discriminate against persons with a disability.¹

¹ Source: *Disability Act 2006* (Vic) s38(1)(a)-(d)

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OCM.003/20 Draft Disability Action Plan (DAP) 2020-2024

4. The Act also requires that Council reports on disability outcomes in its Annual Report.

Policy context

5. This report directly supports the achievement of Council Plan 2017-2021 strategy:

- Develop policies, strategies, projects and partnerships to enhance the health and wellbeing of the community.

Budget implications

6. The actions are designed to be pragmatic and achievable within the specified timeframe (2020-2024) and wherever possible, within the existing resources.

7. Some actions will require the active pursuit of partnerships, both internally and externally, while maximising all possible funding and grant opportunities.

Consultation/communication

8. The following community consultation process was undertaken across 2019 to form the draft DAP:

- a. Phase 1 of the consultation process engaged an estimated 32,000 people viewing the 'Better Together' exhibitions, and 223 community members and 15 local service providers giving feedback via feedback postcards or more in depth-surveys and interviews.
- b. Phase 2 of the consultation included Seven 'Coffee and Chat' drop in sessions held at community hubs and recreation centres across the Shire to refine draft DAP actions, based on the priorities identified in the first round of consultation.

As well as a workshop, held at Melbourne Polytechnic Greensborough Campus, where participants with disability, staff from Araluen Primed and members of the Nillumbik Inclusion Advisory Committee gave in-depth feedback on the key themes and proposed actions for the draft DAP.

9. The Inclusion Unit created an **Easy English survey** around these key themes to ensure the process was inclusive of people with cognitive or intellectual disability.

10. The Participate Nillumbik online survey generated 1059 page views and 386 contributions from 78 community members.

11. A total of 336 community members provided feedback and suggested actions for the Disability Action Plan 2020-2024.

12. Ten staff workshops were held in November 2019 in order to improve understanding of unconscious biases, identifying attitudes, processes, procedures and actions to embed inclusion within day to day work. 211 staff contributed feedback which further shaped and strengthened staff commitment to the draft DAP.

13. The recommendations of this report seek Council's endorsement to place the draft DAP for public exhibition for a three week period, inviting submissions to the draft.

14. The draft DAP will be open for public exhibition from 3 - 24 February 2020, including promotion to Nillumbik's 250+ disability network, and will be made available to those who have previously given feedback.

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OCM.003/20 Draft Disability Action Plan (DAP) 2020-2024

15. Officers will review the need to extend the public exhibition period, should it be determined that more time is required.
16. The Inclusion Unit will make themselves available to anyone who requires support as part of this process and/or provide information in an alternative format.
17. Feedback will be incorporated and a final draft produced.
18. Once endorsed by Council, the draft DAP will be registered with HREOC. This is seen as a way of recognising Council's commitment to providing an inclusive community for all residents and visitors.

Issues/options

19. According to the Survey of Disability, Ageing and Carers, Australia: Summary of Findings, 2018, 1 in 5 people (or 11,494 people) in Nillumbik are estimated to have disability.
20. Given one in two (49.6 per cent) people aged 65 years and over have a disability, this number is forecast to rise significantly given Nillumbik's population is growing older. By 2026, the number of over 65's will be 12,171 – a 67 per cent increase from 2016.
21. The provision of sustainable services and supports, and the participation of people with disability in social, economic, civic and community life will contribute to Council's vision for Nillumbik to be Australia's most liveable Shire.
22. The following key priorities emerged from the DAP consultation process:
 - **Community Inclusion**
 - Promote disability awareness and support for social groups, peer support groups and social activities.
 - **Accessible Communication**
 - Promote inclusion across all printed and digital media, including wayfinding signage and communication boards.
 - **Physical Access**
 - More designated accessible parking, and improvement to existing.
 - More footpaths, and improvement to existing, particularly around bus stops and public transport hubs.
 - Advocacy for more public transport options including access to Council's Community Transport program for people with disability
 - Advocacy for better access to shops, cafes and businesses and to local festivals and events for people with reduced mobility.
 - More accessible trails and play spaces.
 - Improved access to leisure and recreation facilities.
 - Consider sensory audits as well as physical access.

12. Officers' reports

OCM.003/20 Draft Disability Action Plan (DAP) 2020-2024

- **Participation**
 - Promote opportunities for meaningful training, work and volunteer roles for people with disability.
 - Review recruitment processes at Council to ensure they are equitable.
- **NDIS and Disability Services**
 - Advocate for more carer support.
 - Support the development of a community registry for community groups and services.
 - Advocate for more outreach services for people with disability across the Shire.
- **Housing**
 - Advocacy for smaller, accessible housing so older people and people with disability can downsize and stay in Nillumbik near social and support networks.
 - Advocacy for more supported/independent accommodation for people with disability, including for those not eligible for NDIS.

Conclusion

23. The draft Disability Action Plan (DAP) 2020-2024 supports Council in eliminating, as far as possible, disability discrimination through the provision of its goods, services and facilities. While the plan's framework is established in the *Disability Discrimination Act 1992*, the DAP is a legislative requirement for Council by virtue of section 38 of the *Disability Act 2006 (Vic)*.
24. This report seeks Council's endorsement to place the draft DAP for public exhibition.
25. Following the public exhibition process, the draft DAP will be updated to incorporate changes based on the feedback received and presented to Council for adoption in April 2020.

12. Officers' reports

OCM.004/20 Review of Instrument of Delegation to the Chief Executive Officer and Instrument of Delegation to Members of Council Staff

Distribution: Public

Manager: Blaga Naumoski, Executive Manager Governance, Communications and Engagement

Author: Katia Croce, Governance Lead

Summary

Council is empowered under various legislation to undertake duties and functions in accordance with that legislation. To undertake these duties and functions, it is necessary for Council to delegate relevant powers to the administration of the Council.

It is also necessary for Council to delegate some of its other functions to the administration for reasons of efficiency and to prevent Council from having to make many operational decisions at Council meetings. Therefore, the *Local Government Act 1989* (the Act) provides for each Council to establish a delegation of power. The Act also requires Council to review the delegations within one year of each general election.

To ensure compliance with the Act, the Instrument of Delegation to the Chief Executive Officer and the Instrument of Delegation to Members of Council Staff have been reviewed and are presented to Council for consideration.

Recommendation

That Council:

1. In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the Instrument of Delegation to the Chief Executive Officer (**Attachment 1**), resolves that:
 - a) There be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument;
 - b) The Instrument comes into force immediately after the common seal of Council is affixed to the Instrument;
 - c) On the coming into force of the Instrument, all previous delegations to the Chief Executive Officer are revoked;
 - d) The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may, from time to time, adopt; and
 - e) It is noted that the Instrument includes a power of delegation to members of Council staff in accordance with section 98(3) of the Act.

2. In the exercise of the powers conferred by section 98(1) of the Act and the other legislation referred to in the Instrument of Delegation to Members of Council Staff (**Attachment 2**), resolves that:
 - a) There be delegated to members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the Instrument of Delegation

12. Officers' reports

OCM.004/20 Review of Instrument of Delegation to the Chief Executive Officer and Instrument of Delegation to Members of Council Staff

to Members of Council Staff, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument;

- b) The Instrument comes into force immediately after the common seal of Council is affixed to the Instrument;
- c) On coming into force of the Instrument, all previous delegations to members of Council staff under the Instrument of Delegation to Members of Council Staff are revoked;
- d) The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may, from time to time, adopt.

- 3. Affixes the common seal to the Instrument of Delegation to the Chief Executive Officer (**Attachment 1**) and the Instrument of Delegation to Members of Council Staff (**Attachment 2**).

Attachments

- 1. S5 Instrument of Delegation to the Chief Executive Officer
- 2. S6 Instrument of Delegation to Members of Council Staff
- 3. Marked up - September 2018 - S6 Instrument of Delegation to Members of Council Staff

Background

- 1. The power to delegate is conferred on Council by section 98(1) of the *Local Government Act 1989* (the Act) which enables Council, by instrument of delegation, to delegate to a member of Council staff any power, duty or function of Council under the Act or any other Act, other than certain specified powers.
- 2. The delegations are necessary to enable the Chief Executive Officer and Council staff to carry out the day-to-day management of Council's operations.
- 3. Council subscribes to a service provided by Maddocks lawyers in which half-yearly recommended updates to Instruments of Delegations are provided to reflect legislative changes. Changes to staff titles have also been incorporated to reflect positional changes to Council's organisational structure.
- 4. The Instrument of Delegation to the Chief Executive Officer and the Instrument of Delegation to Members of Council Staff were last considered by Council in September 2018.

Policy context

- 5. This report directly supports the achievement of Council Plan 2017-2021 strategy:
 - Ensure that Council meets its legal responsibilities and manages its risks.
 - Maintain good governance and effective leadership.

12. Officers' reports

OCM.004/20 Review of Instrument of Delegation to the Chief Executive Officer and Instrument of Delegation to Members of Council Staff

Budget implications

6. The regular updates of Council's Instruments of Delegation are an administrative function, the cost of which is included within Council's operational budget.

Consultation/communication

7. Council's Instruments of Delegation have been developed in conjunction with Council's solicitors, Maddocks, and satisfy current legislative requirements.

Review of Instrument of Delegation to the Chief Executive Officer

8. The Instrument of Delegation to the Chief Executive Officer which flows from section 98(1) is a broad, 'by exception' delegation. This means that Council's powers, duties and functions, under any legislation, are delegated by the Instrument, excepting those matters specifically excluded from delegation by the Instrument.
9. Therefore, when a new Act of Parliament is enacted or amended, the powers, duties and functions of councils that are capable of delegation under that new or amended Act are automatically conferred or imposed by the Instrument of Delegation to the Chief Executive Officer. Council is not required to update its Instrument of Delegation each time there are amendments to any relevant legislation.
10. The review of the Instrument of Delegation to the Chief Executive Officer in this instance does not recommend any changes apart from minor formatting changes to recognise the most recent review date.

Review of Instrument of Delegation to Members of Council Staff

11. Under the Act, one of Council's objectives is to delegate decision-making to appropriate levels within the organisation.
12. The Instrument of Delegation to Members of Council Staff comprises those delegations which only Council can delegate directly to staff, unlike, other matters which the Chief Executive Officer can sub-delegate to Council staff. They comprise powers, functions and duties that are delegated to positions such as environmental health officers, town planners and other officers authorised under certain legislation.
13. The Instrument of Delegation to Members of Council Staff covers delegations from Council to Directors, Executive Managers, relevant Managers and staff under a range of legislation including, but not limited to, the:
- *Domestic Animals Act 1994*
 - *Environment Protection Act 1970*
 - *Food Act 1984*
 - *Heritage Act 2017*
 - *Local Government Act 1989*
 - *Planning and Environment Act 1987*
 - *Rail Safety (Local Operations) Act 2006*
 - *Residential Tenancies Act 1997*

12. Officers' reports

OCM.004/20 Review of Instrument of Delegation to the Chief Executive Officer and Instrument of Delegation to Members of Council Staff

- *Road Management Act 2004*
 - Planning and Environment Regulations 2015
 - Planning and Environment (Fees) Regulations 2016
 - Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010
 - Road Management (General) Regulations 2016
 - Road Management (Works and Infrastructure) Regulations 2015
14. As legislation is amended from time to time, all councils are required to update delegations conferred on various positions within the organisation by Council, to ensure officers are operating and enforcing under the current legislation.
15. A marked up copy of the Instrument of Delegation to Members of Council Staff considered by Council in September 2018 (**Attachment 3**) is presented to illustrate the changes recommended as part of this review, which are largely administrative in nature.

Conclusion

16. It is recommended that the amended Instrument of Delegation to the Chief Executive Officer and the amended Instrument of Delegation to Members of Council Staff be adopted by Council.

12. Officers' reports

OCM.005/20 December Quarter Financial Report

Distribution: Public

Manager: Vince Lombardi, Chief Financial Officer

Author: Melika Sukunda, Finance Manager

Summary

This report outlines Council's financial performance and financial position for the period ended 31 December 2019.

The Income Statement shows an overall favourable year to date (YTD) variance of \$487,427 representing 1.67 per cent of YTD Budget. This reflects the combined result of higher than budgeted operating income of \$947,296 and higher than budgeted operating expenses of \$459,869.

Council's overall financial position at the end of this quarter is sound, and continues to be actively monitored.

Recommendation

That Council receives and notes the Financial Report for the period ended 31 December 2019 (**Attachment 1**).

Attachments

1. Financial Report - December 2019 Quarter

Background

1. In May 2019, Council adopted the 2019-2020 Budget.
2. Budgeted surplus reflects the amount by which operating revenue exceeds operating expenses, in accordance with relevant accounting standards.
3. Operating expenditure excludes non-operating transactions such as capital works and investments, which are separately detailed in the report.
4. The report compares actual performance to budgeted targets at this stage of the financial year.

Policy context

5. This report directly supports the achievement of Council Plan 2017-2021 strategy:
 - Ensure responsible and efficient management of Council's financial resources.

Budget implications

6. This is a standard reporting item to Council, the associated costs for which are included in the current budget.

Consultation/communication

7. The budget was subject to public exhibition prior to its final adoption by Council.

12. Officers' reports**OCM.005/20 December Quarter Financial Report**

Issues/options

8. The detailed Financial Report for the period ended 31 December 2019 is provided in **Attachment 1**. This report is an analysis of Council's financial performance and financial position as at 31 December 2019. The report also includes an analysis of budget variances.

Income statement

9. Council closed the period ending 31 December 2019 with a favourable YTD variance of \$487,427 based on actual operating revenue, costs and commitments. This represents 1.67 per cent of the YTD Budget.
10. The overall variance is made up of the following:
- Income – \$947,296 (1.22 per cent) favourable variance. This includes new/additional grant funding \$414,748 and contributions \$485,607 (refer to page 6 in **Attachment 1**).
 - Expenditure – \$459,869 (1.07 per cent) unfavourable, mainly attributed to higher than anticipated costs relating to financial year projects (\$281,345), external contracts (\$254,578) and materials and related costs (\$85,234) and offset by a favourable variance in employee benefits of \$142,008. Additional details on variances are located on page 7 in **Attachment 1**.

Balance sheet

11. The balance sheet reflects Council's financial position at 31 December 2019 and is prepared in compliance with the Australian Accounting Standards.
12. Council's balance sheet (page 4 in **Attachment 1**) continues to show a strong net position. This is represented by \$1.034 billion of assets which is largely made up of Council's Property, Plant and Equipment. Council's total liabilities are \$39.4 million, which results in net assets of \$995 million.

Statement of cash flows

13. The statement of cash flows (page 5 in **Attachment 1**) captures Council's actual cash transactions for the period.
14. Council is showing a cash position of \$43.6 million after all cash transactions for the period to date.
15. The \$43.6 million includes \$41.1 million held in investments as detailed on page 9 of **Attachment 1**.

Capital works

16. The YTD expenditure relating to capital works is reported on page 8 in **Attachment 1**.
17. This shows an unfavourable variance of \$1.1 million relative to YTD budget. The capital works report detailing spend by asset class is on page 8 of **Attachment 1**.

Conclusion

18. Council's overall financial position at the end of December 2019 is considered sound and continues to be closely monitored to ensure budgeted outcomes are achieved.

12. Officers' reports

OCM.006/20 Assembly of Councillors

Distribution: Public

Manager: Blaga Naumoski, Executive Manager Governance, Communications and Engagement

Author: Alena Spry, Governance Officer

Summary

In accordance with section 80A(2) of the *Local Government Act 1989*, Council is required to report as soon as practicable to an Ordinary Council Meeting a record of any assemblies of Councillors held.

This report lists assemblies of Councillors forms that have been submitted since the matter was last reported to Council on 17 December 2019.

An Assembly of Councillors record was kept for:

- Councillor Briefing and Pre-meeting to Future Nillumbik Committee – 10 December 2019;
- Environment and Sustainability Advisory Committee – 11 December 2019;
- Arts Advisory Committee – 16 December 2019;
- Pre-meeting to Ordinary Council Meeting – 17 December 2019; and
- Positive Ageing Advisory Committee – 10 January 2020.

Recommendation

That Council, in accordance with section 80A(2) of the *Local Government Act 1989*, receives the records of the assemblies of Councillors held on 10 December 2019, 11 December 2019, 16 December 2019, 17 December 2019 and 10 January 2020 (**Attachment 1**).

Attachments

1. Assembly of Councillors reported 28 January 2020

Background

1. The *Local Government Act 1989* (the Act) requires records of assemblies of Councillors be reported to an Ordinary Council Meeting and recorded in the minutes of that meeting.

Policy context

2. This report directly supports the achievement of Council Plan 2017-2021 strategy:
 - Ensure that Council meets its legal responsibilities and manages its risks.

Budget implications

3. This is a routine reporting item, the resources for which are contained in Council's current operating budget.

12. Officers' reports

OCM.006/20 Assembly of Councillors

Consultation/communication

4. None required.

Issues/options

5. An assembly of Councillors is defined in section 76AA of the Act. It is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision or the exercise of delegated authority and which is either of the following:
- A planned or scheduled meeting that includes at least half the Councillors and at least one Council officer. These assemblies do not include meetings of Councillors and Council staff that are not planned or scheduled.
 - A meeting of an advisory committee where at least one Councillor is present. An advisory committee is any committee established by the Council, other than a special committee, that provides advice to the Council or to a special committee or to a member of Council staff who has been delegated a power or duty or function of the Council.
6. A record must be kept of an assembly of Councillors and include the names of all Councillors and Council staff attending, the matters considered, disclosures of conflict of interest and whether a Councillor left the meeting after making a disclosure.
7. In accordance with section 80A(2) of the Act, Council is required to report as soon as practicable to an Ordinary Council Meeting a record of any assemblies of Councillors held.
8. The recommendation contains the list of assemblies of Councillor forms that have been submitted since the matter was last reported to Council on 17 December 2019.

Conclusion

9. It is recommended that Council receives the records of recent assemblies of Councillors as contained in this report, fulfilling section 80A(2) of the *Local Government Act 1989*.

12. Officers' reports

OCM.007/20 Kerbside recycling contract arrangements

Distribution: Public

Manager: Hjalmar Philipp, Director Operations and Infrastructure

Author: Lisa Pittle, Manager Environment

Mikael Ooi, Waste Management Coordinator

Summary

This report is an overview of a separate confidential report recommending short term arrangements for recycling processing services.

Council's contract arrangements for kerbside recycling processing have been uncertain since the closure of SKM Recycling Pty Ltd facilities in July 2019. Council has limited contract options until the long term Metropolitan Waste and Resource Recovery Group (MWRRG) collaborative procurement for kerbside recycling processing services is resolved, which is not expected before 30 June 2021.

The confidential report associated with this agreement contains a recommendation to make public the decision regarding this agreement.

Recommendation

That Council notes this report.

Attachments

Nil

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12. Officers' reports

OCM.008/20 Tender Report - Contract 1819-125 Cleaning Services

Distribution: Public

Manager: Hjalmar Philipp, Director Operations and Infrastructure

Author: Jonathon Miller, Manager Property and Facilities Maintenance
Lance Clark, Senior Procurement Specialist

Summary

This report is an overview of a separate confidential report recommending the awarding of Contract 1819-125 for Cleaning Services.

The contract is for routine and periodic cleaning services across Council's occupied facilities/sites including bus shelters, public toilets, barbecues and public areas as well as supply of consumables.

The contract term is for an initial period of three (3) years, with further periods of any duration up to another two (2) years to extend the contract. The total duration of the contract, including the exercise of any options, shall not exceed five (5) years from contract commencement date.

The tender for services was a collaborative tender process undertaken by the Northern Region Group of Councils. There is a common expiry date for the initial contract period of 31 March 2023.

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

The confidential report associated with this contract contains a recommendation to make public the decision regarding this contract but the evaluation remain confidential.

Recommendation

That Council notes the report.

Attachments

Nil

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12. Officers' reports

OCM.009/20 Tender Report - Contract 1920-18 Greensborough Hockey Club Pavilion - Redevelopment

Distribution: Public

Manager: Hjalmar Philipp, Director Operations and Infrastructure

Author: Enrique Gutierrez, Manager Capital Works

Lance Clark, Senior Procurement Specialist

Summary

This report is an overview of a separate confidential report recommending the awarding of Contract 1920-18 Greensborough Hockey Club Pavilion Redevelopment Building Works.

Works will involve the demolition of existing pavilion and the construction of the new Greensborough Hockey Club Pavilion.

Funding for the delivery of this project has been secured from DELWP's Growing Suburbs Fund 2018-2019 (\$2,000,000), with the balance of the budget required being provided by Council and the Greensborough Hockey Club.

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

The confidential report associated with this contract contains a recommendation to make public the decision regarding this contract but the evaluation remain confidential.

Recommendation

That Council notes the report.

Attachments

Nil

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12. Officers' reports

OCM.010/20 Tender Report - Contract 1920-19 Annual Supply - Road Maintenance and Footpath Works

Distribution: Public

Manager: Hjalmar Philipp, Director Operations and Infrastructure

Author: Enrique Gutierrez, Manager Capital Works

Lance Clark, Senior Procurement Specialist

Summary

This report is an overview of a separate confidential report recommending the awarding of a panel contract to road maintenance and footpath construction contractors to provide the following services for the next two years:

- Concrete Works
- Asphalt Works
- Minor Asphalt Works (including stabilisation and recycling of existing pavements)

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

The confidential report associated with this contract contains a recommendation to make public the decision regarding this contract but the evaluation remain confidential.

Recommendation

That Council notes the report.

Attachments

Nil

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12. Officers' reports

OCM.011/20 Tender Report - Contract 1920-24 Diamond Creek Trail - Shared Path Construction

Distribution: Public

Manager: Hjalmar Philipp, Director Operations and Infrastructure

Author: Enrique Gutierrez, Manager Capital Works

Lance Clark, Senior Procurement Specialist

Summary

This report is an overview of a separate confidential report recommending the awarding of Contract 1920-24 for the Diamond Creek Trail – Shared Path Construction, as part of Stage 1 of the Diamond Creek Trail Extension, between Diamond Creek and Hurstbridge.

Works include the construction of a 3 metre wide concrete path, a 2 metre wide natural horse trail, the installation of drainage culverts and other associated works for the 2.5 km shared trail extension between Diamond Creek and Wattle Glen.

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

The confidential report associated with this contract contains a recommendation to make public the decision regarding this contract but the evaluation remain confidential.

Recommendation

That Council notes the report.

Attachments

Nil

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12. Officers' reports

OCM.012/20 Tender Report - Contract 1920-25 Diamond Creek Trail - Design and Construction of Three Bridges

Distribution: Public

Manager: Hjalmar Philipp, Director Operations and Infrastructure

Author: Enrique Gutierrez, Manager Capital Works

Lance Clark, Senior Procurement Specialist

Summary

This report is an overview of a separate confidential report recommending the awarding of Contract 1920-25 for the Design and Construction of Three Bridges, as part of Stage 1 of the Diamond Creek Trail Extension project.

Scope of works include design, construction and installation of three pedestrian-style bridges capable of accommodating trail users (pedestrians, cyclists, horses and light maintenance and emergency vehicles).

Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract.

The confidential report associated with this contract contains a recommendation to make public the decision regarding this contract but the evaluation remain confidential.

Recommendation

That Council notes the report.

Attachments

Nil

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- 13. Notices of Motion
- 14. Delegates' reports
- 15. Supplementary and urgent business
- 16. Confidential reports

The Chief Executive Officer, pursuant to section 77(2)(c) of the *Local Government Act 1989* (the Act), has designated the following items to be confidential:

OCM.013/20 Kerbside recycling contract arrangements

This item is designated confidential because it is a contractual matter pursuant to section 89(2)(d) of the Act.

OCM.014/20 Tender Report - Contract 1819-125 Cleaning Services

This item is designated confidential because it is a contractual matter pursuant to section 89(2)(d) of the Act.

OCM.015/20 Tender Report - Contract 1920-18 Greensborough Hockey Club Pavilion - Redevelopment

This item is designated confidential because it is a contractual matter pursuant to section 89(2)(d) of the Act.

OCM.016/20 Tender Report - Contract 1920-19 Annual Supply - Road Maintenance and Footpath Works

This item is designated confidential because it is a contractual matter pursuant to section 89(2)(d) of the Act.

OCM.017/20 Tender Report - Contract 1920-24 Diamond Creek Trail - Shared Path Construction

This item is designated confidential because it is a contractual matter pursuant to section 89(2)(d) of the Act.

OCM.018/20 Tender Report - Contract 1920-25 Diamond Creek Trail - Design and Construction of Three Bridges

This item is designated confidential because it is a contractual matter pursuant to section 89(2)(d) of the Act.

The Meeting may be closed to members of the public to consider confidential matters.

Recommendation

That in accordance with section 89(2) of the *Local Government Act 1989*, Council resolves to close the meeting to members of the public to consider the items designated confidential by the Chief Executive Officer.