

# Special Meeting of Council

held at the Civic Centre, Civic Drive, Greensborough  
on Tuesday 10 December 2019 commencing at 8:00pm.

## Minutes

**Carl Cowie**  
**Chief Executive Officer**

Friday 13 December 2019

Distribution: Public

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**Nillumbik Shire Council**

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**Nillumbik Shire Council**

**Minutes of the Special Meeting of Nillumbik Shire Council held  
Tuesday 10 December 2019. The meeting commenced at 8:08pm.**

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**Councillors present:**

Cr Karen Egan	Bunjil Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Bruce Ranken	Swipers Gully Ward
Cr Peter Clarke	Wingrove Ward

**Officers in attendance:**

Carl Cowie	Chief Executive Officer
Blaga Naumoski	Executive Manager Governance, Communications and Engagement
Katia Croce	Governance Lead

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**1. Welcome by the Mayor**

**2. Reconciliation statement**

The reconciliation statement was read by the Mayor, Cr Karen Egan.

**3. Apologies**

Nil

**4. Disclosure of conflicts of interest**

Carl Cowie, Chief Executive Officer disclosed a conflict of interest to confidential item OCM.185/19 - Chief Executive Officer Employment Matters Committee, classifying the type of interest as a direct interest, as the matter was related to his direct employment and associated contract.

Carl Cowie, Chief Executive Officer left the meeting prior to consideration of this matter at 8.09pm.

5. Officers' reports

OCM.184/19 Chief Executive Officer Employment Matters Committee

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**Distribution:** Public

**Manager:** Blaga Naumoski, Executive Manager Governance, Communications and Engagement

**Author:** Katia Croce, Governance Lead

**Summary**

This report is an overview of a separate confidential report to consider the Chief Executive Officer's (CEO's) annual performance.

In accordance with the CEO's contract, performance is reviewed on an annual basis, and the Performance Plan for 2019/2020 is established.

**Council Resolution**

**MOVED:** Cr Jane Ashton

**SECONDED:** Cr Bruce Ranken

That Council notes this report.

**CARRIED**

6. Confidential reports

The Chief Executive Officer, pursuant to section 77(2)(c) of the *Local Government Act 1989* (the Act), has designated the following item to be confidential:

**OCM.185/19 Chief Executive Officer Employment Matters Committee**

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This item is designated confidential because it is a personnel matter pursuant to section 89(2)(a) of the Act and a contractual matter pursuant to section 89(2)(d) of the Act.

The Meeting be closed to members of the public to consider confidential matters.

**Council Resolution**

**MOVED: Cr Peter Perkins**

**SECONDED: Cr Grant Brooker**

**That** in accordance with section 89(2) of the *Local Government Act 1989*, Council resolves to close the meeting to members of the public to consider the items designated confidential by the Chief Executive Officer.

**CARRIED**

The meeting closed to the public at 8:09pm.

The meeting re-opened at 8:31pm.

**Close of Meeting**

The meeting closed at 8:31pm.

Confirmed: \_\_\_\_\_

Cr Karen Egan, Mayor