

Special Meeting of Council

to be held at the Civic Centre, Civic Drive, Greensborough
on Wednesday 30 October 2019 commencing at 7:00pm.

Agenda

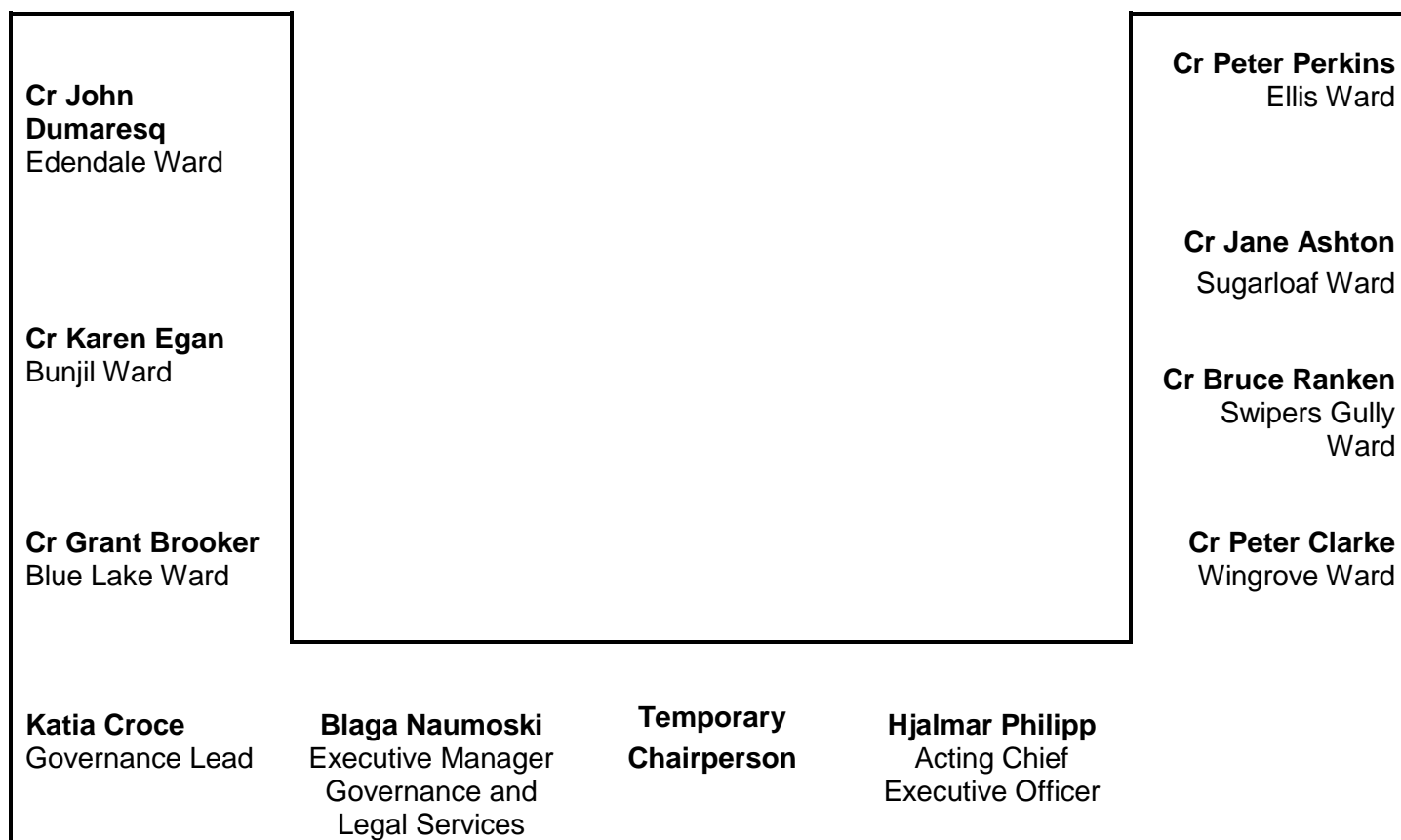
Hjalmar Philipp
Acting Chief Executive Officer

Friday 25 October 2019

Distribution: Public

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Special Meeting of Council seating plan



Visitors in the gallery at Council meetings are:

- Welcome to copies of the reports which will be considered by the Council at the meeting. These are on the table in the foyer.
- Welcome to the tea, coffee and water provided in the foyer.
- Requested to observe Council deliberations quietly in order for Council meetings to run smoothly.
- Advised that the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

Nillumbik Shire Council

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Nillumbik Shire Council

**Agenda of the Special Meeting of Nillumbik Shire Council to be held
Wednesday 30 October 2019 commencing at 7:00pm.**

1. Welcome

Members of the public are advised the meeting will be recorded. The audio recording of the meeting will be made publicly available on Council's website.

2. Reconciliation statement

The reconciliation statement to be read by the Acting Chief Executive Officer

Nillumbik Shire Council acknowledges the Wurundjeri people who are the Traditional Custodians of this Land. We would also like to pay respect to the Elders both past and present and extend that respect to other Indigenous Australians present.

3. Apologies

To accept apologies from any Councillors not in attendance at the meeting.

4. Presentation

Presentation to the outgoing Mayor, and Deputy Mayor.

5. Appointment of temporary Chairperson

The Acting Chief Executive Officer calls for a motion to appoint a temporary Chairperson.

Recommendation

That Cr _____ be nominated as temporary Chairperson.

The temporary Chairperson assumes the Chair.

6. Disclosure of conflicts of interest

Councillors should note that any conflicts of interest should also be disclosed immediately before the relevant item.

7. Election of Mayor

The temporary Chairperson calls for nominations for the Office of Mayor.

Recommendation

That Cr _____ be elected Mayor of Nillumbik Shire Council for the 2019/2020 Council year.

Following the election of the Mayor, the Acting Chief Executive Officer will present the incoming Mayor with the Mayoral Chains.

The temporary Chairperson vacates the Chair and the Mayor assumes the Chair.

8. Election of Deputy Mayor

The Mayor calls for nominations for the office of Deputy Mayor.

Recommendation

That Cr _____ be elected Deputy Mayor of Nillumbik Shire Council for the 2019/2020 Council year.

9. Appointment of Special Committee

Council, in accordance with section 86 of the *Local Government Act 1989* may establish one or more special committees and delegate to the committee certain of its functions, duties or powers.

Council currently has one Special Committee established under section 86; the Future Nillumbik Committee. The scope of the Future Nillumbik Committee responsibilities includes all matters within the following portfolio areas:

- Community Services
- Economic Development and Marketing
- Environment and Sustainability
- Finance and Governance
- Infrastructure
- Social Infrastructure
- Planning

In accordance with the Future Nillumbik Committee Terms of Reference, the membership and chairperson arrangements for the Committee are as follows:

- All Councillors are members of the Future Nillumbik Committee.
- Council assigns individual portfolio responsibilities to individual Councillors and the agenda shall identify which items of business relate to the respective portfolios.
- The Chairperson for each particular item shall be the Councillor with the relevant portfolio responsibility.
- When a Councillor is in the role of Chairperson, they will have the power and authority of the Chairperson as provided in the Meeting Procedure Local Law, including a casting vote.
- At the commencement of the meeting, when preliminary matters are considered (such as apologies, confirmation of minutes, and declarations of interest) the Mayor shall be the Chairperson.

Recommendation

That Council:

1. Appoints all Councillors to the Future Nillumbik Committee for the 2019/2020 Council year.
2. Assigns a Councillor to each portfolio for the 2019/2020 Council year listed below:

Portfolio	Councillor appointed
Community Services	
Economic Development and Marketing	
Environment and Sustainability	
Finance and Governance	
Infrastructure	
Planning	
Social Infrastructure	

10. Council and Committee meeting schedule for 2020

It is recommended the arrangements for the 2020 meeting cycle be as follows:

- Meetings occur on Tuesday nights throughout the year unless otherwise notified.
- The Future Nillumbik Committee will commence at 7.00pm, usually on the second Tuesday of the each month.
- Ordinary Council meetings will commence at 7.00pm, usually on the fourth Tuesday of each month.
- Unless otherwise notified, meetings will be held at the Civic Centre, Civic Drive, Greensborough.
- At least one week of each school holidays has been left free of meetings.

Following consultation with Councillors, the 2020 meeting schedule listed in the table below is recommended.

Recommendation

That Council adopts and advertises the Council and Special Committee meeting schedule for the 2020 Council year as listed below:

Future Nillumbik Committee meetings	Ordinary Council meetings
	28 January 2020
11 February 2020	25 February 2020
10 March 2020	24 March 2020
14 April 2020	28 April 2020
12 May 2020	26 May 2020
9 June 2020	23 June 2020
14 July 2020	28 July 2020
11 August 2020	25 August 2020
8 September 2020	15 September 2020

11. Councillor appointments to advisory committees

Council has a range of advisory committees which provide an important mechanism for consultation with the community and key stakeholders. Advisory committees provide advice to Council but do not make formal decisions.

Council appoints Councillors as representatives on its advisory committees and reviews these appointments annually.

Following consultation with Councillors, the appointments listed in the table below are recommended.

Recommendation

That Council appoints Councillors as listed below as its representatives on advisory committees for the 2019/2020 Council year:

Advisory Committee	Councillor(s) appointed
Arts Advisory Committee	
Audit Committee	
CEO Employment Matters Committee	
Economic Development Advisory Committee	
Environment and Sustainability Advisory Committee	
Health and Wellbeing Plan Advisory Committee	
Inclusion Advisory Committee	
Living and Learning Advisory Committee	
Municipal Emergency Management Planning Advisory Committee	
Panton Hill Bushland Reserves System User Group Advisory Committee	
Positive Ageing Advisory Committee	
Recreational Trails Advisory Committee	

12. Councillor appointments to external organisations

Council is a member or participant in a range of external organisations at a local, regional or sector level.

Councillors are appointed to represent Council as delegates to those organisations. In some cases, an alternate is also appointed who can attend if the primary Councillor is not available.

Following consultation with Councillors, the appointments listed in the table below are recommended for 2019/2020 Council year.

Recommendation

That Council appoints Councillors as listed below as its delegates to external organisations for the 2019/2020 Council year:

External Organisation	Councillor(s) appointed
Diamond Creek Traders' Association	
Eltham Chamber of Commerce and Industry	
Hurstbridge Traders' Association	
Interface Councils group	
Metropolitan Transport Forum	
Metropolitan Waste Management Group	
Municipal Association of Victoria	
Nillumbik Tourism Association	
Northern Alliance for Greenhouse Action	
Northern Metro Region Councils group	
Yarra Plenty Regional Library Board	

13. Address by the incoming Mayor

The incoming Mayor will address the meeting and invite the gallery to join Councillors and officers for refreshments at the conclusion of the meeting.