

Ordinary Meeting of Council

held at the Civic Centre, Civic Drive, Greensborough on Tuesday 31 October 2017.

Minutes

Mark Stoermer
Chief Executive Officer

Wednesday 1 November 2017

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Domin je ka

Nillumbik Shire Council

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Nillumbik Shire Council

Minutes of the Ordinary Meeting of Nillumbik Shire Council held Tuesday 31 October 2017. The meeting commenced at 7pm.

Councillors present:

Cr Peter Clarke	Wingrove Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Bruce Ranken	Swipers Gully Ward

Officers in attendance:

Mark Stoermer	Chief Executive Officer
Rachel Cooper	Director Business and Strategy
Matt Kelleher	Director Services and Planning
Hjalmar Philipp	Director Sustainability and Place
Phil Lovelace	Manager Community Safety
Vince Lombardi	Manager Finance
Allison Watt	Manager Governance
Mitch Grayson	Strategic Advisor to Mayor and Councillors
James Martin	Corporate Affairs Lead
Natalie Hall	Coordinator Regulatory Services Administration

1. Welcome

2. Reconciliation statement

The reconciliation statement was read by the Mayor, Cr Peter Clarke.

3. Prayer

A prayer was read by Major Mark Kop of the Salvation Army Greensborough.

4. Apologies

Nil

5. Presentations

Sporting grants

Mathew Stephens (Ellis Ward) received \$150 as a contribution for his selection to participate in the Gravity Enduro Mountain Bike National Championships in Adelaide.

Ben Stephens (Ellis Ward) received \$150 as a contribution for her selection to represent Victoria at the Gravity Enduro Mountain Bike National Championships in Adelaide.

6. Confirmation of minutes

Confirmation of minutes of the Council Meeting held on Tuesday 26 September 2017 and the Special Meetings held on Monday 30 October 2017.

Motion

Cr Peter Perkins

Cr Karen Egan

That the minutes of the Council Meeting held on Tuesday 26 September 2017 and the Special Meetings held on Monday 30 October 2017 be confirmed.

CARRIED

7. Disclosure of conflicts of interest

Nil

8. Petitions

PT.003/17

Council received a petition requesting Council reinstate the funding it provides to Hohnes Road Playhouse. The petition was received in two parts:

- A hard copy, paper-based version with 431 valid signatures
- An electronic copy of 577 signatories who signed a change.org online petition.

In accordance with the Meeting Procedure Local Law 2017, a valid petition must bear the wording of the whole of the petition or request on each page, and include the name, address and signature of petitioners. Not all hard copy pages submitted in this instance met the Local Law requirements. Only the signatories who provided their name, address (email) and signature were counted as valid.

The Meeting Procedure Local Law also allows that Council may, by resolution, accept electronic petitions if it is satisfied that the petition is authentic and has been received from a legitimate website.

Motion

Cr Grant Brooker

Cr Jane Ashton

That Council:

- 1. Accepts the electronic petition, being satisfied it is authentic and is from a legitimate website.**
- 2. Receives both parts of the petition.**
- 3. Refers the petition to the Director Services and Planning and Director Business and Strategy for consideration and response.**
- 4. Advises the petition organiser accordingly.**

CARRIED

9. Questions from the gallery

Bill Lord, asked the Council:

In the recent Spiire report commissioned by Melbourne Water (August 2017) it says that Nillumbik Council officers ‘ ... see many benefits from changing the pattern of lots in the area, potentially consolidating lots in some areas and creating smaller lots along Eltham-Yarra Glen Road. While subject to a thorough site context analysis, potentially lower environmental values and bushfire risk around Eltham-Yarra Glen Road and Ridge Road, Christmas Hills could provide opportunity to effectively create a new township.’

Does Council support this Nillumbik officers' statement for consideration of a new township at Christmas Hills and if so, with what justification?

Mayor, Cr Peter Clarke responded that Council has not formally considered the potential opportunities for land use changes to the land either owned by Melbourne Water or subject to a Public Acquisition Overlay reserved for purposes of the now abandoned Watson Creek Reservoir. Melbourne Water, in developing a land use Strategy, developed a background report which details the investigation area, planning controls, technical report and preliminary consultation with key stakeholders including Council officers.

The current planning controls through Christmas Hills do not preclude an opportunity to create a township. Such a decision would be via Council resolution, informed by broader community engagement. This will be explored with the community and Melbourne Water over coming months as the Strategy is developed. Melbourne Waters development of the Strategy, and Council’s role in its development, will be undertaken in context of the broader State Planning Controls and the State and Council’s strategic context including role of the Green Wedge.

Bill Lord, asked the Council:

Given that the Diamond Creek Traders group have not requested a future Special Charge Scheme what will be the ramifications for funding for future promotion of the award winning Artisan Hills tourist area and what will be the ramification (if any) for future contributions from the Eltham and Hurstbridge traders’ groups?

Mayor, Cr Peter Clarke responded that the Artisan Hills implementation program is largely funded by Council. The participation in marketing activities and the financial support from the key stakeholders is very important in growing the brand and continued implementation of the five year marketing plan. All stakeholders and partners signed a Memorandum of Understanding to this effect. It is expected that all stakeholders and partners will continue to support The Artisan Hills program.

David Baldock asked the Council:

The Nillumbik Shire Council Plan 2017-2021 states ‘Through the results of the general election in October 2016, our community told us that they want to be consulted and have the opportunity to be involved in decisions that impact them, their families and townships. In the Council Plan we have made a commitment to improve our engagement and communications with the community.’ Regarding the Intention to Declare the Camelot Close Special Charge Scheme, significant matters raised in my letter to the CEO dated 06 October 2017, which affect both cost apportionment and also Nillumbik Shire Council financial liabilities, have not been formally addressed or clarified and no response has been communicated to me or my family.

9. Questions from the gallery continued

The subject matter included discussion of NSC's consistently incorrect understanding of their responsibility for roads, and the inclusion of the cost of works on such roads in the Scheme, rather than attributed to the Shire. Please explain how the Council can proceed on this matter before the significant matters included in my letter of 6 October 2017 have been addressed?

Mayor, Cr Peter Clarke responded that Council received a petition signed by property owners in Camelot Close, Research requesting that Council investigate road sealing. A survey of property owners determined that over 60 per cent of property owners supported road sealing.

The next stage in the scheme is for Council to commence the statutory process by resolving to issue a Notice of Intention to declare the scheme, publicly advertise the intention to declare the scheme and formally notify all affected property owners. Council then hears any submissions and/or objections to the scheme.

Following this, Council may resolve to declare, vary or abandon the scheme. A resolution to issue a Notice of Intent does not mean the scheme will go ahead. Council welcomes the submission by David Baldock. Issues raised will be considered as part of the submission process.

David Baldock asked the Council:

Throughout the administrative process Nillumbik Shire Council's default position has been based on what is most convenient for them rather than what is legally correct and supported by the provision of evidence. For example NSC's ownership of an allotment adjoining the scheme road to be sealed was denied in writing and at meetings, and after evidence was provided Nillumbik claimed the road had been declared road reserve when no evidence existed to support that claim. It took my letter to the Victorian Ombudsman and then my letter to Nillumbik's Chief Executive Officer for the matter to be resolved. How can elected Councillors make a decision about this Scheme, or follow principles of good governance, when they, like me, have not been provided with all the legally correct facts and evidence contained in my letter to the CEO of 6 October 2017?

Mayor, Cr Peter Clarke responded that the answer to this question was covered in the reply to the first question asked by David Baldock.

10. Reports of Advisory Committees

AC.008/17 Advisory Committee Report

Distribution: Public
Manager: Allison Watt, Manager Governance
Author: Tracey Classon, Governance Officer

Council has a range of Advisory Committees which provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation. Although they do not make any formal decisions, they provide valuable advice to Council.

In accordance with Advisory Committee Terms of Reference, the minutes of meetings are presented to Council. This month, the following minutes are attached for information:

- Recreation Trails Advisory Committee meeting held 24 August 2017.
- Arts Advisory Committee meeting held Monday 18 September 2017.
- Open Space Precinct Plan Graysharps Road, Hurstbridge Project Reference Group meeting held 20 September 2017.

Motion

Cr John Dumaresq
Cr Karen Egan

That Council notes the:

1. **Recreation Trails Advisory Committee meeting held 24 August 2017.**
2. **Arts Advisory Committee Minutes held Monday 18 September 2017.**
3. **Open Space Precinct Plan Graysharps Road, Hurstbridge Project Reference Group minutes held 20 September 2017**

CARRIED

11. Reports of Special Committees

Nil

12. Officers' reports

OCM.119/17 Domestic Animal Management Plan 2017-2021

Distribution: Public

Manager: Matt Kelleher, Director Services and Planning

Author: Phil Lovelace, Manager Community Safety

Summary

In accordance with the *Domestic Animals Act 1994* Council must develop a new Domestic Animal Management Plan (DAMP) every four years. Council must submit a new DAMP to the Secretary of the Department of Economic Development, Jobs, Transport and Resources (DEDJTR) by November this year.

A draft Plan was adopted by Council at its August Ordinary Meeting and subsequently placed on public exhibition for a four week period during September. Additional consultation was conducted including a direct mail out to all residents who completed the original survey as well as text messages to all registered pet owners and residents. The draft Plan was promoted via the Council website and an advertisement in the Diamond Valley Leader newspaper. Copies were also available at all Council outstations.

At the Future Nillumbik Committee Meeting on 17 October 2017, the Committee (acting under delegation from Council) received and noted the submissions from the community on the draft DAMP and endorsed the recommended changes to the draft documents. Fifty nine written submissions were received to the draft DAMP, of these there were 202 comments or suggestions. Officers are recommending that the DAMP be amended to reflect the input of 17 of these comments. The remaining comments were supportive, already addressed or considered outside of the scope of the draft DAMP.

Officers have now made the final adjustments to the draft DAMP (Attachment 1) based on the feedback received during the community consultation period and following consideration of the presentations made at the Future Nillumbik Committee Meeting.

This report seeks Council endorsement for the adoption of the DAMP.

As required under the *Domestic Animals Act 1994*, a copy of the adopted Plan will then be provided to the Secretary of the DEDJTR.

Motion

Cr Bruce Ranken

Cr Karen Egan

That Council:

1. **Acknowledges the content of the presentations made by the submission writers and notes officer's responses as outlined at the Future Nillumbik Committee Meeting held on 17 October 2017.**
2. **Adopts the revised Domestic Animal Management Plan 2017-2021.**
3. **Writes to all submitters thanking them for their input into the Plan.**
4. **Forwards a copy of the Plan to the Secretary of the Department of Economic Development, Jobs, Transport and Resources.**

CARRIED

12. Officers' reports

OCM.120/17 Child Safe Standards Legislation

Distribution: Public

Manager: Matt Kelleher, Director Services and Planning

Author: Narelle Hart, Team Leader Family and Children's Services

Summary

This report is to advise council of the *Child Wellbeing and Safety Amendment (Child Safe Standards) Act 2015*, and Council's obligations as a category 1 organisation to the Child Safe Standards.

Motion

Cr Jane Ashton

Cr Karen Egan

That Council endorses the Child Safe Policy.

CARRIED

12. Officers' reports

OCM.121/17 September Quarter Financial Report

Distribution: Public

Manager: Vince Lombardi, Manager Finance

Author: Robert Malignaggi, Management Accountant

Summary

This report outlines Council's financial performance and financial position for the period ending 30 September 2017.

The Income Statement shows an overall favourable year to date (YTD) variance of \$360,984 representing 0.9 per cent of YTD Budget. This reflects the combined result of higher-than-budgeted operating income of \$815,423 and higher-than-budgeted operating expenses of (\$454,439).

Council's overall financial position at the end of this quarter is sound, and continues to be actively monitored.

Motion

Cr Peter Clarke

Cr Bruce Ranken

That Council receives and notes the Financial Report for the period ended 30 September 2017.

CARRIED

12. Officers' reports

OCM.122/17 Camelot Close Special Charge Scheme, Research - Intention to declare

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Matthew Theuma, Engineer

Summary

On 20 January 2016, Council received a petition signed by property owners in Camelot Close, Research requesting that Council investigate road sealing.

After conducting a survey and determining that more than 60 per cent of property owners support road sealing, Council resolved on 26 July 2016 to proceed with the consultation process for the Camelot Close Special Charge Scheme, Research (Item OCM.121/16). This has now been completed.

This report commences the statutory process to levy the special charge. Council must first give notice of its intention to declare a special charge and then hear any submissions and/or objections to the scheme. Following this, Council may resolve to declare, vary or abandon the scheme.

Recommendation

That:

1. Council gives notice of its intention to declare a Special Charge Scheme in accordance with Part 8 of the *Local Government Act 1989*, for the construction of Camelot Close, Research subject to the following conditions:
 - a) The Special Charge Scheme shall apply to the properties in the Camelot Close, Research and to the section of road as shown in Attachment 1.
 - b) The apportionment cost to each property is based on the method shown in the report and Attachment 2.
 - c) The total estimated cost to each property is shown in Attachment 3 and may be paid as a lump sum or by quarterly instalments over a 10 year period with interest as provided by section 163(1)(b) of the *Local Government Act 1989*.
 - d) The interest rate applicable to instalments paid by each due date is to be one per cent higher than the rate applying to Council in relation to funds borrowed for this project.
2. The Special Charge Scheme for Camelot Close shall remain in force for 10 years.
3. Within 12 months of the completion of works, a final cost statement will be issued to all properties in Camelot Close and any adjustment to liabilities will be made at the time.
4. The estimated total project cost is \$115,565 with a benefit ratio of 0.7853 (78.53 per cent). The total amount to be levied under this special charge is \$90,748. Council will be contributing \$18,377 for a Council property at Allotment 9 (plan of subdivision 056150) and \$6,440 for culvert upgrade and associated drainage works at the Research-Warrandyte intersection. This amount will be referred to the 2017/2018 Capital Works Program.

12. Officers' reports

OCM.122/17 Camelot Close Special Charge Scheme, Research - Intention to declare

Motion

Cr Jane Ashton

Cr Karen Egan

That Council defers its intention to declare a Special Charge Scheme for the construction of Camelot Close, Research until the November Ordinary Meeting of Council.

CARRIED

12. Officers' reports

OCM.123/17 Rodger Road Special Charge Scheme, Panton Hill – Intention to declare

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Matthew Theuma, Engineer

Summary

On 24 March 2016, Council received a petition signed by property owners in Rodger Road, Panton Hill requesting that Council investigate road sealing between Bishops Road and Lawrence Road.

After conducting a survey and determining over 60 per cent of property owners support road sealing, Council resolved on 13 September 2016 to proceed with the consultation process for the Rodger Road Special Charge Scheme, Panton Hill (Item OCM.152/16). This has now been completed.

This report commences the statutory process to levy the special charge. Council must first give notice of its intention to declare a special charge, then hear any submissions and/or objections to the scheme. Following this, Council may resolve to declare, vary or abandon the scheme.

Recommendation

That:

1. Council gives notice of its intention to declare a Special Charge Scheme in accordance with Part 8 of the *Local Government Act 1989*, for the construction of Rodger Road (between Bishops Road and Lawrence Road) subject to the following conditions:
 - a) The Special Charge Scheme shall apply to the properties in Rodger Road, Panton Hill, as shown in Attachment 1.
 - b) The apportionment cost to each property is based on the method shown in the report and Attachment 2.
 - c) The total estimated cost to each property is shown in Attachment 3 and may be paid as a lump sum or by quarterly instalments over a ten year period with interest as provided by section 163(1)(b) of the *Local Government Act 1989*.
 - d) The interest rate applicable to instalments paid by each due date is to be one per cent higher than the rate applying to Council in relation to funds borrowed for this project.
2. The Special Charge Scheme for Rodger Road, Panton Hill shall remain in force for 10 years.
3. Within 12 months of the completion of works, a final cost statement will be issued to all properties in Rodger Road, Panton Hill and any adjustment to liabilities will be made at the time.

12. Officers' reports

OCM.123/17 Rodger Road Special Charge Scheme, Panton Hill – Intention to declare

4. The estimated total project cost is \$436,453 with a benefit ratio of 0.8884' (88.84 per cent). The total amount to be levied under this special charge is \$387,762 Council will be contributing \$48,691 for a Council property 105 Rodger Road known as Bunjil Reserve. This amount will be referred to the 2017/2018 Capital Works Program.

Motion

**Cr Karen Egan
Cr Jane Ashton**

That:

1. **Council gives notice of its intention to declare a Special Charge Scheme in accordance with Part 8 of the *Local Government Act 1989*, for the construction of Rodger Road (between Bishops Road and Lawrence Road) subject to the following conditions:**
 - a) **The Special Charge Scheme shall apply to the properties in Rodger Road, Panton Hill, as shown in Attachment 1.**
 - b) **The apportionment cost to each property is based on the method shown in the report and Attachment 2.**
 - c) **The total estimated cost to each property is shown in Attachment 3 and may be paid as a lump sum or by quarterly instalments over a ten year period with interest as provided by section 163(1)(b) of the Local Government Act 1989.**
 - d) **The interest rate applicable to instalments paid by each due date is to be one per cent higher than the rate applying to Council in relation to funds borrowed for this project.**
2. **The Special Charge Scheme for Rodger Road, Panton Hill shall remain in force for 10 years.**
3. **Within 12 months of the completion of works, a final cost statement will be issued to all properties in Rodger Road, Panton Hill and any adjustment to liabilities will be made at the time.**
4. **The estimated total project cost is \$436,453 with a benefit ratio of 0.8884' (88.84 per cent). The total amount to be levied under this special charge is \$387,762 Council will be contributing \$48,691 for a Council property 105 Rodger Road known as Bunjil Reserve. This amount will be referred to the 2017/2018 Capital Works Program.**
5. **A solution to maintain suitable horse-riding access along the southern section of Rodger Road (toward Lawrence Road) is identified and implemented prior to sealing commencement.**

CARRIED

12. Officers' reports

OCM.124/17 Worns Lane Special Charge Scheme, Yarrambat - Intention to declare

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Matthew Theuma, Engineer

Summary

On 19 February 2016, Council received a petition signed by property owners requesting that Council investigate road sealing of a section of Worns Lane between Latrobe Road and Licola Street, Yarrambat.

After conducting a survey and determining over 60 per cent of property owners support road sealing, Council resolved on 26 July 2016 to proceed with the consultation process for the Worns Lane Special Charge Scheme, Yarrambat (Item OCM.122/16). This has now been completed.

This report commences the statutory process to levy the special charge. Council must first give notice of its intention to declare a special charge, then hear any submissions and/or objections to the scheme. Following this, Council may resolve to declare, vary or abandon the scheme.

Motion

Cr Grant Brooker

Cr Peter Perkins

That:

1. Council gives notice of its intention to declare a Special Charge Scheme in accordance with Part 8 of the *Local Government Act 1989*, for the construction of Worns Lane (between Latrobe Road and Licola Street) subject to the following conditions:
 - a) The Special Charge Scheme shall apply to the properties in Worns Lane, Yarrambat as shown in Attachment 1.
 - b) The apportionment cost to each property is based on the method shown in the report and Attachment 2.
 - c) The total estimated cost to each property is shown in Attachment 3 and may be paid as a lump sum or by quarterly instalments over a 10 year period with interest as provided by section 163(1)(b) of the *Local Government Act 1989*.
 - d) The interest rate applicable to instalments paid by each due date is to be one per cent higher than the rate applying to Council in relation to funds borrowed for this project.
2. The Special Charge Scheme for Worns Lane, Yarrambat shall remain in force for 10 years.
3. Within 12 months of the completion of works a final cost statement will be issued to all properties in Worns Lane, Yarrambat and any adjustment to liabilities will be made at the time.

12. Officers' reports

OCM.124/17 Worns Lane Special Charge Scheme, Yarrambat - Intention to declare

4. The estimated total project cost is \$227,746 with a benefit ratio of 'one' (100 per cent). The total amount to be levied under this special charge is \$227,746.

CARRIED

12. Officers' reports

OCM.125/17 Design and construction of the Gipson Street Bridge, Gipson Street, Diamond Creek - tender report

Distribution: Public

Manager: Hjalmar Philipp, Director Sustainability and Place

Author: Steven Blight, Coordinator Construction

Summary

As part of Development Plan Overlay 1 (DPO1) and Development Plan Overlay 2 (DOP2), it was identified that the existing single lane, timber road bridge in Gipson Street, Diamond Creek would need to be upgraded to a concrete two lane, two-way road bridge to accommodate the increased vehicle traffic generated by the development of land to the north of Gipson Street.

Contributions from developers have been received as the land is developed to support funding of this project.

Under the conditions set out in the development plans Council is now required to undertake these works.

This report recommends the awarding of the contract for the replacement of the existing timber road bridge. These works will include the design and construction of the new bridge, complete removal of the existing bridge, footpath extensions, guard rail, approach works and other miscellaneous items.

The Tender Evaluation Panel has assessed all submissions and this report outlines their evaluation in recommending the awarding of the contract for the design and construction of the Gipson Street Road Bridge, Diamond Creek.

Pursuant to the Instrument of Delegation to the Chief Executive Officer the value of this contract exceeds the specified financial limits and a Council resolution is therefore required to award the contract/s.

Recommendation

That Council:

1. Notes the report.
2. Makes public the decision regarding the contract but the tender evaluation remain confidential.

Motion

**Cr Peter Perkins
Cr John Dumaresq**

That Council delays the awarding of the contract to undertake further traffic modelling and community engagement to further understand community benefits associated with Gipson Street bridge duplication and a report be presented to Council prior to July 2018.

CARRIED

12. Officers' reports

OCM.126/17 Assemblies of Councillors

Distribution: Public
Manager: Allison Watt, Manager Governance
Author: Naomi Ellis, Corporate Planner

Summary

In accordance with section 80A(2) of the *Local Government Act 1989* Council is required to report as soon as practicable to an Ordinary meeting of Council a record of any assemblies of Councillors held.

This report lists assemblies of Councillors forms that have been submitted since the matter was last reported to Council on 26 September 2017.

Motion

Cr Karen Egan
 Cr Peter Perkins

That Council, in accordance with section 80A(2) of the *Local Government Act 1989*, receives the records of the following assemblies of Councillors:

1	Date of assembly	26 September 2017	
	Matters considered	Pre-meeting for the Ordinary Council Meeting	
	Councillors present	Cr Peter Clarke Cr Karen Egan Cr Grant Brooker Cr John Dumaresq	Cr Peter Perkins Cr Jane Ashton Cr Bruce Ranken
	Staff present	Mark Stoermer Rachel Cooper Hjalmar Philipp Matt Kelleher Allison Watt	Mitch Grayson James Martin Jon Miller Justin Murray Naomi Paton
	Conflict of interest	None declared	

2	Date of assembly	26 September 2017	
	Matters considered	Officer briefings of Councillors <ul style="list-style-type: none"> Prevention of violence against women 2017 	
	Councillors present	Cr Peter Clarke Cr Karen Egan Cr Grant Brooker Cr John Dumaresq	Cr Peter Perkins Cr Jane Ashton Cr Bruce Ranken

12. Officers' reports

OCM.126/17 Assemblies of Councillors

	Staff present	Mark Stoermer Allison Watt Narelle Hart Jodie Leahy Diana Bell Rachel Cooper Justin Murray	Hjalmar Philipp Mitch Grayson James Martin Naomi Paton Matt Kelleher Jeremy Livingston Jon Miller
	Conflict of interest	None declared	

3	Date of assembly	10 October 2017	
	Matters considered	Officer briefings of Councillors <ul style="list-style-type: none"> • Eltham South community sewerage program update • Child Safe Standards legislation • Draft Domestic Animal Management Plan 2017-2021 • Surplus Council land sales program • Know Your Council website 	
	Councillors present	Cr John Dumaresq Cr Grant Brooker Cr Peter Clarke	Cr Karen Egan Cr Peter Perkins Cr Jane Ashton
	Staff present	Mark Stoermer Allison Watt Mitch Grayson Matt Kelleher Hjalmar Philipp Jonathan McNally	Leah Farrell Narelle Hart Phil Lovelace Vince Lombardi Jon Miller
	Conflict of interest	None declared	

4	Date of assembly	11 October 2017	
	Matters considered	Open Space Precinct, Graysharps Road, Hurstbridge Project Reference Group	
	Councillors present	Cr Karen Egan	
	Staff present	Nichole Johnson	Paige Macdonald
	Conflict of interest	None declared	

12. Officers' reports

OCM.126/17 Assemblies of Councillors

5	Date of assembly	17 October 2017	
	Matters considered	Officer briefings of Councillors <ul style="list-style-type: none"> • Civic Drive community facilities update • Tender for management of Diamond Creek Community Centre 	
	Councillors present	Cr Bruce Ranken Cr Peter Perkins Cr Grant Brooker	Cr John Dumaresq Cr Jane Ashton Cr Karen Egan
	Staff present	Mark Stoermer Matt Kelleher Hjalmar Philipp Rachel Cooper Allison Watt Naomi Paton	Paige Macdonald Jeff Chambers Mitch Grayson Frances Duncan James Martin
	Conflict of interest	None declared	

6	Date of assembly	17 October 2017	
	Matters considered	Pre-meeting for the Future Nillumbik Committee	
	Councillors present	Cr Karen Egan Cr Jane Ashton Cr Bruce Ranken	Cr Peter Perkins Cr John Dumaresq Cr Grant Brooker
	Staff present	Mark Stoermer Rachel Cooper Matt Kelleher Hjalmar Philipp Phil Lovelace	Natalie Hall Mitch Grayson James Martin Allison Watt Justin Murray
	Conflict of interest	None declared	

7	Date of assembly	19 October 2017	
	Matters considered	Inclusion Advisory Committee and Disability Action Planning Subcommittee	
	Councillors present	Cr Jane Ashton	
	Staff present	Angela Lampard Angela Clare	Jane Lawson
	Conflict of interest	None declared	

12. Officers' reports

OCM.126/17 Assemblies of Councillors

8	Date of assembly	24 October 2017	
	Matters considered	Councillor workshop	
	Councillors present	Cr Karen Egan Cr John Dumaresq Cr Peter Perkins	Cr Jane Ashton Cr Peter Clarke Cr Bruce Ranken
	Staff present	Mark Stoermer Rachel Cooper Suzy Ellingsen Vince Lombardi	Allison Watt Mitch Grayson Hjalmer Philipp Matt Kelleher
	Conflict of interest	None declared	

CARRIED

13. Notices of Motion

Nil

14. Delegates' reports

Nil

15. Supplementary and urgent business

Nil

16. Confidential reports

The Meeting may be closed to members of the public to consider confidential matters.

Motion

Cr Karen Egan

Cr John Dumaresq

That Council closes the meeting to the public pursuant to section 89(2) of the *Local Government Act 1989* to consider the following item, which is confidential for the reason indicated:

Report No.	Title	Reason for confidentiality
OCM.127/17	Design and construction of the Gipson Street Bridge, Gipson Street, Diamond Creek - tender report	(d) contractual matters

CARRIED

The meeting closed the public at 7.50pm.

Ordinary Meeting of Council minutes

31 October 2017

The meeting closed at 7.51pm.

Confirmed: _____

Cr Peter Clarke, Mayor