

## **Special Meeting of Council**

Held at the Civic Centre, Civic Drive, Greensborough on Monday 30 October 2017.

The purpose of the meeting was to adopt the Annual Report 2016-2017.

## **Minutes**

**Mark Stoermer**  
**Chief Executive Officer**

Tuesday 31 October 2017

Distribution: Public

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*Domin je ka*

**Nillumbik Shire Council**

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## Nillumbik Shire Council

Minutes of the Special Meeting of Nillumbik Shire Council held Monday 30 October 2017. The meeting commenced at 6.46pm.

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### Councillors present:

Cr Peter Clarke	Wingrove Ward (Mayor)
Cr Grant Brooker	Blue Lake Ward
Cr Karen Egan	Bunjil Ward
Cr John Dumaresq	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Jane Ashton	Sugarloaf Ward
Cr Bruce Ranken	Swipers Gully Ward

### Officers in attendance:

Mark Stoermer	Chief Executive Officer
Rachel Cooper	Director Business and Strategy
Matt Kelleher	Director Services and Planning
Hjalmar Philipp	Director Sustainability and Place
Vince Lombardi	Manager Finance
Allison Watt	Manager Governance
Suzy Ellingsen	Manager People, Culture and Innovation
Mitch Grayson	Strategic Advisor to Mayor and Councillors
James Martin	Corporate Affairs Lead
Naomi Ellis	Corporate Planner

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#### 1. Welcome

#### 2. Reconciliation statement

The reconciliation statement was read by the Mayor, Cr Peter Clarke.

#### 3. Apologies

Nil

#### 4. Disclosure of conflicts of interest

Nil

5. Officers' reports

OCM.118/17 Annual Report 2016-2017

**File:** 25/10/002  
**Distribution:** Public  
**Manager:** Mark Stoermer, Chief Executive Officer  
**Author:** Allison Watt, Manager Governance  
 Naomi Ellis, Corporate Planner  
 Vince Lombardi, Manager Finance

**Summary**

Each year Council must prepare an Annual Report which must be submitted to the Minister for Local Government by 30 September. Nillumbik Shire Council's Annual Report 2016-2017 was provided to the Minister on Thursday 28 September 2017. Copies have been circulated to Councillors and the report made publicly available to the community via Council's website.

Under section 34 of the *Local Government Act 1989*, Council must hold a meeting to consider the Annual Report within one month of providing the Annual Report to the Minister.

The Annual Report is Council's highest level reporting document to the State Government and the community. While Council has a statutory obligation to produce an Annual Report, it is also an opportunity to demonstrate Council's disclosure and transparency to the community regarding Council activities over the past financial year. This is the fourth and last Annual Report against the Council Plan 2013-2017.

The Annual Report is presented in four parts: Report of Operations; Financial Statements; Performance Statement and Auditor-General's Report.

The Annual Report also includes data and comments on a number of financial, sustainability and service indicators which fulfils Council's statutory obligations in the third year of reporting under the State Government Performance Reporting Framework.

The Report of Operations outlines Council's performance over the past financial year against the Council Plan 2013-2017 strategic objectives: Our Community; Our Natural Environment; Our Built Environment; Our Economy; and Our Council.

The Financial Statements and Performance Statement were presented to Council on 29 August 2017.

**Motion**

**Cr Peter Clarke**  
**Cr Karen Egan**

**That Council:**

1. **Adopts the Annual Report 2016-2017.**
2. **Makes the document publicly available as an account of the year's activities and performance.**

**CARRIED**

**Special Meeting of Council minutes**

**30 October 2017**

The meeting closed at 7.14pm.

Confirmed: \_\_\_\_\_

Cr Peter Clarke, Mayor