

Special Meeting of Council

to be held at the Civic Centre, Civic Drive, Greensborough
on Monday 30 October 2017 commencing at 7pm.

Agenda

Members of the public are welcome to attend the Special Meeting of Council and invited to join Councillors and officers for refreshments at the conclusion of the meeting.

Mark Stoermer
Chief Executive Officer

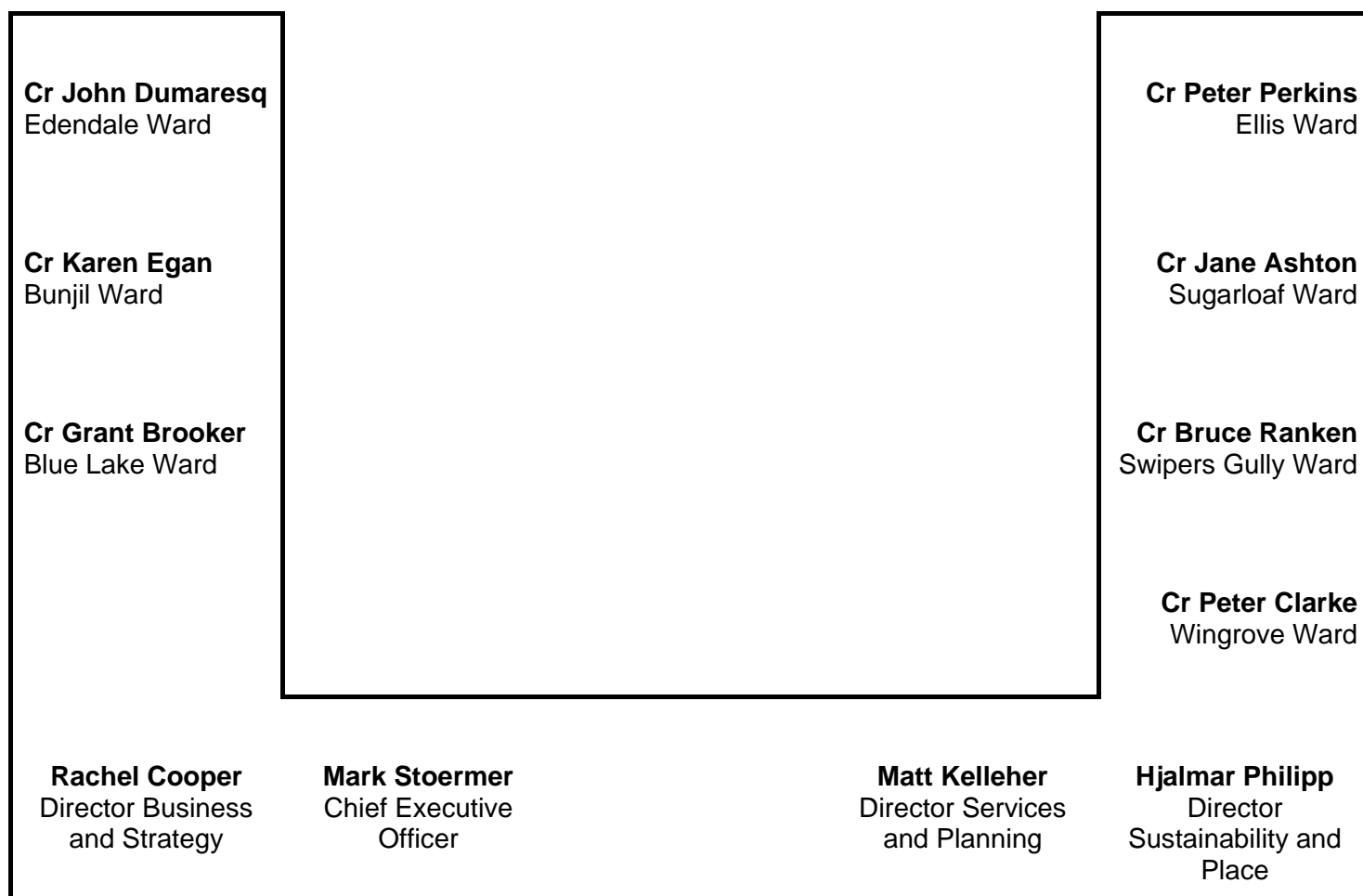
Thursday 26 October 2017

Distribution: Public

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Domin je ka

Special Meeting of Council seating plan



Visitors in the gallery at Council meetings are:

- Welcome to copies of the reports which will be considered by the Council at the meeting. These are on the table in the foyer.
- Welcome to the tea, coffee and water provided in the foyer.
- Requested to observe Council deliberations quietly in order for Council meetings to run smoothly.
- Advised that the meeting will be recorded and an audio recording of the meeting will be made publicly available on Council's website.

Nillumbik Shire Council

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Nillumbik Shire Council

Agenda of the Special Meeting of Nillumbik Shire Council to be held Monday 30 October 2017 commencing at 7pm.

1. Welcome

Members of the public are advised the meeting will be recorded. The audio recording of the meeting will be made publicly available on Council's website.

2. Reconciliation statement

The reconciliation statement to be read by the Chief Executive Officer

Nillumbik Shire Council acknowledges the Wurundjeri as the traditional custodians of the land now known as the Shire of Nillumbik and values the significance of the Wurundjeri people's history as essential to the unique character of the Shire.

3. Appointment of acting Chairperson

The Chief Executive Officer calls for a motion to appoint an acting Chairperson.

Motion

That Cr _____ be nominated as acting Chairperson.

The acting Chairperson assumes the Chair.

4. Presentation

Presentation to the outgoing Mayor, Mayoress and Deputy Mayor.

5. Election of Mayor

The acting Chairperson calls for nominations for the office of Mayor.

Motion

That Cr _____ be elected Mayor of Nillumbik Shire Council for a term of one year.

Following the election of the Mayor, the Chief Executive Officer will present the incoming Mayor with the Mayoral Chains.

The acting Chairperson vacates the Chair and the Mayor assumes the Chair.

6. Election of Deputy Mayor

The Mayor calls for nominations for the office of Deputy Mayor.

Motion

That Cr _____ be elected Deputy Mayor of Nillumbik Shire Council for a term of one year.

7. Appointment of Special Committee

Council, in accordance with section 86 of the *Local Government Act 1989* may establish one or more special committees and delegate to the committee certain of its functions, duties or powers.

Council currently has one Special Committee established under section 86; the Future Nillumbik Committee. The scope of the Future Nillumbik Committee responsibilities includes all matters within the following portfolio areas:

- Community Services
- Economic Development and Marketing
- Environment and Sustainability
- Finance and Governance
- Infrastructure
- Social Infrastructure
- Planning

In accordance with the Future Nillumbik Committee Terms of Reference, the membership and chairperson arrangements for the Committee are as follows:

- All Councillors are members of the Future Nillumbik Committee.
- Council assigns individual portfolio responsibilities to individual Councillors and the agenda shall identify which items of business relate to the respective portfolios.
- The Chairperson for each particular item shall be the Councillor with the relevant portfolio responsibility.
- When a Councillor is in the role of Chairperson, they will have the power and authority of the Chairperson as provided in the Meeting Procedure Local Law, including a casting vote.
- At the commencement of the meeting, when preliminary matters are considered (such as apologies, confirmation of minutes, and declarations of interest) the Mayor shall be the Chairperson.

Motion

That Council:

- 1. Appoints all Councillors to the Future Nillumbik Committee for a term of one year.**
- 2. Assigns a Councillor to each portfolio for a term of one year as follows:**
 - **Community Services portfolio – Cr Jane Ashton**
 - **Economic Development and Marketing portfolio – Cr Karen Egan**
 - **Environment and Sustainability portfolio – Cr Grant Brooker**
 - **Finance and Governance portfolio – Cr Peter Clarke**
 - **Infrastructure portfolio – Cr John Dumaresq**
 - **Social Infrastructure portfolio – Cr Bruce Ranken**
 - **Planning portfolio – Cr Peter Perkins**

8. Council and Committee meeting schedule for 2018

It is recommended the arrangements for the 2018 meeting cycle be as follows:

- Meetings occur on Tuesday nights throughout the year unless otherwise notified.
- The Future Nillumbik Committee will commence at 7.30pm, usually on the second Tuesday of the each month.
- Ordinary Council meetings will commence at 7.30pm, usually on the fourth Tuesday of each month.
- Unless otherwise notified, meetings will be held at the Civic Centre, Civic Drive, Greensborough.
- At least one week of each school holidays has been left free of meetings.

The commencement time for the remaining 2017 Council and Committee meetings will be unchanged at 7pm.

Following consultation with Councillors, the 2018 meeting schedule listed in the table below is recommended.

Motion

That Council adopts and advertises the Council and Special Committee meeting schedule for the 2018 calendar year as listed below:

Future Nillumbik Committee meetings	Ordinary Council meetings
-	30 January
13 February	27 February
13 March	27 March
17 April	1 May
15 May	29 May
12 June	26 June
17 July	31 July
14 August	28 August
11 September	25 September
16 October	30 October
13 November	27 November
11 December	18 December

9. Councillor appointments to advisory committees

Council has a range of advisory committees which provide an important mechanism for consultation with the community and key stakeholders. Advisory committees provide advice to Council but do not make formal decisions.

Council appoints Councillors as representatives on its advisory committees and reviews these appointments annually.

Following consultation with Councillors, the appointments listed in the table below are recommended for 2018.

Motion

That Council appoints Councillors as listed below as its representatives on advisory committees for a term of one year:

Advisory Committee	Councillor(s) appointed
Arts Advisory Committee	Cr Karen Egan (Chair)
Audit Committee	Cr Peter Clarke Cr Bruce Ranken
CEO Employment Matters Committee	All Councillors
Inclusion Advisory Committee	Cr Jane Ashton (Chair)
Economic Development Advisory Committee	Cr Karen Egan (Chair) Cr Jane Ashton Cr John Dumaresq
Environment Advisory Committee	Cr Grant Brooker (Chair) Cr Jane Ashton
Living and Learning Advisory Committee	Cr Jane Ashton
Municipal Emergency Management Planning Advisory Committee	Cr Peter Perkins (Chair) Cr Grant Brooker
Panton Hill Bushland Reserves System Advisory Committee	Cr Grant Brooker (Chair) Cr Jane Ashton
Recreational Trails Advisory Committee	Cr John Dumaresq (Chair) Cr Karen Egan Cr Peter Perkins

10. Councillor appointments to external organisations

Council is a member or participant in a range of external organisations at a local, regional or sector level.

Councillors are appointed to represent Council as delegates to those organisations. In some cases, an alternate is also appointed who can attend if the primary Councillor is not available.

Following consultation with Councillors, the appointments listed in the table below are recommended for 2018.

Motion

That Council appoints Councillors as listed below as its delegates to external organisations for a term of one year:

External Organisation	Councillor(s) appointed
Municipal Association of Victoria	Cr Peter Perkins (Cr Jane Ashton alternate)
Interface Councils group	Cr Peter Clarke (Cr Karen Egan alternate)
Northern Metro Region Councils group	Cr Peter Clarke (Cr Karen Egan alternate)
Yarra Plenty Regional Library Board	Cr Peter Clarke Cr Karen Egan
Metropolitan Waste Management Group	Cr John Dumaresq (Cr Peter Perkins alternate)
Metropolitan Transport Forum	Cr John Dumaresq
Northern Alliance for Greenhouse Action	Cr Grant Brooker
Nillumbik Tourism Association	Cr Karen Egan Cr Bruce Ranken
Diamond Creek Traders' Association	Cr Peter Perkins
Eltham Chamber of Commerce and Industry	Cr Peter Clarke Cr John Dumaresq Cr Bruce Ranken
Hurstbridge Traders' Association	Cr Karen Egan

11. Address by the incoming Mayor

The incoming Mayor will address the meeting and invite the gallery to join Councillors and officers for refreshments at the conclusion of the meeting.