

Special Meeting of Council

held at the Civic Centre, Civic Drive, Greensborough
on Tuesday 24 May 2016.

Minutes

Stuart Burdack
Chief Executive Officer

Wednesday 25 May 2016

Distribution: Public

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Nillumbik Shire Council

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Nillumbik Shire Council

Minutes of the Special Meeting of Nillumbik Shire Council held Tuesday 24 May 2016. The meeting commenced at 6.45pm.

Councillors present:

Cr Bronnie Hattam	Swipers Gully Ward (Mayor)
Cr Meralyn Klein	Blue Lake Ward
Cr Anika Van Hulsen	Bunjil Ward
Cr Michael Young	Edendale Ward
Cr Peter Perkins	Ellis Ward
Cr Ken King	Sugarloaf Ward
Cr Helen Coleman	Wingrove Ward

Officers in attendance:

Stuart Burdack	Chief Executive Officer
Pauline Gordon	General Manager Community and Leisure
Andrew Port	General Manager Corporate Services
Ransce Salan	General Manager Environment and Planning
Conal Creedon	General Manager Infrastructure Services
Allison Watt	Manager Governance and Communications
Chad Griffiths	Manager Strategic and Economic Planning
Pat Vaughan	Executive Officer Sustainability and Environment
Joanne Hammond	Coordinator Communications
Nadine Wooldridge	Coordinator Community Leisure Services
Wayne Trull	Coordinator Governance
Hannah Burns	Infrastructure Maintenance Project Officer – Communications
Michelle DePasquale	Leisure Facilities Officer
Joanne Massoud	Leisure Services Development Officer

Welcome

1. Reconciliation statement

The reconciliation statement was read by the Mayor, Cr Bronnie Hattam.

2. Governance pledge

The good governance pledge was read by Cr Peter Perkins.

3. Apologies

Nil

4. Disclosure of conflicts of interest

Nil

5. Officers' reports

OCM.074/16 Review of Governance Code, incorporating Councillor Code of Conduct

File: 10/10/016
Distribution: Public
Manager: Andrew Port, General Manager Corporate Services
Author: Wayne Trull, Coordinator Governance

Summary

Council’s ‘Councillor Code of Conduct’ is incorporated into its much larger Governance Code, the purpose of which is to provide a broad good governance framework for Councillors.

The recent amendments to section 76C of the *Local Government Act 1989* (the Act) now provide that Council must review and make any necessary amendments to its Councillor Code of Conduct within four months of those changes to the Act coming into effect. As a result of this amendment, perhaps the most significant requirement is that a Councillor Code of Conduct must include an internal resolution procedure for dealing with an alleged contravention of the Councillor Code of Conduct by a Councillor and that the Code may set out processes for the purpose of resolving an internal dispute between Councillors.

Councils are required to review their Councillor Codes of Conduct by 4 July 2016. The review must be done at a Special Council Meeting called solely for that purpose.

The new subsections 76C(6A) and 76C(6B) of the Act also provide that, within one month of amendments to a Councillor Code of Conduct being approved, a Councillor must make a declaration that they will abide by the Councillor Code of Conduct. The declaration must be in writing and witnessed by the CEO.

Council’s current Governance Code, incorporating the Councillor Code of Conduct, has recently been reviewed by Councillors and officers. A number of amendments have been suggested to the current Code and these have been incorporated into the draft Code currently before Council.

It is recommended that the Governance Code, incorporating the amended Councillor Code of Conduct, be adopted by Council.

Motion

**Cr Helen Coleman
 Cr Meralyn Klein**

That Council approves the Governance Code incorporating the amended Councillor Code of Conduct.

CARRIED

Special Meeting of Council minutes

24 May 2016

The meeting closed at 6.58pm.

Confirmed: _____
Cr Bronnie Hattam, Mayor