

Community Inclusion Advisory Committee Minutes



Date: Thursday 20 February 2020
Time: 2.00pm – 4pm
Venue: Manna Gum Rooms, Council Offices, Civic Drive, Greensborough
Chair: Angela Lampard
Scribe: Angela Clare

Attendees:

Alison Stanyer (Brotherhood of St Laurence), Neville Coutts, Helen Ryan (Araluen), Aisling McCabe (SJoG), Angela Lampard (NSC), Angela Clare (NSC) Graeme Newman, Diana Warrell, Rosemary Aitken, Laura Black

Apologies:

Cr Grant Brooker, Jason Xin

Order of business

Welcome by Angela Lampard

Minutes of previous meeting held on 24 October 2019 confirmed as a true and accurate record of the meeting.

Proposed: Neville Coutts
Seconded: Helen Ryan

- 1. Inclusion Advisory Committee** – formal thank you to members at the end of the Committee appointment term. Explanation about the Terms of Reference (ToR) review, recruitment and advertising – Angela Lampard. Current members felt that although the focus largely relates to disability, that the Committee and its associating work is enriched by thinking about inclusion more broadly and that this should be reflected in the ToR review. E.g. LGBTI inclusion.

Action: Members encouraged to contact Angela and share any further ideas about the Committee and its structure to inform the Terms of Reference review and subsequent recruitment process.

- 2. Draft Disability Action Plan update – Angela Clare.** Angela discussed the exhibition of the draft Disability Action Plan, which is open for formal public comment between 3 February and 24 February 2020. The Inclusion team has provided opportunities for people to give feedback at four drop-in sessions across

the Shire, and advised that comment could also be submitted via Participate Nillumbik, by email or by calling the Inclusion team.

Action: Angela encouraged committee members to have their say on the draft on Participate Nillumbik before 24 February 2020.

- 3. Marveloo and adaptive bike storage update – Angela Lampard.** Angela informed the Committee that the Marveloo budget and agreement is being finalised by the three Councils involved – Nillumbik, Banyule and Whittlesea. Angela also gave the Committee details about the design and the final placement of the adaptive bike storage facility near the new Diamond Creek regional playspace.
- 4. Work Inspirations program update – Angela Clare.** Angela updated the Committee on the new inclusive work experience program which has been grant funded by the NDIS via the Municipal Association of Victoria. The program, Work Inspirations, is based on a program developed by the Smith Family in conjunction with several major banks and other large businesses. It replaces ad hoc work experience for year 9 and 10 students with an intense three day program which helps the students understand what roles are available at Council. Mentors will be recruited from across Council to talk to the students about their career paths, and about the work they currently do at Council. Three or four places, from a group of twelve, will be allocated to students with disability, focussing on autism. Angela has been working with Council's Human Resources team and Careers staff from Eltham High School and Diamond Valley College.
- 5. North East Citizen Advocacy (NECA) – Lisa Kerr.** Lisa informed the committee about the work that NECA do supporting people with disability with individual as well as systemic advocacy. People with disability who need support to access NDIS and other services and payments can receive individual assistance from NECA to attend meetings, to have someone speak on their behalf, and to assist them to clarify and achieve goals. This individual advocacy service is focussed on the rights and needs of people with intellectual disability. Over the next two years, NECA is offering individual support for people with intellectual disability to understand and share their experiences with the Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability. NECA also offers Citizen Advocacy, where volunteers are carefully matched with adults with intellectual disability to support them to reconnect or stay connected with family and friends, attend appointments, look for employment or housing, or share their hobbies and interests. The Citizen Advocates are also a voice to support the person to stand up for their rights.

Action: Members are encouraged to talk about and promote information about NECA to their own networks, including support available for people with intellectual disability to share their experiences as part of the Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability.
- 6. Better Access update and draft Economic Development and Tourism Strategy launch - Danielle Phylland, Coordinator, Economic Development and Tourism.** Danielle gave a brief presentation via a video, introducing the Good Access is Good Business workshop which will be offered to local businesses, in partnership with Yarra Valley Tourism. The workshop will be run by a highly experienced and engaging facilitator, and will encourage businesses to understand that even small

changes, and being welcoming, can improve access and inclusion for people with disability, and that better access is good for business. Danielle also spoke about the draft Economic Development and Tourism Strategy and how it will support business and in turn our community over the coming years.

Action: Danielle encouraged committee members to give feedback on the draft Economic Development and Tourism Strategy via Participate Nillumbik.

- 7. Healthy and Active Ageing Expo – Fiona Vuong, Positive Ageing Officer.** Fiona invited the committee to attend the inaugural Healthy and Active Ageing Expo, and to promote the expo to their networks. The expo is being run in partnership with Banyule Council, and will offer a wide range of entertainment and hands on activities as well as information on services and businesses.

Action: Fiona handed out advertising about the Expo and encouraged members to contact her with any feedback. Fiona also asked members to contact her with feedback if they manage to attend the Expo event so we can incorporate any improvements or suggestions in future years.

8. Next Meeting:

Venue: St John of God Accord Greensborough Campus

Date: Thursday 16 April 2020

Time: 2pm – 4pm

Panton Hill Bushland Reserve System User Group - Advisory Committee Minutes



Date: Thursday 20th February 2020
Time 7:00 – 9:00pm
Venue: Panton Hill Living and Learning Centre, 18 Bishops Road, Panton Hill
Chair: Lisa Pittle
Minute taker: Lydia Heap

Order of business

Welcome

Attendees: Lydia Heap, Brad Tadday, Lisa Pittle, Cathy Giles, Susy Penrose, Lee Hartman, Blake Hunton, Bob West

Apologies: Cr Jane Ashton, Rex Niven, Janice Crosswhite, Mark Hood, Seth Ferwerda,

Conflict of interest and Assembly of Councillor form

Conflict of interest provisions are contained in section 80C of the Local Government Act 1989, the Councillor's Governance Code, the Employee Code of Conduct and the Volunteer Handbook.

An Assembly of Councillor form must be completed at the meeting in accordance with section 80A of the Local Government Act 1989.

No Councillor present at meeting

No conflicts of interest

<ul style="list-style-type: none"> • Minutes of previous meeting and business arising 	<p>Moved Cathy, Seconded by Lee</p>
<ul style="list-style-type: none"> • Works Update and planned works (Brad) 	<p>Annual reserve management program</p> <ul style="list-style-type: none"> • Collated Works plans for all Panton Hill Reserves were e-mailed to group however there was difficulty with the document size and some people did not receive. The documents show maps with management zones and annual management actions. • Contractors finished most weeds and bushfire mitigation works • Rabbit and Fox control program coming up with emphasis on engaging and involving adjoining landowners <p>Rodger Road crossing and roadside trail update</p> <ul style="list-style-type: none"> • Road-side crossing and ramp completed. Cathy tried it and says it rode beautifully. <p>PHBRS Signage design update</p> <ul style="list-style-type: none"> • Signage seems ok but the map has issues. Lisa arranging a meeting for next week for discussion on the maps. Probably 12 pm on Wednesday at the Shire. Exact placement of signs at the three sites to be determined to make sure safe. <p>Biodiversity on Ground Action grant project</p> <ul style="list-style-type: none"> • Coming to a close in March – final report. • Smith’s Gully Landcare have received a Junior Landcare Grant for Panton Hill Primary School to put up more Phascogale nest boxes in Bunjil. Also a box with a built in camera that can be blue tooth connected. Revegetation at Wimbi around Howards Road along creek line. • Phascogale monitoring planned for March-April by volunteers who have been trained to do it (about 30 nest boxes and 10 chainsaw hollows).

	<p>Community events</p> <ul style="list-style-type: none"> • On the hill, Brad did a PHBRS display and Lydia did a Meet the Locals display. A Walk was organised into the reserve. Indigenous activities also organised in the entrance to the reserve however limited attendances as activities were not well advertised through the main event. Robert Marshall also attended and talked about the reserves and his old teacher who started the taking the kids into the bush. Historic maps are now linked to Lydia’s web page. www.LydiaHeap.com • Paradoxa Collective have been doing walks and talks in the reserves from an arts development grant. Have all been filled and have waiting lists. <p>Interpretation Design Plan implementation</p> <ul style="list-style-type: none"> • Brad talked to Arts and Culture Coordinator about how best to get artists engaged to implement the plan. Advised the artist brief can’t be too prescriptive for artists. Arts and culture can help write a brief and help manage procurement process. Susie talked about an art trail she visited in WA where there was bush trail with art and recording of artists explaining the works. http://www.southernforestarts.com.au/ • Wurundjeri Elders were shown the Aboriginal bark shelter (Mia Mia) along with the Gawa Trail and the Food Fibre Medicine garden. Feedback was to create better interpretation sign for the Mia Mia. The Mia Mia has been moved away from the large dead tree as there was a perceived safety risk with potential falling branches. • Signage still needs to be developed for the Food Fibre Medicine garden. Have a list of 20 plants to go on signs.
<ul style="list-style-type: none"> • Action planning for 2020 	<p>Discussion about ideas for activities</p> <ul style="list-style-type: none"> • Many trails need work after the rains and overgrown with fallen branches. Fallen trees have been cleared last week, but probably more have fallen. • Erosion at the first Gully in Bulwidj. Want to get more mountain bikers inducted into trail maintenance.

- Revegetation sites, rubbish clean up (particularly Bulwidj)

Friends of Bunjil

- The Friends of Bunjil group initially started as weeding in reserves, then other volunteers joined including Paradoxa collective but now mainly just the Paradoxa people meeting on first Tuesday of every month. 10 – 12
- Trying to line up the Wurundjeri land management team to work on the days of the friends' group activity to work together
- Group have been replacing green plant guards with black mesh as some people didn't like the green ones and were removing them.

Planning

- Try to leverage off the Biodiversity On-Ground Action project and the Paradoxa events. Need to communicate the results of the monitoring or other events and share with the wider community. Perhaps direct email to people who have attended previous events. Lisa suggested we use already established media avenues such as E-news which was Fringe Focus. Need to bring in more content to these existing publications
- Orchid walks in September, October - Lydia.
- May - working bee, trail maintenance – trimming overgrown vegetation. Need to coordinate works program with working bee to make sure we are not doing stuff the contractors are doing.
- Need to report issues through the shire web page, Customer Service Request system, or “Snap Send Solve”. Important to get it into the system then individuals don't need to remember to follow-up. Report hanging trees, fallen trees and erosion issues.
- June planting activity. More plants at the entrance way of Bunjil and at Yirrip reserve.

- On the Hill, last weekend in October, as usual we should plan ahead rather than leave it to the last minute. Previously didn't have proper signs to get people to the reserves, however new signs should help. Suggestions of a BBQ like at previous indigenous events to bring people into reserve. Pony rides were suggested but was not thought suitable. Puppets from past events could help walk people into the reserve. Try to get the school involved as they have been involved with the Phascogale nest boxes, maybe get them to take their parents to see them. Maybe have temporary signs in the Food Fibre Medicine Garden for the day – permanent ones will probably not be done by then.
- The local Church may be interested in the Food Fibre Medicine Garden because their minister has been working with Indigenous people.
- Consider having downloads from web page that schools can get about indigenous plants, consider Edendale teachers doing this. Not many resources in that space for doing this. Need the content first for the resource kit. Nillumbik Reconciliation Group have been working with Brooke Wandin to involve schools.
- Suggestion of Platypus talk funded by Melbourne Water at Arthurs Creek. See what Melbourne water can provide. Trying to consider ways of doing events without using Brad as he has limited time available to organise things.
- Green Wedge Management Plan recommends "Nillumbik conversations", based on "Melbourne conversations" – may be suitable to provide topics. Minutes are part of council reporting – so this group could make suggestions.
- Can we collate and disseminate information gathered in the reserves through the Biodiversity On-Ground Action project such as Deakin Uni PhD student study of Powerful Owl in the reserves
- Indigenous burning planned for this Autumn in Bunjil
- Heritage walk – Cathy to help organize, can use community bus to make it a one-way trip

	<p>ACTIONS</p> <ul style="list-style-type: none"> • Brad to email Mark to see if can get people to the working bee in May. • Cathy to consider where trail work needs to be done that contractors aren't doing
<ul style="list-style-type: none"> • Other Business 	<p>ACTIONS</p> <ul style="list-style-type: none"> • Brad – find out what Council caretaker period is and what we can or can't do during the period.
<ul style="list-style-type: none"> • Next meeting 	<p>18th June 2020</p>

Actions from Previous meeting

Action	Who	Status
Arrange meeting with Black Hill group 2020	Rex	deferred
Council to circulate bushfire mitigation plan for the reserves, to be uploaded to portal – to be resent	Brad	Tried- retry
Feedback on signage to be given to Brad	All	Done
Jane and Brad to review and email out a new version of the signage text	Jane/Brad	done
Council to circulate archaeologists report on the reserves, to be uploaded to portal	Brad	done

MINUTES

Positive Ageing Advisory Committee (PAAC)

Friday 1 May 2020

Remote meeting via Microsoft Teams

Present: Philip Green, Gail Clayton, Sabi Buehler, Cr Grant Brooker, Richard Kottek, Fiona Vuong (NSC), Rebecca Burton (NSC), Karen Coulston, Pamela Johnson, David Nicholls, Ray Carroll
Apologies: Anne Fitzpatrick, Gertraud McDonald, Ingrid Motschall

No.	Time	Agenda item
1	12:05pm	Welcome and Acknowledgement of Country
2	12:05pm	<p>Updates during COVID- Roundtable</p> <ul style="list-style-type: none"> • Gertraud submitted observations of positive changes to how community groups are communicating and supporting members during this time. Please see attached notes for more detail and commentary. • Philip: During lockdown, MENZ DEN has developed a weekly newsletter that has been well received by residents of the aged care facilities where MENZ DEN operates. All family working from home, going well. • Pamela: Has being walking twice a day, the neighbours have been sharing veggies and have set up chairs next to fences so people can chat. Has been supporting with the Ageing Well in Nillumbik newsletter • Gail: Some NU3A classes have moved onto zoom. Gail will be stepping down from the NU3A committee after the AGM which has been postponed due to lockdown. NU3A successful in moving to the next stage of the grant process for the Volunteer Grants to purchase defibrillator. • Richard: Weekly social group has been cancelled, but they are sending to members games and puzzles by post • Ray: Eltham Men's Shed has been meeting by zoom. Has been going for long walks daily with family • Karen: has been enjoying the isolation, has been running U3A Wine classes via zoom • Sabi: has also been enjoying the isolation, has been spending more time cooking. Experienced delays getting flu shot • Deanna: isolation has been challenging, without work and contact with others. • David: on a rural property, has spent a lot of time walking and gardening. Is part of very active and connected community, Neighbours are able to stand on the streets/ roads to talk as roads are not heavily trafficked. Mostly communicating through a group whatsapp and recently came together to acknowledge health care workers through a 'group howl'. • Working for Victoria fund - Grant spoke about the additional positions that Council has applied for through state government program aimed at supporting unemployed Victorians during covid19 for 6 month employment contracts. A position applied for in the Community Support Services Team includes Digital

No.	Time	Agenda item
		Social Connector, which aims to support increased digital literacy and facilitate social connection online for older adults.
3	12:25pm	<p>Seniors Festival 2020</p> <p>Fiona gave an update from Victorian Department of Health and Human Services (DHHS) re: Seniors Festival 2020. There will be no public events during October for Seniors Festival, instead there will be an online program of entertainment from April – October. See below for more details:</p> <p>A message from the Victorian Seniors Festival</p> <p>2020 Victorian Seniors Festival reimagined broadcasts</p> <p>This year we are bringing the Festival direct to your home through online performances, zoom interviews and story-telling, with three new broadcasts a week from 30 April.</p> <p>2020 is the Festival's 38th year. We invite you to get <i>in the groove</i> - with performances from many of your favourites and some new performers for you to enjoy.</p> <p>Working to social distancing rules, Tristan and Bec meet and host our performers from the comfort of their own homes using technology in ways we never knew were possible.</p> <p>We've had a lot of fun creating and reimagining the Festival for you, and we hope you enjoy it - and sing along!</p> <p>And get <i>in the groove!</i></p> <p>Here is the link to watch the broadcasts: https://www.seniorsonline.vic.gov.au/festivalsandawards</p> <p>Council Seniors Festival</p> <ul style="list-style-type: none"> • In previous years, Council has normally received funding from the state government DHHS so that community groups can host or run events during October as part of Seniors Festival. • This year due to the pandemic, the state government has made the decision to not make this funding available to all Councils, due to loss of festival sponsorship revenue and the need to set aside funds to cover costs of free public transport for Seniors Card holders. • At this stage, this means that there be no money available to community groups to hold events in Nillumbik as part of Seniors Festival 2020 • However, DHHS has advised that there a smaller fund available to Councils to hold initiatives that reach out to the more isolated older members of your community who are less digitally connected (and therefore unable to access or enjoy any of the Seniors Festival Reimagined online program). • DHHS Manager of Victoria Seniors Festival Chris Reidy has advised that if Council has any ideas for ways we could connect this cohort of older people, where support from the fund would help you achieve something for them over the period May to October. The process would not be a formal grant application process – rather discussions with Chris leading to release of funds. • Some ideas were discussed however uncertainty around social distancing and lockdown means that planning is challenging. Ideas included:

No.	Time	Agenda item
		<ul style="list-style-type: none"> ○ Chocolate Lilies flashmob: Sabi to ask if Nerida and the group would consider this ○ Discover on the Green: Philip to follow up with Greensborough Plaza
4	12:45pm	<p>COVID19 Recovery for older people</p> <p><i>The Neighbourhood</i></p> <p>Gertraud sent through notes (attached to the minutes), with comments about the re-emergence of a sense of neighbourliness during lockdown, with meaningful connections established between young and older. Ray expressed his commendation of the detail and thoroughness of Gertraud's notes which was agreed by other members.</p> <p><i>Aged Care Facilities</i></p> <p>Gertraud's notes also suggested some actions for supporting residents in aged care facilities, including how Council could strengthen relationships with aged care facilities including:</p> <ul style="list-style-type: none"> • "It would be important to get statistical details on: number and location of age care facilities in Nillumbik; Number of people in age care facilities, by age, care level etc visitors, volunteer visitors etc. • Talk to managers/ nursing staff/residents in care/family members, ask them what we could do. Invite them to our meetings. • Organise story-telling activities etc. Bendigo has done excellent work in this area." <p>Fiona indicated that a Council has initiated a letter writing program where students and children have been sending letters and emails of hope and concern, and these are shared with the Council aged care services clients who want them, and with the residential facilities in Nillumbik (St Vincents Care in Eltham, Kerala Manor in Diamond Creek and Estia Health in Wattle Glen). There is no obligation for older residents to reply, they can if they want to. The uptake from younger community members has been positive.</p> <p><i>Support for self-funded retirees</i></p> <p>Deanna identified gap in information and support for older people who are self-funded retirees. Gertraud's notes also ask the question of what is the economic impact (financial hardship) on elderly residents in Nillumbik</p> <ul style="list-style-type: none"> ➤ ACTION: Fiona to follow up and see if there is information available re: self funded retiree support during covid <p><i>Dementia Friendly Nillumbik</i></p> <p>Fiona gave update on Dementia Friendly Community Engagement Grant through Dementia Australia. An Expression of Interest (EOI) was submitted prior to May's PAAC meeting (due on 30 April), outlining a 12 month community engagement project which centres the experiences of people living with dementia and their carers in a Nillumbik Dementia Friendly Alliance. Pamela and Deanna indicated interest in being part of this project. Attached is the EOI submitted on 30 April. If successful, applicants will be asked to provide a 12 month project plan with more detail. If there are other PAAC members</p>

No.	Time	Agenda item
		<p>who are interested in supporting this project, please let Fiona know. Pamela, Deanna and Philip shared examples of personal and professional involvement in dementia.</p> <p><i>Homelessness</i></p> <p>Concerns raised by Pamela around potential increase in homelessness in older people in Nillumbik, and queried if there was any homelessness accommodation in Nillumbik (there is none). Deanna commented that her experience at work has shown that many people experiencing homelessness in the suburbs tend to move to the city as there are more support services (eg. Food banks etc) there.</p> <p><i>Intergenerational Digital Story Telling Project:</i></p> <p>Humankind Enterprises (HKE) approached Council with view to partner on an Intergenerational Digital Story Telling program during covid. Council partnered with HKE in 2019 on the Tea Tech and Tales program. This new project will recruit 5 young people (18-25yo.) from Nillumbik who have been unemployed due to covid, and will match them with 5 older Nillumbik residents (total of 25 older people to be recruited). Aims of the project:</p> <ul style="list-style-type: none"> - Increased social connection for older and young person - Reduced levels of hopelessness for older participant - Improved empathy and emotional intelligence for younger person - A sense of feeling heard and valued (older participant) - Increased employability and financial support <p>The young person will interview the older person over 6 weeks over Zoom (1 hour/ week), and these videos will be recorded and given to the older person at the conclusion of the project. There may be an option to compile these stories into one video. Richard asked about privacy and storage of these individual stories. Rebecca replied that the participant would be provided their own story via usb, and consent would be sought if they wished to have their story included in the video compilation.</p> <p>For more info or if you're interested in taking part- please let Fiona know.</p> <p><i>Follow up – Healthy and Active Ageing Expo</i></p> <p>Please see attached Evaluation Report. Any additional feedback, comments welcome – please let Fiona know.</p>
5	1:40pm	<p>Next meeting dates:</p> <p>5 June 12-2pm Remotely. Meeting details to come.</p>
6	1:45pm	<p>Meeting close</p>

Agenda item	Responsibility	Start date	Action required	Progress to date
a) Guest speakers	Fiona Vuong	3 May 2019	Fiona to make contact with North East Chinese Community Group and invite along as guest speakers to a future meeting	On hold Will explore for future meeting
b) Discover on the Green Seniors Festival event	ALL	7 June 2019	Fiona to organise letter on behalf of the Mayor to Greensborough Plaza thanking them for their involvement and support.	In progress 13/3/2020 Fiona to follow up with the Mayor
c) Dementia Café	Fiona Vuong / Philip Green	6 September 2019	Fiona to add Dementia Café on agenda for next meeting – Philip to present and perhaps for group to discuss. Dementia awareness months in September – opportunity to plan for 2020	Follow up 2020
d) Ageless play	Rebecca Burton	6 September 2019	Rebecca to follow up with Early Years to see if there is a possibility of partnering to run this in Nillumbik	In progress 13/3/2020: no further update
e) Intergenerational projects 2020	Fiona Vuong / Gertraud	6 September 2019	<ul style="list-style-type: none"> Fiona to organise meeting with Arts & Culture to discuss ideas for intergenerational arts project. Gertraud to follow up with Bunnings about concrete wall for community arts project 	Follow up 2020 13/3/2020: Fiona to follow up
f) Transport service review	Fiona Vuong	6 Dec 2019	Fiona to invite Stephen (Community Transport Coordinator) and Bek to present to PAAC once Transport Service Review report is made available	Follow up 2020 13/3/2020: Fiona to follow up
g) Housing strategy	Fiona Vuong	6 Dec 2019	Fiona to invite Yasmin Green (Strategy and Policy Advisor) to PAAC to present on council's housing strategy	In Progress Paul Fyffe (Senior Strategic Planner) attended 13 March 2020 meeting. Will consult with PAAC at future meeting when draft Housing Strategy.is written following public consultation.
h) Employment for older people	Fiona Vuong	6 Dec 2019	Fiona to invite EcoDev team to the PAAC to present on how to get mature aged people into employment.	Follow up 2020

Agenda item	Responsibility	Start date	Action required	Progress to date
i) Emergency Management	Fiona Vuong	10 Jan 2020	<p>EM to come to PAAC as they were unable to attend Jan meeting.</p> <ul style="list-style-type: none"> • How Council can help people who do not have transport out of the area during a fire danger day • Clearing of land and implications of this close to fire danger period. Seeking clarification on this. • Traffic management during the fire danger season. • Concerns about evacuation of vulnerable people in isolated areas. Clarified that council does not send volunteer drivers into these areas. Reiterated the importance for vulnerable residents to have leave early in their safety plans. • NSC does not have any residents on the Red Cross Vulnerable Persons register – eligibility criteria very strict, not fit for purpose. Higher prevalence of people with disability and other vulnerabilities following Royal Commission 	<p>In progress For a meeting post March</p>
j) Emergency Mgmt-SES	Fiona Vuong	13 March 2020	Invite SES to meeting discussing EM and older people	
k) Eltham & Diamond Creek Structure plans	Fiona Vuong	7 June 2019	Fiona to follow up with Paul and invite to a future meeting for an update.	<p>Complete Paul Fyffe (Senior Strategic Planner) attended 13 March 2020 meeting to advise of structure plans up for public consultation until 29 April.</p>