

Community Inclusion Advisory Committee and Disability Action Planning Sub Committee Joint Meeting



Minutes

Date: Thursday 24 October 2019
Time: 2.00pm – 4pm
Venue: Brotherhood of St Laurence NDIS, 106 Main St, Greensborough
Chair: Angela Lampard
Scribe: Angela Clare

Attendees:

Cr Grant Brooker, Jason Xin, Alison Stanyer (Brotherhood of St Laurence), Neville Coutts, Helen Ryan (Araluen), Aisling McCabe (SJoG), Angela Lampard (NSC), Nicky Forster (NSC) Angela Clare (NSC) Patrick Wood (NSC) Stephen Bell (MAV)

Apologies:

Diana Warrell, Laura Black, Graeme Newman, Rosemary Aitken

Order of business

Welcome by Cr Grant Brooker

Minutes of previous meeting held on 29 August 2019 confirmed as a true and accurate record of the meeting.

Proposed: Neville Coutts
Seconded: Helen Ryan

- 1. Alison Stanyer, Manager of the Brotherhood of St Laurence NDIS Local Area Coordination team gave a brief overview of the work BSL are doing as NDIS partners in the Community.**

Alison told the committee that the BSL office was very busy at the moment with a high number of plan reviews, but that they were continuing to engage in community capacity building and community engagement work. For example, BSL have taken on the Sensory Friendly Chill Out Zone program at the Eltham Festival.

Alison also noted that BSL are seeking to engage with people who may not know about the NDIS, or that they may be eligible for support, by establishing pop-up info booths in high traffic areas locally, and by partnering with primary health care providers. BSL will also be working with special developmental schools to ensure that students and families were informed about the NDIS and what supports were available as they transition from the education system.

2. Guest Speaker: Patrick Wood (Acting Manager, Infrastructure, NSC)

Patrick briefly spoke about the main areas of work of the Infrastructure team – new infrastructure and maintenance of anything in the public area regarding the built environment.

Patrick encouraged the committee to report access concerns to Council by calling: 9433 3111 or via email: nillumbik@nillumbik.vic.gov.au. Service requests can also be lodged online, via the Nillumbik website:

<https://www.nillumbik.vic.gov.au/Council/Contact-us/Report-a-problem>

Patrick informed the committee about some of the planning currently underway for the new Diamond Creek Playspace, with the project team consisting of representatives from teams across Council, including the Inclusion team. As part of the Working Group, Patrick will be advocating to maximise the opportunities for access and inclusion.

International Day of People with Disability grants.

Angela Clare distributed a digest of the applications for the 2019 IDPwD grants.

The committee supported all applications, with members associated with applicant organisations leaving the room as those applications were discussed.

Grants were awarded for:

- Araluen
An Araluen artist will create an artwork, inspired by the International Day of Disability logo and ethos. This artwork will be presented at the International Day of People with Disability Wheelchair Basketball event at the Diamond Valley Sports and Fitness Centre on Friday 13 December.
Grant amount: \$600
- St John of God Accord (SJoG) - Long Lunch – Food for the Soul :
The grant will go to support a long lunch at SJoG where a number of people from the external community will come and cook a banquet for all of their clients - a great social opportunity for people to eat together and start conversations!
Grant amount: \$1000
- Eltham Toy Library – Everyone can learn through play!
Eltham Toy Library will use the grant to purchase disability friendly toys, and host an afternoon tea with a guest speaker to launch this new equipment.
Grant amount: \$1000
- healthAbility Parkinson's support group - A Shout Out for Parkinson's:
The grant will support the purchase of a speaker and microphones to support members to hear and be heard, and an afternoon tea to celebrate the new equipment and promote the group.
Grant amount: \$1000

- Banyule Nillumbik Tech School - Mini Maker Faire:
The grant will support the celebration of IDPwD on 3 December as part of an event where local High School students run events and activities showcasing their STEM activities at the Tech. Araluen, Concord School and Diamond Valley SDS will run activities, and a local artist who has become disabled after a motor bike accident will produce live graffiti art at the event to inspire young people that they can do anything, despite challenges.

Grant amount: \$1000

The committee noted the wide range of grant applications, and that the modest grant investment would have a high impact.

3. Guest Speaker: Stephen Bell Municipal Association of Victoria (MAV) – Advisory Committee Project overview

Steve gave a brief outline of the MAV, which is an umbrella body representing Victorian Local Councils, Steve explained that the MAV does a lot of advocacy for funding and support in a range of areas including disability. It hosts the Victorian Local Government Disability Planners Network, and recently advocated for the continuation of disability-specific community capacity building roles at Councils.

Steve informed the Committee that the MAV was looking at how Councils support Disability Advisory Committees (DAC's), especially members who are part of the community rather than service providers. As part of this project, MAV are looking to put together some training and professional development opportunities and an induction package which could be used by any Council, and which would support DAC members who want to move into related employment.

MAV are currently conducting a benchmarking survey of all Victorian Local Council DAC's.

4. Guest speaker Nicky Forster - NSC Volunteer Development Officer

Nicky spoke to the committee about her role supporting the Volunteer Managers at council, and developing Volunteering in Nillumbik both within Council and with external groups. Nicky explained that volunteers at Council contribute thousands of valuable hours of community support in areas such as delivered meals, Community Transport, a range of Friends of Reserves groups, and at venues such as Edendale Farm.

Nicky explained that there had been a reduction nationally in volunteering recently, and that volunteer managers were looking for new ways to expand the volunteer base.

Nicky emphasised that it was important to remove barriers for people with disability who would like to volunteer, and that she would be promoting Inclusive Volunteering to local community groups.

Nicky also advised the group that she is reviewing the volunteer application process to make sure that it was accessible for people with disability.

5. Staff Unconscious Bias workshops – Angela Lampard

Angela informed the Committee that throughout November all council staff were being encouraged to attend Unconscious Bias workshops which would ask them to examine all aspects of inclusion, and to understand how and why unconscious bias and prejudices create barriers. The workshops will be run by facilitators from Cultural Synergies, who have worked closely with Angela Lampard to ensure that the workshops are relevant to Council staff, and help them to make a difference in their day to day work.

Action: Angela Lampard to report back to the Committee regarding how the workshops were received, and how they will make a difference to the community

6. Leisure Centres Tenders

Angela informed the committee that Council had decided to put all of the 5 Council Leisure facilities up for tender for one contractor, rather than the several different contractors currently running facilities. Angela assured the committee that access and inclusion issues had been incorporated into the request for tender documents. There was a discussion regarding the potential benefits to the community of having just one big provider. The committee expressed the hope that the procurement would be one offering quality management and services, not just a cheaper contract.

7. Next Meeting:

The Committee decided that their last meeting of the year would take place at the Council WheelTalks Basketball event to celebrate International Day of People with Disability at the Diamond Valley Sports and Fitness Centre.

Action: Inclusion team to send an invite to Committee members once IDPwD event details are formalised.

Date: Friday 13 December

Time: 12pm – 2pm

Where: Diamond Valley Sports and Fitness Centre, 44 Civic Drive, Greensborough 3088

MINUTES

Positive Ageing Advisory Committee Meeting

Friday 6 December 2019

12.00pm – 2.00pm

Manna Gum 1 & 2, Civic Centre Greensborough

Accepted: Rebecca Burton (NSC), Fiona Vuong (NSC), Sabi Buehler, Pam Johnson, Ray Carroll (Acting Chair), Ingrid Motschall, David Nichols, Anne Fitzpatrick, Deanna Finn, Karen Coulston, Norm Wearne, Richard Kottek, Gail Clayton, Briley

Apologies: Cr Grant Brooker (NSC), Philip Green, Anne Fitzgerald

No.	Agenda item	Owner
1	Welcome and Acknowledgement of Country Chair	Welcome to Fiona Vuong (Positive Ageing Officer) and Briley (work experience student)
2.	<ul style="list-style-type: none"> • Confirmation of meeting minutes • Outstanding actions – Action Summary Chair	Move: Ingrid Motschall Second: Pam Johnson <ul style="list-style-type: none"> • Ageless Play – In progress, tentative curriculum being developed to support positive outcomes for the residents and for the children. • Mental Health First Aid training – 2 day course available for volunteers and staff, must be available on both 18th and 25th March 2020. Please contact Sally Pickett (HR) directly to book your place Sally.Pickett@nillumbik.vic.gov.au • Repair café at Healthy and Active Ageing Expo: Eltham library has advised that they are interested in holding repair cafe at expo. Fiona to follow up, Deanna and Pam highlighted that they are both also on the advisory committee for the Living and Learning Centres who have discussed interest in having repair cafes. • Introduced Briley, work experience student from Eltham High School
3.	Introductions: Fiona Vuong,	Fiona comes to Nillumbik after working in a similar role with people over 65, community groups and carers in a not for profit

	Positive Ageing Officer	organization in the south east of Melbourne. She is committed to understanding and working with community to address issues of inequity and barriers to access, and is excited to be here working with the PAAC and with the wider Nillumbik community.
4	<p>Overview – Ageing Well in Nillumbik Action Plan and Year 1 Report</p> <p>Bek</p>	<p>Bek provided an overview of the AWiN plan and reported on outcomes from Year 1. Attached to the minutes is the report from Year 1, which outlines the below in more detail. Actions which are highlighted in yellow are in progress, and were reported on in the meeting.</p> <p><i>Priority 1: Access to Services</i> Exploration of opportunities for community meals in place of delivered meals in progress. Preliminary delivery review of CHSP clients in delivered meals indicated that this is a valued service. Council’s decision to exit from the provision of this service means that there is a scope for new council funded projects, including a navigation, advocacy and information service, as well as a program focused on social connection and isolation.</p> <p><i>Priority 2: Information and Advocacy</i> Example from Darebin- piloting a navigation, information service for older residents and their families (“Positive Ageing – Darebin Information and Support Service”). It has been received very positively by the community, and provides a free, confidential and independent information and support service. (See attached flyer).</p> <p><i>Priority 3: Community Connection, resilience and Engagement</i> Education and information around decision making about end of life well received, and that more sessions are needed for seniors. Feedback from members who attended was that some of the speakers spoke for too long.</p> <p><i>Priority 4: Transport and Mobility</i></p> <ul style="list-style-type: none"> • Review of community transport report finalised • Stephen Lewis is new Community Transport officer, has recruited 6 new volunteers since September • Members expressed interest in having Stephen present to the PAAC

		<ul style="list-style-type: none"> • Some members advised that the tunnel in Eltham station is very steep <p>Action: Fiona to invite Stephen and Bek to present to PAAC once Transport Service Review report is made available.</p> <ul style="list-style-type: none"> • Assisting older people to plan and prepare for disasters and critical incidents- consensus was that more work was needed in this area • Members gave examples of recent power outages and significant storm damage to property. David gave example of his community's emergency whatsapp group, where people share updates and information locally. Ingrid also mentioned the VicEmergency App (available on android and apple phones) is a useful app to access up to date community information and warnings for all emergencies in Victoria https://www.cfa.vic.gov.au/plan-prepare/vicemergency-app • Members indicated preference for having a special committee meeting in January with a speaker representing emergency management. <p>Action: Fiona to organise meeting 10 January with agenda item and speaker from CFA or other (David to provide contact to Fiona)</p> <p><i>Priority 6: Housing</i> Limited progress in this area.</p> <p>Action: Fiona to invite Yasmin Green (Strategy and Policy Advisor) to PAAC to present on council's housing strategy</p>
5	<p>Healthy and Active Ageing Expo - Updates</p> <p>Ingrid and Fiona</p>	<p>There are 35 exhibitors registered, still have 15 spots. Places are capped for service providers/ businesses, and community groups are currently prioritized. PAAC members with connections to community groups are encouraged to register.</p> <p>Commended Ingrid on her efforts- attending both Seniors & Disability Expo and the Mind Body and Spirit convention in the</p>

		<p>city on 22 Nov to network and engaged with several different providers.</p> <p>Still looking for possible entertainment options from local community groups.</p> <p>Action: Ingrid and Fiona to provide more details to Sabi and Norm and their choirs about the expo</p> <p>Action: Fiona to confirm repair café activity with venue and with Eltham Library coordinator</p>
6	Roundtable All	<p><u>Deanna:</u> Acknowledged the work and commitment of the PAAC in achieving so much from the year 1 AWiN plan.</p> <p><u>David:</u> Acknowledged that not all those who live in rural areas are isolated, and gave example of well connected residents of remoter communities such as Bend of Islands, Smiths Gully and Strathewen that have different ways of staying connected with each other (whatsapp for example).</p> <p><u>Karen:</u> Also commended the PAAC on the year. Wants to see more discussion about housing, and exploring more options for people as they age besides retirement villages</p> <p><u>Pam:</u> interested in elder abuse, mental health for older people, emergency management/response. Other members suggested keeping up to date through 774 ABC radio.</p> <p><u>Richard:</u> Provided information on social connection options for older people who are part of the LGBTI community, 'Out and About' is a free program supporting the older person to reduce their social isolation through connecting them with a volunteer. Please see attached news article.</p> <p><u>Gail:</u> U3A are trying to get a defibrillator for their office, 30 January Bolton Clarke are running a session on how to use a defibrillator. Members suggested approaching Bendigo bank for funds. Raised issue of the lack of pedestrian crossing at the living and learning centre in Eltham. Enrolments for U3A 2020 courses open on Monday 9 December, now 74 classes available.</p>

		<p>Action: Fiona to follow up with Infrastructure team about pedestrian crossing</p> <p><u>Norm:</u> The RedCross have created a guide on preparing for emergencies, available here: https://www.redcross.org.au/prepare</p> <p><u>Sabi:</u> Reiterated interest in more information about being prepared for emergencies such as storms and wanted to see storms listed as a critical incident in the action plan.</p> <p><u>Gertraud:</u> Interested in accessible housing from an architectural/planning perspective. Also interested in understanding what are viable employment options for people over 55. Bek mentioned that the EcoDev team could be good to talk to about this.</p> <p>Action: Fiona to invite EcoDev team to the PAAC to present on how to get mature aged people into employment.</p> <p><u>Ingrid:</u> Attended the Summer Preparedness forum hosted by Positive Ageing and Emergency Management at the Hurstbridge hub which brought together the CFA, Department of Health and Human Services, AusNet, VicPolice, SES to present on being prepared for summer. PAAC members encouraged to attend community information sessions as they happen, and to encourage networks and connections to do the same.</p>
	<p>Planning / Key Dates</p>	<p>Emphasis on increased information for community on:</p> <ul style="list-style-type: none"> • Emergency management during all types of emergencies including storms. Suggestion of having special meeting in January 2020 was agreed on. • Elder abuse awareness • Mental health in older people • Housing options <p>Meeting dates (12pm-2pm)</p> <ol style="list-style-type: none"> 1. 10 January 2. 14 February 3. 6 March

		<p>4. 3 April 5. 1 May 6. 5 June 7. 3 July 8. 7 August 9. 4 September 10.2 October 11.6 November 12.4 December</p> <p>Meeting venues: Discussed option of having the meetings at different venues within the community, alternating between council office and external venue. If alternate venue not found, meetings will be held at council.</p>
	Special Meeting	<p>Special meeting to be held on 10 January 2020</p> <p>To discuss emergency management and the Healthy and Active Ageing Expo.</p> <p>Details: 12- 2pm Civic Centre Council offices Manna Gum 1 and 2</p>

Next Meeting: Friday 10 January, 12-2pm (special meeting)
Manna Gum 1 & 2, Civic Centre Greensborough

Action Summary

Agenda item	Responsibility	Start date	Action required	Progress to date
a) Guest speakers	Fiona Vuong	3 May 19	Fiona to make contact with North East Chinese Community Group and invite along as guest speakers to a future meeting	On hold Will explore for future meeting
b) Eltham & Diamond Creek Structure plans	Fiona Vuong	7 June 19	Fiona to follow up with Paul and invite to a future meeting for an update.	On hold Next Milestone is release of draft plans for public consultation in October.
c) Discover on the Green Seniors Festival event	ALL	7 June 19	Fiona to organise letter on behalf of the Mayor to Greensborough Plaza thanking them for their involvement and support.	In progress
d) Dementia Café	Fiona Vuong / Philip Green	6 September 19	Fiona to add Dementia Café on agenda for next meeting – Philip to present and perhaps for group to discuss. Dementia awareness months in September – opportunity to plan for 2020	Follow up 2020
e) Ageless play	Rebecca Burton	6 September 19	Rebecca to follow up with Early Years to see if there is a possibility of partnering to run this in Nillumbik	In progress
f) Intergenerational projects 2020	Fiona Vuong / Gertraud	6 September 19	<ul style="list-style-type: none"> Fiona to organise meeting with Arts & Culture to discuss ideas for intergenerational arts project. Gertraud to follow up with Bunnings about concrete wall for community arts project 	Follow up 2020
g) Transport service review	Fiona Vuong	6 Dec 2019	Fiona to invite Stephen (Community Transport Coordinator) and Bek to present to PAAC once Transport Service Review report is made available	Follow up 2020

h) Housing strategy	Fiona Vuong	6 Dec 2019	Fiona to invite Yasmin Green (Strategy and Policy Advisor) to PAAC to present on council's housing strategy	Follow up 2020
i) Healthy and Active Ageing Expo	ALL	6 Dec 2019	<ul style="list-style-type: none"> • Ingrid and Fiona to provide more details to Sabi and Norm and their choirs about the expo • Fiona to confirm repair café activity with venue and with Eltham Library coordinator • All PAAC members to encourage community networks to exhibit. 	Follow up 10 Jan 2020 meeting
j) Pedestrian Crossing at Eltham	Fiona Vuong	6 Dec 2019	Fiona to follow up with Infrastructure team about pedestrian crossing	Follow up 2020
k) Employment for older people	Fiona Vuong	6 Dec 2019	Fiona to invite EcoDev team to the PAAC to present on how to get mature aged people into employment.	Follow up 2020

MINUTES

Positive Ageing Advisory Committee Meeting

Friday 10 January 2020

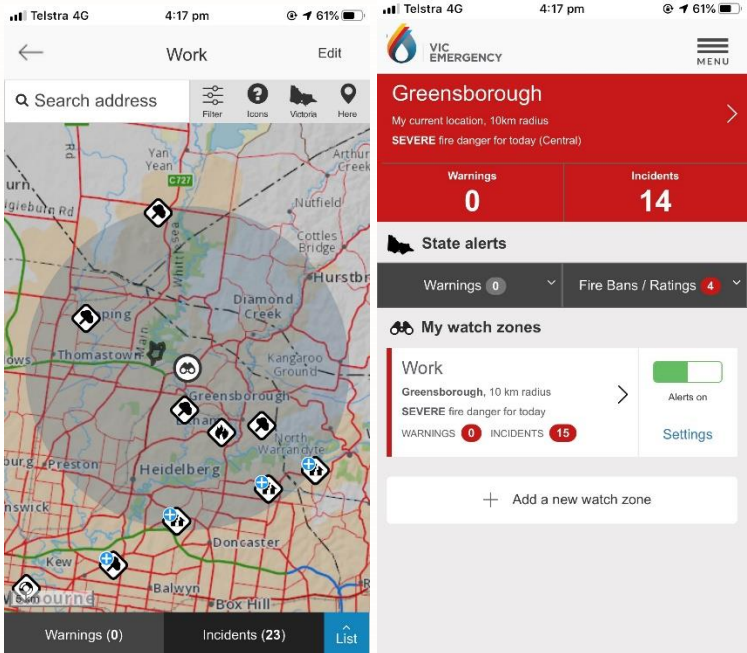
11:30am – 1:40pm

Manna Gum 1 & 2, Civic Centre Greensborough

Present: Cr Grant Brooker (NSC), Philip Green, Fiona Vuong (NSC), Sabi Buehler, Pam Johnson, Ingrid Motschall, David Nichols, Deanna Finn, Karen Coulston, Norm Wearne, Richard Kottek, Gail Clayton, Ray Carroll, Quentin Addison, Iwona Trickett (NSC)

Apologies: Anne Fitzpatrick, Rebecca Burton (NSC), Gertraud McDonald

No.	Agenda item	Details
1	Welcome and Acknowledgement of Country Chair	By Cr Grant Brooker
2.	<ul style="list-style-type: none"> • Confirmation of meeting minutes • Outstanding actions – Action Summary Chair	<p>Confirmed: Ray Carroll Seconded: Gail Clayton</p> <p>Outstanding Actions:</p> <p>Lack of pedestrian crossing at Main rd to get to Eltham Living and Learning Centre:</p> <ul style="list-style-type: none"> • Infrastructure team advised that Main Rd is a VicRoads road, meaning maintenance of the road and management of traffic is VicRoad's responsibility. • However Council does make regular and strong representation to VicRoads about issues experienced by Nillumbik residents • Discussion around lack of parking at the Living and Learning Centre <p>Tunnel at Eltham Station:</p> <ul style="list-style-type: none"> • Infrastructure team advised this is not an easy fix • Other discussion around community safety in the area, suggestion of CCTV, public safety officers.
3.	Emergency Management – NSC Simon Roylance	<p>Simon was an apology, due to last minute urgent matter.</p> <p>Actions:</p>

		<ul style="list-style-type: none"> • Fiona to arrange Simon/ Emergency Management team to attend PAAC meeting post March due to imminent fire season • PAAC to consider providing feedback on Municipal Emergency Plan (2017 – 2020) to Emergency Management
4	Emergency Management – CFA	<p><i>Quentin (Q) Addison</i></p> <ul style="list-style-type: none"> • Fire Districts: Nillumbik comes under the Central/ North Central Districts • Not everyone thinks clearly in an emergency. Taking steps to be prepared before the fire seasons means you know what to do when you are at risk of fire. Fire Plans – think about them early, write them down, talk to your loved ones and neighbours, practice them if you can (From the CFA website) <ul style="list-style-type: none"> ○ Go to https://www.cfa.vic.gov.au/plan-prepare <p>Where to get up to date information:</p> <ul style="list-style-type: none"> • VicEmergency App – available on smart phones (App Store for iphones, Google Play for android) <ul style="list-style-type: none"> ○ You can set a ‘watch zone’ for any address within 500m - 100km radius – 10-20km radius is generally sufficient 

		<ul style="list-style-type: none"> ○ You can filter for certain events or warnings, such as thunderstorm tracker, heat health alerts, wind direction and speed, for trees down etc ● Radio – make sure it is a battery powered radio because the power may fail: <ul style="list-style-type: none"> ○ ABC Local Radio 774 AM ○ Plenty Valley FM 88.6 ● You can call VicEmergency Hotline on 1800 226 226 <p>Other considerations:</p> <ul style="list-style-type: none"> ● Check your insurance policy- does it cover cleaning up after a fire ● Embers can travel 5-10km ahead of the fire ● Terrain impacts how a fire moves- it can travel against the wind if there are hills and valleys ● Buy a fire blanket (1.2m x 1.8m) from local hardware store. Do not throw blanket down on fire, lay it down on it. Call emergency services even if you think the fire is out. More people die in urban fires than in bush fires. <p>Fire danger ratings – what they mean:</p> <ul style="list-style-type: none"> ● See attached handout from Quentin. ● Leave the night before, or before 10am in the morning <p>Safety planning:</p> <ul style="list-style-type: none"> ● Plans should be written down- it can be hard in an emergency to recall what is in our plans ● Should include livestock, pets ● See Q’s hand out for more detailed information
	<p>Upcoming grant opportunities</p> <p>Fiona and Philip</p>	<p>Fiona provided information of upcoming volunteer grant opportunities through the Department of Social Services (DSS). These grants are part of the Government’s work to support volunteers as well as to encourage and increase participation in volunteering. Federal Ministers are inviting community groups to complete EOI forms (attached to minutes) to be considered for invitation to the Application Stage.</p> <p>Philip’s idea for the DSS grant was a potential workshop or forum bringing community groups together to upskill, network and share experience and information. Council is ineligible to apply for this grant, however the group could consider forming a consortia of other community groups (with a lead group) to apply for this funding.</p>

		<p>Action: PAAC Members to consider this proposal, and contact Philip if they have ideas or interest.</p> <p>Council Community Fund grants – Quick Response and Community Event Quick Response. See attached handout.</p>
5	<p>Healthy and Active Ageing Expo - Updates</p> <p>Ingrid and Fiona</p>	<p>There are 45 exhibitors registered, still have 5 spots. Places are capped for service providers/ businesses, and community groups are currently prioritized. PAAC members with connections to community groups are encouraged to register. End of January is the deadline for groups to register.</p> <p>Program of activities is filling up fast. Repair café is booked from 10-1pm (organized by Yarra Plenty Regional Libraries). Serendipity community choir (Norm’s choir) is booked for an entertainment spot. Expo organisers to contact Nerida from Chocolate Lillies to confirm entertainment/ activity at expo.</p> <p>Action: Fiona to follow up with Nerida (Chocolate Lillies).</p>
6	<p>Roundtable</p> <p>All</p>	<p><u>Gail:</u> NU3A still unable to access funding for defibrillator however will suggest using the Council grant opportunities spoken about in this meeting to the Committee. Disappointed no progress has been made re parking at the Pavilion. NU3A has been looking at low cost venues to hold trivia nights- anyone with ideas please contact Gail directly.</p> <p><u>Philip:</u> Was part of an elder abuse program funded by State Government, called OPERA. See his story here: https://opera.eclc.org.au/stories. Also part of a Dementia Alliance Group in Manningham.</p> <p><u>Richard:</u> Advised that there is a public presentation from Eltham CFA on Tuesday 14 January.</p> <p><u>Ray:</u> Spoke to Meg Cooper who is developing a project about surviving and thriving after disaster. See summary attached.</p> <p><u>Norm:</u> Wanted to reiterate the Red Cross website for additional information on emergency management (https://www.redcross.org.au/prepare)</p> <p><u>Pam:</u> Wants to know how Council can help people who do not have transport out of the area during a fire danger day. Agenda item for future meeting discussion. Concerned about clearing of land and implications of this close to fire danger period. Seeking clarification on this. Agenda item for future meeting.</p>

		<p><u>Karen:</u> would like more trees planted as opposed to clearing land.</p> <p><u>Sabi:-</u> Has been asked to be a guest speaker on Australia day. Would like members to send ideas, stories and anecdotes on how to make new citizens feel welcome.</p> <p><u>David:</u> Would like know more about traffic management during the fire danger season. The traffic and congestion is an issue. Agenda</p>
	<p>Planning / Key Dates</p>	<p>Emphasis on increased information for community on:</p> <ul style="list-style-type: none"> • Emergency management during all types of emergencies including storms. Suggestion of having special meeting in January 2020 was agreed on. • Elder abuse awareness • Mental health in older people • Housing options

Next Meeting: Friday 14 Feb, 12-2pm
Manna Gum 1 & 2, Civic Centre Greensborough

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i) Healthy and Active Ageing Expo	ALL	6 Dec 2019	<ul style="list-style-type: none"> Ingrid and Fiona to provide more details to Sabi and Norm and their choirs about the expo 	Completed See update in Jan 2020 minutes above.

			<ul style="list-style-type: none"> • Fiona to confirm repair café activity with venue and with Eltham Library coordinator • All PAAC members to encourage community networks to exhibit. 	
j) Pedestrian Crossing at Eltham	Fiona Vuong	6 Dec 2019	Fiona to follow up with Infrastructure team about pedestrian crossing	Completed See minute notes above.
k) Employment for older people	Fiona Vuong	6 Dec 2019	Fiona to invite EcoDev team to the PAAC to present on how to get mature aged people into employment.	Follow up 2020
l) Emergency Management	Fiona Vuong	10 Jan 2020	<p>EM to come to PAAC as they were unable to attend Jan meeting.</p> <ul style="list-style-type: none"> • How Council can help people who do not have transport out of the area during a fire danger day • Clearing of land and implications of this close to fire danger period. Seeking clarification on this. • Traffic management during the fire danger season. 	In progress For a meeting post March

MINUTES

Positive Ageing Advisory Committee (PAAC)

Friday 14 February 2020

12:00pm – 2:00pm

Manna Gum 1 & 2, Civic Centre Greensborough

No.	Time	Agenda item
1	12:00pm	<p>Welcome and Acknowledgement of Country</p> <ul style="list-style-type: none"> • Present: Gertraud McDonald, Philip Green, Ray Carroll, Cr Grant Brooker, Gail Clayton, Norm Wearne, Rebecca Burton (NSC), Karen Coulston, Richard Kottek, Ingrid Motschall, Sabi Buehler, Anne Fitzpatrick, David Nichols, Fiona Vuong (NSC), Angela Clare (NSC) • Apologies: Deanna Finn, Pamela Johnson
2	12:05pm	<p>Confirmation of meeting minutes</p> <ul style="list-style-type: none"> • Confirmed by Richard Kottek • Seconded by Philip Green <p>Outstanding actions – Action Summary</p> <ul style="list-style-type: none"> • See Action Summary listed below
3	12:10pm	<p>Angela Clare - Disability Inclusion Officer, Nillumbik Shire Council <i>Priority 3: Community Connection, Resilience & Engagement</i></p> <p>Draft Disability Action Plan 2020-2024– Call for Comment</p> <p>The draft DAP reflects a substantial amount of community consultation, and we are in the final stage, which is asking for formal comment on the actions proposed for the next four years.</p> <p>The draft DAP is open for comment from 3 Feb – 24 Feb.</p> <p>See attached presentation from Angela which incorporates feedback and discussion from PAAC (in the comments section).</p> <ul style="list-style-type: none"> • Housing hub: https://www.thehousinghub.org.au/ <p>If you have feedback, please consider sharing:</p> <ul style="list-style-type: none"> - Through Participate Nillumbik (Council's community engagement platform): https://participate.nillumbik.vic.gov.au/DAP

		- Email Angela Clare directly: angela.clare@nillumbik.vic.gov.au																																												
6	1:00pm	<p>Healthy & Active Ageing Expo – Updates</p> <ul style="list-style-type: none"> - Dates for promotion/ roving <p>Permission to rove and promote flyer at the following locations. Thank you for those who are able to support with promoting.</p> <table border="1"> <thead> <tr> <th>WHERE</th> <th>WHEN</th> <th>WHO</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Eltham Jazz Festival</td> <td>Saturday 22 Feb mid arvo (2-6pm)</td> <td>Banyule Volunteers</td> </tr> <tr> <td>Sunday 23 Feb</td> <td>Banyule Volunteers</td> </tr> <tr> <td rowspan="3">Eltham Town Sq</td> <td>18 Feb 10-11am</td> <td>Ray, Gail</td> </tr> <tr> <td>19 Feb 10- 11:30am</td> <td>Ray</td> </tr> <tr> <td>28 Feb 11- 12:30pm</td> <td>Ray</td> </tr> <tr> <td rowspan="2">Greensborough Plaza</td> <td>Friday 21 Feb</td> <td>Banyule Volunteers</td> </tr> <tr> <td>Friday 28 Feb</td> <td>Banyule Volunteers</td> </tr> <tr> <td rowspan="2">Ivanhoe Plaza</td> <td>Weds 19 Feb</td> <td>Banyule Volunteers</td> </tr> <tr> <td>Weds 26 Feb</td> <td></td> </tr> <tr> <td rowspan="2">Eltham Farmers Market</td> <td>Sunday 16 Feb</td> <td>Philip</td> </tr> <tr> <td>Sunday 23 Feb</td> <td></td> </tr> <tr> <td>Ivanhoe and Bell St</td> <td>22 Feb Sat</td> <td>Banyule Volunteers</td> </tr> <tr> <td>Diamond Valley Community Market</td> <td>22 Feb Sat</td> <td>Ingrid + Fiona</td> </tr> <tr> <td rowspan="2">Diamond Creek Shops</td> <td>22 Feb Sat</td> <td>Ingrid + Fiona</td> </tr> <tr> <td>Any day</td> <td></td> </tr> <tr> <td>St Andrews Community Market</td> <td>22 Feb</td> <td></td> </tr> </tbody> </table>	WHERE	WHEN	WHO	Eltham Jazz Festival	Saturday 22 Feb mid arvo (2-6pm)	Banyule Volunteers	Sunday 23 Feb	Banyule Volunteers	Eltham Town Sq	18 Feb 10-11am	Ray, Gail	19 Feb 10- 11:30am	Ray	28 Feb 11- 12:30pm	Ray	Greensborough Plaza	Friday 21 Feb	Banyule Volunteers	Friday 28 Feb	Banyule Volunteers	Ivanhoe Plaza	Weds 19 Feb	Banyule Volunteers	Weds 26 Feb		Eltham Farmers Market	Sunday 16 Feb	Philip	Sunday 23 Feb		Ivanhoe and Bell St	22 Feb Sat	Banyule Volunteers	Diamond Valley Community Market	22 Feb Sat	Ingrid + Fiona	Diamond Creek Shops	22 Feb Sat	Ingrid + Fiona	Any day		St Andrews Community Market	22 Feb	
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		<p>Thank you to Sabi and David for supporting with handouts at Hurstbridge Farmers Market, as well as to Philip for putting up posters at commercial areas around the shire.</p> <p>Additional volunteers required – thank you to those who have offered to support with various shifts and roles on the day. These will be confirmed closer to the day –and you will be inducted to the site closer to the event.</p> <p>Updated program of activities- see attached final program. If you could distribute this to your networks, that would be much appreciated. For hard copy, please contact Fiona.</p>
7	1:35pm	<p>Roundtable</p> <p>Philip – Did not receive Volunteer Acknowledgement badge pin. Fiona to follow up</p> <p>Gertraud – Concerned that Mt pleasant Rd in disrepair – cleanup of the road side required. Clean up prior to the event- is concerned about fuel. Creation of benches around Eltham is good. The lifts and toilets at the Woolworths at Eltham town square are unhygienic.</p> <p>David- provided own experience with storm damage – where trees were inspected by Council and were labelled for sawing down.</p> <p>Gail –U3A applied to Menzies electorate and submitted an EOI for the volunteer grants through DSS. Engaged Bolton Clarke – invited to give CPR and Defib talk at U3A, both of these were opportunities learnt about through the PAAC</p> <p>Norm- Diamond Creek has received a tram, to be incorporated into an all ages recreational play space. State govt funding. Feedback re the expo – needs a map so that people know how to get into the venue.</p> <p>Karen – No updates</p> <p>Richard- reminder that Council not supplying community transport on high fire risk days</p> <p>Ingrid- thanked Philip for the presentation on strokes through OMNI about strokes and kinesology</p> <p>Sabi – gave some tips for handing out flyers about the Expo – “for your elderly relative or family member” so no need to just target older people, but all community members</p> <p>Cr Brooker- mentioned at the recent Australia day citizenship ceremony that Sabi gave a moving speech. Ingrid received Aus Citizenship. Reminder that community</p>

		<p>groups are able to apply for Quick response grants through Council : https://www.nillumbik.vic.gov.au/News/Community-Event-Quick-Response-Grants</p> <p>Anne- Unable to commit to supporting at expo due to personal reasons however reiterated commitment to PAAC</p> <p>Concerns raised by group re: changing the date for the regular PAAC meetings. Affirmed that recent changes to PAAC meeting dates are not an indication of intention to permanently change the day of the PAAC meetings. Recent requests to reschedule the meeting dates are due to shortage of staff available on the day.</p> <p>Fiona – April PAAC meeting coincides with Community services Seniors Social lunch. If PAAC members are interested in attending, details as follows.</p> <p>Enjoy a 2 course meal with friends and neighbours, experience entertainment from local performer Ben at the Eltham Community Reception Centre. Council’s Community Directory will also be launched at this lunch. Doors open at 11:00am for a 12:00pm start. Cost: \$25 per person. Bookings are essential as spaces are limited. RSVP by letting Fiona know (Eventbrite registration link available soon).</p>
8	2:00pm	Meeting close

Next Meeting: Friday 13 March 2020 12-2pm Civic Centre

Action Summary

Agenda item	Responsibility	Start date	Action required	Progress to date
a) Guest speakers	Fiona Vuong	3 May 19	Fiona to make contact with North East Chinese Community Group and invite along as guest speakers to a future meeting	On hold Will explore for future meeting
b) Eltham & Diamond Creek Structure plans	Fiona Vuong	7 June 19	Fiona to follow up with Paul and invite to a future meeting for an update.	On hold Next Milestone is release of draft plans for public consultation in October.
c) Discover on the Green Seniors Festival event	ALL	7 June 19	Fiona to organise letter on behalf of the Mayor to Greensborough Plaza thanking them for their involvement and support.	In progress
d) Dementia Café	Fiona Vuong / Philip Green	6 September 19	Fiona to add Dementia Café on agenda for next meeting – Philip to present and perhaps for group to discuss. Dementia awareness months in September – opportunity to plan for 2020	Follow up 2020
e) Ageless play	Rebecca Burton	6 September 19	Rebecca to follow up with Early Years to see if there is a possibility of partnering to run this in Nillumbik	In progress
f) Intergenerational projects 2020	Fiona Vuong / Gertraud	6 September 19	<ul style="list-style-type: none"> Fiona to organise meeting with Arts & Culture to discuss ideas for intergenerational arts project. Gertraud to follow up with Bunnings about concrete wall for community arts project 	Follow up 2020
g) Transport service review	Fiona Vuong	6 Dec 2019	Fiona to invite Stephen (Community Transport Coordinator) and Bek to present to PAAC once Transport Service Review report is made available	Follow up 2020
h) Housing strategy	Fiona Vuong	6 Dec 2019	Fiona to invite Yasmin Green (Strategy and Policy Advisor) to PAAC to present on council's housing strategy	Follow up 2020
i) Healthy and Active Ageing Expo	ALL	6 Dec 2019	<ul style="list-style-type: none"> Ingrid and Fiona to provide more details to Sabi and Norm and their choirs about the expo 	Completed See update in Jan 2020 minutes above.

			<ul style="list-style-type: none"> • Fiona to confirm repair café activity with venue and with Eltham Library coordinator • All PAAC members to encourage community networks to exhibit. 	
j) Pedestrian Crossing at Eltham	Fiona Vuong	6 Dec 2019	Fiona to follow up with Infrastructure team about pedestrian crossing	Completed See minute notes above.
k) Employment for older people	Fiona Vuong	6 Dec 2019	Fiona to invite EcoDev team to the PAAC to present on how to get mature aged people into employment.	Follow up 2020
l) Emergency Management	Fiona Vuong	10 Jan 2020	<p>EM to come to PAAC as they were unable to attend Jan meeting.</p> <ul style="list-style-type: none"> • How Council can help people who do not have transport out of the area during a fire danger day • Clearing of land and implications of this close to fire danger period. Seeking clarification on this. • Traffic management during the fire danger season. • Concerns about evacuation of vulnerable people in isolated areas. Clarified that council does not send volunteer drivers into these areas. Reiterated the importance for vulnerable residents to have leave early in their safety plans. • NSC does not have any residents on the Red Cross Vulnerable Persons register – 	In progress For a meeting post March

			eligibility criteria very strict, not fit for purpose. Higher prevalence of people with disability and other vulnerabilities following Royal Commission	
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