

Arts Advisory Committee Minutes



Date: Monday 11 February 2019
Time: 7pm to 8.15pm
Venue: Nillumbik Shire Council, Civic Drive, Greensborough
Chair: Cr Karen Egan
Minute taker: Grace Longato

Order of business

1. Welcome

Attendance: Cr Karen Egan (Chair), Brian Gilkes, Dennis Coard, Blaise van Hecke, Gillian Essex, Julie Tipene-O'Toole, Matt Blackwood, Ute Leiner

Officers: Kylie Lethbridge (Manager Business Tourism & Marketing), Grace Longato (Curator and Creative Industries Officer), Clare Leporati (Public & Participatory Arts Officer)

Apologies: Eugene Howard, Michelle Zemancheff (Coordinator Arts & Cultural Development)

2. Conflict of interest

None reported.

3. Minutes from previous meeting

That the minutes of the meeting held on 3 December 2018 are confirmed as a true and accurate record:

Moved: Ute Leiner

Seconded: Matt Blackwood

4. Matters arising

None reported.

5. Business items

Details

Action

5.1 Finalise Blacksmith Tree Gift

An Acquisition Recommendation Report was presented to formally recommend the Blacksmith Tree into the Civic Collection stream of the Nillumbik Shire Art Collection.

AAC members recommended this acquisition

5.2. Renewal exhibition

The *Renewal* exhibition is now showing. Committee members were given a catalogue and encouraged to see the exhibition. Cr Egan spoke about the Victorian Governor's visit to the exhibition on 5 February 2019.

AAC members encouraged to visit the exhibition and tell their friends about it.

5.3. Nillumbik Digital Agora

The call for artist proposals is now open for the Nillumbik Digital Agora and close 1 April 2019. An artist information forum about the project will be held on 1 March. Participants for the Digital Art Master Class were selected on 7 February 2019 by a selection panel that included committee member Matt Blackwood. Successful artists to be advised by 15 February 2019. The master classes will run from 2-4 March 2019.

5.4. Nillumbik Prize for Contemporary Art	The Nillumbik Prize for Contemporary Art is now open for entries.	Officers to forward AAC members communication to promote on Council's behalf.
5.5. Regional Gallery Feasibility Study	A draft report is still in development with a view to reporting to Council in March/April 2019.	When the draft report is ready, a copy will be provided to AAC members for feedback.
5.6. Art Collection and Public Art Policies	<p>In light of the Blacksmith Tree acquisition committee members were asked to consider whether monuments/memorials should sit within the Nillumbik Shire Art Collection. Although committee members acknowledged the opportunities this might provide for artists, the general consensus was to leave it as stated within 8.2.3. of the Public Art Guidelines and 4.2.3 of the Art Collection Curatorial guidelines.</p> <p>In 10.2.3.2. of the Public Art Guidelines committee members recommended for the amendment of the Development Contribution Scheme (DCS), to allocate the equivalent of 1% of the total project budget specifically for the commissioning of public artwork in publicly accessible private developments.</p>	Officers will finalise both policies ahead of reporting to Council.
5.7. Annual review and evaluation	Committee members were asked to provide feedback on the first year of the Cultural Plan as reported in the draft annual review.	Officers to investigate the need for a separate statement/policy on memorials. Coordinator to email members for feedback.

6. Other Business

Julie Tipene-O'Toole tendered her resignation from the committee. Cr Egan formally thanked Julie for her dedication to the committee and wished Julie well.

7. Close: 8.15pm

Economic Development Advisory Committee Minutes



Date: Wednesday 20 February 2019

Time: 4.30pm – 6.30pm

Venue: **Council Chamber, Civic Centre, Nillumbik Shire Council**

Chair: Cr Karen Egan (Mayor and Portfolio Councillor) left at 6.30pm Cr John Dumaresq took over Chair

Minute taker: Danielle Phyland, Business and Industry Engagement Coordinator

Order of Business:

1. Attendance and apologies

Apologies: Glen Ferrarotto

Attendees: Mayor Cr Karen Egan, Carl Cowie (CEO), Cr John Dumaresq, Michael Williams, Kirrily Romero, George Apted, Russell Scoular, Simon Le Plastrier, Peter McWilliam, Jethro Still, Petra Leaford, Richard Stockman, Phil Marende, Kylie Lethbridge, Danielle Phyland

Guests:

Yasmin Green, Coordinator Strategy and Policy (Nillumbik Shire Council)
Paul Fyffe, Senior Strategic Planner (Nillumbik Shire Council)
Dr Kevin Johnson, Director, Geographia

Welcome

- 2. Conflict of Interest:** No conflict of interest declared
Conflict of interest provisions are contained in section 80C of the Local Government Act 1989, the Councillor's Governance Code, the Employee Code of Conduct and the Volunteer Handbook.

Assembly of Councillors form

An Assembly of Councillors form must be completed at the meeting in accordance with section 80A of the *Local Government Act 1989*.

Action: Council officers to lodge the Assembly of Councillors form on behalf of the Economic Development Advisory Committee.

3. A) Eltham & Diamond Creek Activity Centre Review (Paul Fyffe, Senior Strategic Planner, Nillumbik Shire Council)
(Presentation attached to minutes)

Paul presented an update on the Eltham and Diamond Creek Activity Centre Review. Current plans exist for Eltham (2004) and Diamond Creek (2006).

An 'activity centre' is defined as a place where housing, commercial and social activity should be consolidated and are governed by state and local Government policy. A structure plan provides a long term vision and set of objectives for an activity centre.

Through the plan, Council aims to influence the look and purpose of activity centres whilst protecting and enhancing the local character. Council's key priority is to review and produce new structure plans for Diamond Creek and Eltham.

The urban design study is now complete through the assistance of two Community Advisory Groups. The next stage is to complete the discussion paper and undertake community consultation in which EDAC will be a contributing party. This consultation is anticipated to commence mid-2019.

Feedback and suggestions were provided by EDAC in a round table discussion.

Action: EDAC members encouraged to pass on details of any additional feedback or to the Business Development team.

B) Presentation of Geografia's preliminary assessment for Diamond Creek and Eltham Activity Centres and the findings of the scenario modelling

(Dr Kevin Johnson, Director, Geografia)

Kevin presented information relating to the change in the nature of business/economic activity.

Various sources were used to conduct an Economic and Land Use Analysis including talking to business owners in the activity centres.

Findings outlined in presentations (see attached).

Feedback and suggestions were provided by EDAC in a round table discussion.

Next Steps: Geografia will submit to Council a report which details the findings and recommendations of its economic study. This will inform a discussion paper that Council is preparing to develop new structure plans for the Eltham

and Diamond Creek Activity Centres. It is intended that the discussion papers (one for each centre) will be released for public engagement in mid-2019 and that the Geografia report will be available as a background document to the discussion papers.

4. Housing Strategy update

(Yasmin Green, Coordinator Strategy and Policy)
(Presentation attached to minutes)

The Integrated Strategy team are working across Council sourcing existing, relevant data and policy that speaks to the Housing Strategy. There is no current strategy in place.

Nillumbik has the slowest growing population in Melbourne. 71% of the population leaves the municipality for employment which causes substantial escape expenditure, congestion and transport issues. Housing diversity is also limited affecting the demographic of those moving into the municipality.

Feedback and suggestions were provided by EDAC in a round table discussion.

Next steps: Community engagement will take place mid-year and in December. The final strategy is anticipated to be released in February 2020.

5. Green Wedge Management Plan update

Officers are currently writing the new Green Wedge Management Plan for further discussion with Council before releasing for further public consultation. There is also some additional work being conducted by Craig Lapsley regarding bushfire and emergency management which will feed in to the plan.

6. Yarra Ranges Tourism update

In December 200,000 copies of the Yarra Valley and Dandenong Ranges Visitor Information and Touring Map were printed featuring 25 Nillumbik business partners. These maps will be distributed both domestically and internationally with Nillumbik now included on the map.

We now have a total of 29 partners who have brought into the Yarra Ranges Tourism Program and the business and tourism team are working closely with them to ensure they make the most of the partnership.

Regular PR and social media posts are going out across the Yarra Ranges Tourism channels and key event promotion is taking place.

Five information carousels are being rolled out at Kangaroo Ground General Store, the Dark Horse Café, Diamond Valley Railway, Montsalvat and Nillumbik Cellars in Diamond Creek. These should be in place in the first week of March.

Two digital visitor information screens have been allocated to the area and location assessments are underway.

On Wednesday 20 March Yarra Ranges Tourism will host a networking event at Fondata with the key theme being collaboration.

7. Terms of reference and EDAC vacancy update

The updated terms of reference will go to the Ordinary Council Meeting on Tuesday 26 February to be endorsed. We will also seek approval to advertise the current vacancy.

Once endorsed the final terms of reference will be distributed. These new terms of reference will coincide with the 2 year term of current members and all will be invited to re-nominate.

Action: New Terms of Reference attached to the minutes and EDAC members advised when advertising commences.

8. Other business

All members are encouraged to attend two upcoming business events, click the links for more details and to register.

[Local Learning and Employment Network Youth Networking Event](#) 28 March

[Start, Me Grow Me Small Business Forum](#) 4 April

Michael Williams encouraged EDAC members to attend the Eltham Jazz Festival on 23 February. Approximately 8,000 people attended last year which is fantastic for the region.

Kirrily Romero requested we add the Non-Disclosure Agreement as an agenda items for next meeting.

Meeting closed – 6.53pm

Recreation Trails Advisory Committee Minutes



Date: Thursday 28 February 2019
Time 6.30pm – 8.00pm
Venue: Manna Gum 1 & 2, Civic Centre – Greensborough
Chair: Cr John Dumaresq
Minute taker: Nathan Roberts

Acronyms:

AT – Aqueduct Trail
DCT – Diamond Creek Trail
GWT – Green Wedge Trail
HSAT – Heidelberg School Artists Trail
MW – Melbourne Water
NRT – Northern Regional Trails
PGMTB - Plenty Gorge Mountain Bike Club
PHBRS - Panton Hill Bushland Reserve System
PMP – Pick My Project
PV – Parks Victoria
RTAC – Recreation Trails Advisory Committee
VCAT – Victorian Civil and Administrative Tribunal

Order of business

1. Welcome

Attendance – Cr John Dumaresq (chair), Andrew Bakos, Vince Bagusauskas, Stephen Hadley, Rex Niven, Louise Barry, Kay Cruse, Jamie Sharp, Bob Muxlow, Nadine Wooldridge and Nathan Roberts

Apologies – Cath Giles, Finn Westerman, Jan Davies, Joanne Massoud, Neil Hordern, Cr Jane Ashton and Cr Bruce Ranken

Chair welcomed returning and new members:

- Returning member: Nadine Wooldridge, Recreation and Open Space Coordinator back to the committee following her maternity leave.
- New member: Bob Muxlow to the rural community position.

2. Conflict of interest and Assembly of Councillor form

Completed following meeting by Nathan Roberts

3. Minutes of previous meeting

These minutes were presented at the January Council meeting for ratification. All Committee meeting minutes need to be ratified at Ordinary Council meeting before they are circulated to the Committee.

Moved: Andrew Bakos

Seconded: Rex Niven

4. Business arising

- Heidelberg School Artists Trail (HSAT) signs

ACTION: Cr Jane Ashton to follow up with Arts Committee regarding original artwork for sign

Item deferred to next meeting.

- Rodger Road Sealing

The road works commenced week beginning 11th February. The trail works are anticipated to take place mid-late March, with the entire project scheduled to be completed by Easter.

- Trail maintenance and improvement program

Infrastructure team are currently sourcing quotes on trail safety and maintenance priorities for 2018/19 which includes section of trail within Barak Bushland and also improvements to sections of Lennister Farm trail which require maintenance and widening. Further update on the works will be provided at the next meeting.

5. Trail Strategy Update

- Nadine advised it may be appropriate timing to consider an addendum to the Trails Strategy 2011. The addendum will capture an update on completed projects since the strategy adoption in 2011 and also act as a key advocacy document to assist and strategically support future projects which considers new opportunities and developments. It is anticipated that the document will include reference to:

- Yan yeon road extension shared path

- Melbourne water land in Christmas Hills
- North East link
- Aqueduct trail
- Eltham/ Montmorency trail
- Yarra Valley Tourism Strategy
- Yan yeon road through Plenty gorge link opportunity

A draft addendum will be prepared for May meeting for members to make comment.

6. Northern Regional Trails Strategy (NRT)

- Group have not met since our meeting in November 2018. Next meeting of group due to be scheduled for March.
- Plenty River Trail, 17 kilometres of walking and cycling trail stretching from Mernda to the Western Ring Road at Greensborough.

ACTION: Map of alignment and further update to be provided at next meeting.

7. Regional Trails Update

a) Diamond Creek Trail (DCT)

- Notice of Acquisition was published in the Victorian Government Gazette on Tuesday 19 February, following this landowner's received NOA letters. It is anticipated that Council will take formal possession of the land mid-May.
- Council's lawyers will work on behalf of Council to work through compensation process with landowners.
- Outcome of the BBRF application has yet to be announced. Officers, the Mayor and CEO have met with Federal Members Jenny Macklin and Rob Mitchell to continue Council's advocacy.
- The program team are finalising assessment and field work to inform the detailed design prior to the construction tender process which is scheduled for July.

ACTION: New project manager for project to attend next meeting to provide detailed updated on status project and next steps.

b) Aqueduct Trail (AT)

- No further work on trail planning has taken place to date.
- Meeting with Yarra Ranges Council postponed until March. Update to be provided at next meeting.
- Advocacy work for this will be picked up in Trails Strategy addendum.

OUTSTANDING ACTION: Officers to seek further information and confirmation of boundaries through DELWP, MW and titles office. Investigate tenancy arrangements for any land that may become available.

Update: Council's Strategic Planning Team are managing the process with MW

ACTION: Committee members requested officers organise onsite meeting along key sections of the Aqueduct trail (historical alignment) in Christmas Hills in early 2019.

Update: The Trails Strategy addendum document will act as an advocacy document for resources to plan and formalise new trails such as the Aqueduct trail.

ACTION: Committee members requested inviting a guest speaker from another bordering Council to attend an upcoming advisory committee meeting to explain their role, projects and priorities for the region.

Update: Officers will discuss when they next meet with Yarra Ranges Council.

c) Green Wedge Trail (GWT)

- At this stage there is no further planning work being completed for this Trail.

8. Panton Hill Bushland Reserve User update (PHBRS)

Summary from meeting Thursday 6th December:

- Rex provided update including; Bushfire prevention work, installation of signage at Firefighters memorial park and trail upgrades are planned throughout the PHBRS trail network to repair eroded areas and reinstate water-bars.
- Officers advised update from Brad is that the final meeting of the current 2 year term (commenced 2016) for the Advisory Committee was in December 2018. Council will be briefed in April for them to decide on next steps.

9. Local Links

- Eltham Copper Butterfly trail has been confirmed by RTAC committee as the priority trail for works.
- Officers completed onsite inspections to determine appropriate works within allocated budget. The section between Beard and Bainbridge will be completed in 19/20 financial year. This section is steep and uneven, sealing will improve accessibility and usability of this section.
- Works are due to commence and be completed before June 2019.

10. Trail Management update

- Trail Classification

ACTION: Follow up on appropriateness of the Australian Walking Grading System on Nillumbik trails

Update: Officers have completed benchmarking with other Councils and reviewed with Council's Risk Advisor. The Australian Walking Grading System will be used to grade trails with input from several Council departments and existing information provided by RTAC. Draft grading will be discussed at the next meeting.

- Trail Promotion

Officers are working in conjunction with Yarra Ranges Tourism to promote our trails through their e-book publication resource. This is being developed with input from Yarra Ranges, Murrundini and Nillumbik Shire Council. The rollout and financial contribution to these projects is to be determined. Further update to be provided at next meeting.

11. Any other business

- Volunteer Induction

An email will be sent to all members about the volunteer induction prior to our May 2019 meeting. New members will be advised of the process and a reminder will be sent to members that had not previously completed the volunteer process.

- Pick My Project update:

- Plenty Gorge MTB trails (update from Jamie committee member for the Plenty Gorge Mountain Bike Club Inc. PGM TB):
 - PGM TB & PV waiting for PMP to release the funding agreement for sign off and project commencement
 - PGM TB working with PV to align procurement, contractor and project processes/procedures
 - Total funding received was \$196,000. The works will be to formalise 20kms of trails rated between a green and blue level to cater for beginners and facilitate the club to hold events.
- Widening Diamond Creek Trail: Contractor has been appointed however cannot formally be engaged until a funding agreement is received and signed off. Map of location of trail widening shared with group. Further detail to be provided at next meeting.

- Dog on lead signs – request made by Committee members for installation of additional dogs on lead signage along DCT specifically in area of where trail widening works are taking place.

12. Next Meeting

- 23 May 2019 – Manna Gum Rooms, Civic Drive, Greensborough –
confirmed

MINUTES

Positive Ageing Advisory Committee Meeting

Friday 1 March 2019
12.00pm – 2.00pm
Civic Centre, Room Manna Gum 1&2

Accepted: Katie Camilleri (NSC), Rebecca Burton (NSC), David Nichols, Sabi Buehler, Terry Oakley, Ingrid Motschall, Richard Kottek, Gertaud McDonald, Philip Green, Anne Fitzpatrick, Deanna Finn, Pam Johnson, Gail Clayton

Apologies: Ray Carroll, Karen Coulston, Norm Wearne, Ken Wing Jan, Gordon Barfield

Minute taker: Madelyn Elliot (NSC)

No.	Agenda item	Notes
1	Welcome and Acknowledgement of Country Chair	By Cr Grant Brooker
2	Confirmation of previous minutes Chair	Confirmed: Sabi Buehler Seconded: Deanna Finn
3	Guest speaker, Melissa Robertson from Carers Links North Melissa Robertson	Presentation by Melissa from Carers Links North, please see attached with the meeting minutes. Melissa is currently working with Katie and Council to promote their services in the Nillumbik area and they will be planning an event for National Carers Week in October as well as working in partnership to deliver an event for Dementia Awareness Month in September this year.
4	Update on Eltham and Diamond Creek Structure Plans Paul Fyffe	Presentation by Paul Fyffe from Strategic Planning (Land use planning). Presentation attached with the meeting minutes. Katie will organise for Paul to come back again around July when the briefing paper for both structure plans goes to community for consultation.

5	<p>Co-design working group – Social Connection Katie Camilleri (NSC)</p>	<p>Council will be partnering with North East Healthy Communities, healthAbility and Bolton Clarke to deliver a social isolation and loneliness co-design process and project. North East Healthy Communities is the Primary Care Partnership representing the local government areas of Banyule, Darebin and Nillumbik.</p> <p>The primary aim will be to develop and implement co-designed strategies to reduce social isolation and loneliness for older people who are not typically engaged.</p> <p>Co-design involves working with members of the community and key stakeholders equally, collectively and collaboratively, from beginning to end to deliver a positive outcome for all involved. Our area/topic for this project is social connection and we will be looking for community members to be part of working group, reaching out to particular people in the community that have lived experience of social isolation or are well connected and aware of those who do.</p> <p>Katie is hoping to recruit some representatives (1-2) from the PAAC – someone who would be aware of isolated people in the community and have ideas on how to reach them. Not sure when/where meetings will be, will know within the month. If you have interest please contact Katie by end of next week.</p>
6	<p>Seniors Festival idea – Greensborough Plaza Philip Green</p>	<p>Philip has been in contact with Centre Management at Greensborough Plaza and received a positive response to Nillumbik having an information stall set up in the centre during the month of October for Seniors Festival. This would be free for us to utilise and a great opportunity to promote a range of groups and information to our target audience.</p> <p>Katie suggested that we could either off this opportunity to community groups to take up or we could run the information stall as the PAAC for a week at the start of October to promote all activities happening in Nillumbik for Seniors Festival. If we were able to get enough volunteers, we could have programs available and talk about various groups and activities that older people can participate in.</p> <p>Action: Philip to follow up with Katie to look into this further and report back at the next meeting. For this to work, it will require members of the committee to step up and take ownership / leadership on this initiative.</p>

7	<p>Proposal for Hospital in Eltham Pam Johnson</p>	<p>The Victorian Government has committed \$675 million to build ten community hospitals in the major growth areas of Craigieburn, Cranbourne, Eltham area, Fishermans Bend, Pakenham, Phillip Island, Point Cook, Sunbury, Torquay and City of Whittlesea. Local communities will have the chance to shape the care and services delivered by their new flagship community hospital through participation in community consultative committees (CCCs).</p> <p>A community consultative committee (CCC) is a forum for ideas and discussion about what kind of healthcare services the local area needs, and how they might be best delivered.</p> <p>Each CCC will include representatives from key local organisations, health service providers and councils, alongside community residents.</p> <p>The community representatives will play a critical role in offering a local perspective and relaying broader views from outside the CCC, where appropriate. In turn, committee members will have a role in communicating the committee's ideas and priorities to the wider community.</p> <p>Pam has submitted an expression of interest to participate in the community consultative committee for Eltham.</p> <p>If you are also interested in submitting an expression of interest to join this committee you can apply online at https://vhhsba.vic.gov.au/eltham-community-hospital. Applications for the CCC close 23 April 2019, with an aim for construction to begin in 2022 and be completed by 2024.</p>
8	<p>PAAC feedback card All</p>	<p>Katie presented draft design (please see attached with meeting minutes) and requested feedback.</p> <p>Changes to be made: Add Council postal address Replace 'Suburb' text box with 'Name' text box instead. Include option for 'phone number' next to email. Photo will be replaced with new one taken after the meeting.</p> <p>If you were unable to attend the meeting, please review the draft design and email through any feedback to Katie no later than Wednesday 10 April.</p>

9	<p>Guest speaker: Dementia Australia Brenda McAulay-Hines</p>	<p>Dementia Australia (formerly known as Alzheimer's Australia) is a unified, national peak body for people, of all ages, living with all forms of dementia, their families and carers.</p> <p>Services they provide include:</p> <ul style="list-style-type: none"> • National helpline - The National Dementia Helpline is open nationally from 9.00am to 5.00pm Monday to Friday excluding public holidays. Phone 1800 100 500. • Counselling and group family therapy - Counselling can be done onsite in Hawthorn or Parkville or offsite such as in home and out in community • Education - have introduced 15 new topics to their education sessions including 'Dementia and Sexuality' and 'Dementia and driving'. Education is provided at their Hawthorn and Parkville offices, but they are also able to run programs in the community and they run a lot of dual community programs with other groups such as Carers Link North and more. • The Communication Team will also make visits to community groups such as U3A, Mens Sheds etc., usually providing a 1 hour intro session to Dementia called 'Worried about your Memory'. There is an opportunity to partner with Councils on this. They are currently working with Darebin Council to deliver these intro sessions among their 43 Seniors Groups. • As well as this, they can run community forums where they invite the wider community to come along and will work with the Council to promote this locally. • Dementia Friends is another initiative of Dementia Australia, a social movement asking individuals to sign up to be a Dementia friend, showing recognition that you understand what dementia is, available for groups, businesses/organisations. Separate training is also available for businesses/organisations and workers. <p>Their staff service all across the State, operating out of 12 offices throughout Victoria. The same services offered in Melbourne are also offered throughout the State.</p>
---	---	---

		<p>Services for Dementia Australia are easily accessible, you can be referred through My Aged Care or you can also ring up and self-refer. Brenda noted however that they are not an emergency service but their operators will refer on to emergency supports if that is required.</p> <p>Katie will continue conversations with Brenda and Melissa from Carers Link North as Council would like to partner with these two organisations to deliver a community forum in September for Dementia Awareness Month.</p>
10	<p>Roundtable Discussion All</p>	<p>Anne – stalls; people would like a whiteboard that they can write a question on or have a question on it that people can respond to.</p> <p>Katie suggested we could brainstorm this and other ideas more in one of our next upcoming meetings – there is an opportunity for PAAC to have an information stall at the Wattle Festival at the end of the August. Action: Katie to add to May agenda.</p>

Next Meeting: Friday 3 May, 12-2pm
Civic Centre – Room Manna Gum 1&2