



# **Council Plan Quarterly Performance Report**

For the period January-March 2018

# 1. Engaged, Connected Communities

## 1.1 A place where communities and ideas thrive, underpinned by trust, confidence and continuous learning.

### 1.1.1 Improve community trust through better communications and genuine engagement.

Action Title: 1.1.1.1 PA - Prepare a 2050 shire plan by the end of 2018.

Key action - Community engagement and draft plan completed by 30 June 2018.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	10.00%

#### Action Progress Comments :

The Community Plan 2050 will now be delivered in 2018/19 and the first half of 2019/20 to align with the adoption of the draft Local Government Bill 2018 which proposes a requirement for additional plans and policies and includes a Council requirement to develop 'a community vision of at least 10 years'.

An internal project committee has been established and is currently undertaking a desktop review of Community Plans across other local governments in Australia. It is planned to brief Council in the next quarter on the structure of the Community Plan 2050, how this work will relate to other strategic documents, and the overall community engagement strategy.

Action Title: 1.1.1.2 PA - Develop an effective strategy to communicate and engage with our rural and urban communities.

Key action - Community Engagement Framework and community of practice established.

Responsible Person	Status	Start Date	End Date	Complete %
Suzy Ellingsen - Manager People, Culture and Innovation	In Progress	01-Jul-2017	30-Jun-2018	75.00%

#### Action Progress Comments :

Community engagement plans continue to be rolled out on key projects. An internal program of capability uplift is underway to ensure community engagement is delivered consistently. Internal communities of practice have been established and engagement frameworks for internal use are being developed. Training for project management leads in the 1AP2 Public Participation Spectrum has been undertaken by approximately 60 staff. An online engagement tool for community use, Participate Nillumbik, has been developed.

Action Title: 1.1.1.3 PA - Audit and rationalise Council's communications and promotional material to ensure a coordinated approach with consistent messaging.

Key action - Review and map current state, brand audit, develop marketing and brand strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	50.00%

#### Action Progress Comments :

Brand and Collateral audit, including gap analysis, is underway with completion expected by 30 June 2018. Process map for internal stakeholders is complete, with production management map and functional resource allocations also completed. Unit strategy and industry benchmarking has commenced.

Action Title: 1.1.1.4 PA - Foster community involvement through advisory or reference groups and management committees.  
Key action - Complete current membership and monitor/support, determine management/governance model.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	Completed	01-Jul-2017	30-Jun-2018	100.00%

**Action Progress Comments :**

Advisory committees have been appointed and terms of reference have been adopted by Council. Each committee has a Councillor appointed representative and comprises of agency and/or community membership. With the committees now established, a monitoring and supporting phase has commenced.

**1.1.2 Build community resilience to and awareness of vulnerability to natural hazards and threats.**

Action Title: 1.1.2.1 PA - Work with communities to develop local risk awareness, mitigation and resilience strategies.  
Key action - Complete the Odyssey Project by 30 June 2018.

Responsible Person	Status	Start Date	End Date	Complete %
Justin Murray - Executive Officer Emergency Management	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

The Odyssey project is now in evaluation phase. This pilot project has demonstrated an effective method of engaging with a community in a high risk area. Findings from this project will inform long term Emergency Management planning.

**1.1.3 Build on our commitment to lifelong learning for the community.**

Action Title: 1.1.3.2 PA YR1 - Enhance relationships with the University of third age and maintain programs offered by Living and Learning Nillumbik and Edendale.  
Key action - Undertake a review of Living and Learning Nillumbik in accordance with the Service Planning Framework, addressing opportunities for program enhancements.

Responsible Person	Status	Start Date	End Date	Complete %
Corrienne Nichols - Manager Community Programs	In Progress	01-Jul-2017	30-Jun-2018	50.00%

**Action Progress Comments :**

The review for Living & Learning Nillumbik has commenced to address opportunities for program enhancements.

#### 1.1.4 Ensure that the provision of community infrastructure responds to community needs.

Action Title: 1.1.4.1 PA - Establish agreed social, economic and geographical guidelines to determine infrastructure, service levels and service priorities across the Shire.

Key Action - Develop a policy guiding the future community infrastructure provision.

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	25.00%

##### Action Progress Comments :

Work is underway to support the development of a Community Infrastructure Plan/Policy:

- Research has been undertaken to establish 'best practice' in community infrastructure planning across local government
- A suite of tools have been developed and tested to inform the plan/policy
- Review of quantity, standards, access & equity is underway.

Action Title: 1.1.4.4 PA - Develop an interactive community facility database which clearly identifies all available social infrastructure for community use across the Shire.

Key action - Audit and map the facilities.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathon Miller - Manager Assets and Property	In Progress	01-Jul-2017	30-Jun-2018	35.00%

##### Action Progress Comments :

Work has commenced on drafting a project plan for year 1 project commitments, which will include a desktop audit.

#### 1.1.5 Strengthen the focus on social inclusion, building social capital and connection within communities.

Action Title: 1.1.5.1 PA - Support initiatives that improve the capacity of volunteers and provide opportunities for people to undertake volunteering activities.

Key action - Implement the Volunteer Strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Jane Lawson - Volunteer Development Officer	In Progress	01-Jul-2017	30-Jun-2018	75.00%

##### Action Progress Comments :

The Nillumbik Volunteering Development Strategy is now in its third year of implementation. Work has begun to finalise full implementation of the volunteer management database, Better Impact. This will include development of promotional video content for prospective volunteers accessing online recruitment options. Development of a volunteer online induction program has commenced in partnership with Whitehorse and Moonee Valley councils. Council's annual volunteer appreciation event will continue to be held in May during National Volunteer Week.

Action Title: 1.1.5.2 PA - Work with young people to identify and respond to their priorities.

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	10.00%
<p><b>Action Progress Comments :</b>            The action plan to support the implementation of the Nillumbik Health &amp; Wellbeing Plan 2017-2021 will enable ongoing engagement of young people through service delivery including partnership planning is informing Council priorities and that of partner service providers to respond to the needs of young people.</p>				

Action Title: 1.1.5.3 PA - Develop the links, shared values and understandings across the Shire that enable individuals, groups and Council to trust each other and work together productively.  
 Key action - Explore the concept of Participate Nillumbik.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	70.00%
<p><b>Action Progress Comments :</b>            An online engagement tool for the community, 'Participate Nillumbik' has been developed and will be rolled out over the coming months. This tool has been piloted for the Eltham North Adventure Playground rebuild community engagement process.</p> <p>A series of engagement activities between Councillors, Council staff and community has been undertaken across the Shire. The key actions that have been undertaken include streetscape works at Panton Hill leading up to the Panton Hill festival (these works are now complete); implementation of the St Andrews Township Plan; planning works to redevelop the War Memorial at Hurstbridge and landscape improvement works at Kangaroo Ground War Memorial Tower have commenced.</p> <p>Works are about to commence on delivering St Andrews pedestrian path and Ward Councillors and officers are working with the community on a new project stemming from St Andrews Implementation Plan 'Wayfinding, heritage and interpretative signage' project. Officers are working closely with the Hurstbridge community on finalising the Hurstbridge streetscape design. Officers have worked proactively with the community to develop a design for the Eltham North Playground rebuild by completing various community engagement activities including a 'mega consultation' that was undertaken on 9 February 2018.</p>				

Action Title: 1.1.5.4 PA - Develop a Women's Network to enhance, celebrate and acknowledge the role of women within Nillumbik and across the wider community.  
 Key action - Review the current strategy, develop a new strategy, actions to follow.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	Not Started	01-Jul-2017	30-Jun-2018	0.00%
<p><b>Action Progress Comments :</b>            Work on this strategy is planned to commence in the next quarter.</p>				

Action Title: 1.1.5.5 PA - Ensure a universal access lens is applied to all areas of Council activity working towards the elimination of barriers to equitable access.

Key action - Establish a universal policy to underpin the delivery of all Council services, programs and infrastructure.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathon Miller - Manager Assets and Property	In Progress	01-Jul-2017	30-Jun-2018	5.00%

**Action Progress Comments :**

Scoping of this project has commenced, with actual project commencement to occur in the 2018/19 year.

Action Title: 1.1.5.8 PA - Ensure that 'Welcome to Eltham' refugee and asylum seeker initiatives are ongoing.

Key action - Develop and commence implementation of a program to support refugees and asylum seeker inclusiveness.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

No actions this quarter. In the prior quarter, Council worked with Welcome to Eltham Group to provide a venue for a Christmas lunch for refugee and asylum seekers at Edendale. The above event was postponed due to severe weather declaration. Catholic Care and primary schools along with key stakeholders have developed a strong partnership through regular meetings in which a Council Officer also attends. This group have recently applied for a quick response grant to support an 'end of project' celebration (refugee accommodation at St Vincent's care 2 year period is coming to an end) in September. Officers will continue to offer support in an advisory capacity over the next quarter.

### 1.1.6 Ensure that community services, programs and facilities are inclusive and respond to current and emerging needs.

Action Title: 1.1.6.1 PA - Review Council's role in direct service provision and identify opportunities for improvement including the following:

- early years infrastructure
- positive ageing
- Home and Community Care
- Youth Services
- Edendale Community Environment Farm
- Living and learning centres
- management of community facilities including leisure centres.

Key action - Develop a Service Planning Framework with key services reviewed and outcomes planned for implementation.

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	25.00%

**Action Progress Comments :**

Work has commenced on the development of a service planning framework for future organisational use.

A review of the Living and Learning Nillumbik service has commenced to identify program enhancements.

Term of new management contract for Diamond Creek Community Centre was structured to align with term of other major leisure facilities allowing for review of future management options across all leisure facilities.

Scope guiding preparation of a Community Infrastructure Plan is under development.

## 2.1 Active lifestyles and artistic expression are fostered through participation and innovation.

### 2.1.1 Provide a range of infrastructure that encourages people of all ages to participate in a variety of active and passive opportunities.

Action Title: 2.1.1.1 PA - Review and update the Recreation Strategy.  
(Year 1 and 2)

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	Not Started	01-Jul-2017	30-Jun-2018	0.00%

#### Action Progress Comments :

Implementation of the current 2011-2018 strategy is well progressed. Significant investment in upgrading infrastructure is confirmed, and detailed planning underway. Scope of the strategy's review has been deferred to the 2018/19 year, allowing for Council to maximise remaining external funding opportunities ahead of the 2018 State and 2019 Federal elections, prior to reviewing future strategic directions and infrastructure priorities.

Action Title: 2.1.1.2 PA YR1-3 - Develop and implement an integrated strategy for managing open space and parkland.

#### Key Actions

- Plenty Park Masterplan review - Naomi P YR1-2
- Hurstbridge Open Space Precinct Plan YR1
- Civic Drive Masterplan implementation plan YR1-2

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2020	40.00%

#### Action Progress Comments :

Hurstbridge Recreation and Open Space Masterplan:

Draft concept plan has been developed following input from Project Reference Group and community workshops. Draft Plan to be presented to Council for consideration in next quarter as the basis for public exhibition and final input.

Civic Drive Open Space Precinct:

Works completed on south side of precinct, with brief to commission artist to develop art installation prepared. Tendered for design and construction contract for delivery of playspace, exercise stations and park amenities, however no tenders were received. Revised, more detailed concept plan under development to tender in June 2018. Concept plan to upgrade outdoor performance space has been developed.

Plenty Park Masterplan:  
Works to commence in the 2018/19 year.

Action Title: 2.1.1.3 PA - Implement the Lifetime Play Strategy in natural and man-made spaces across the Shire.

Key action - Develop the Lifetime Play Strategy implementation plan.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	50.00%

**Action Progress Comments :**

An audit of all playspaces, informed by the mid-2017 Council adoption of the Lifetime Play Strategy Planning Framework, was completed. All playspaces were assessed against the play values and aspirations of Council's future provision of play across the Shire.

A Shire-wide implementation plan is currently being developed, which will inform a ten year capital works program forms Stage 3 of the Lifetime Play Strategy planning. An internal workshop to provide input into the implementation plan will occur in May followed by a Council briefing in June.

The Lifetime Play Strategy is currently informing best practice planning for play and has been drawn upon in the development of 3 new renewal play spaces across Nillumbik's and also in the planning of the rebuild of the Eltham North Playground.

Action Title: 2.1.1.4 PA - Complete planning for the Hurstbridge Open Space Precinct.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	70.00%

**Action Progress Comments :**

A draft framework plan has been prepared and will be presented to a Councillor briefing in May to give Councillors the opportunity to be made of aware of further detail. Following this, public exhibition will commence, to allow for community feedback (scheduled for June/July 2018).

Action Title: 2.1.1.5 PA - Activate public recreation spaces along the Yarra River.

Key Action - Develop/plan Bouchiers Road.



Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            Nillumbik is an active member of the Yarra Strategic Plan Collaboration Committee to develop a 50-year Yarra Strategic Plan, led by Melbourne Water. 50-year vision of the River prepared, and Land Use Framework, Decision-Making Framework and Monitoring and Evaluation Framework is under development.</p>				

Action Title: 2.1.1.6 PA - Continue to implement the Recreation Trails Strategy.				
Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            Construction has commenced and more than half of the trail has been completed (included asphaltting at the Hurstbridge end). The section of trail along the southern side of Cherry Tree Road, near 300 Cherry Tree Road, is currently undergoing environmental assessment and the construction schedule for this section will be dependant on the advice from arborists and ecologists.</p> <p>Council endorsed program and timeframes to deliver Diamond Creek Trail extension for completion by mid-2020, subject to securing external funding. Advocacy campaign developed in partnership with community advocacy group Trailblazers. Meetings held with State and Federal members of parliament and candidates. Business case to fund \$7million for the trail's extension submitted to VicRoads for consideration in the 2018 State budget .</p>				

Action Title: 2.1.1.8 PA - Develop infrastructure to enable sporting groups to promote participation in sport and community wellbeing.				
Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            Commenced detailed concept planning on Diamond Creek netball pavilion redevelopment, Eltham Central precinct community/sports hub and sportsground lighting, Marngrook Oval pavilion development and Diamond Valley Sports and Fitness Centre redevelopment.</p> <p>Commenced negotiations with government transport agencies to test options for Hurstbridge pedestrian rail crossing in Diamond Creek on VicTrack land.</p> <p>Advertised construction tender for Research Park and Eltham North Reserve pavilion redevelopments.</p> <p>Secured funding from State Government's Community Sporting Infrastructure Fund for the redevelopment of Susan Street Reserve and Eltham Lower Park sports pavilions, and lighting upgrade at Marngrook Oval and Eltham Central, and from Cricket Australia for the redevelopment of Yarrambat Park cricket practice nets.</p> <p>Progressed delivery of Eltham Leisure Centre aquatics redevelopment and stadium upgrade, and finalised upgrades to health and fitness facility.</p>				

Action Title: 2.1.1.9 PA - Complete and launch the redeveloped Eltham Leisure Centre.

Responsible Person	Status	Start Date	End Date	Complete %
Frances Duncan - Coordinator Leisure Facilities	In Progress	01-Jul-2017	30-Jun-2018	80.00%

**Action Progress Comments :**

The redevelopment of aquatic facilities is 80 per cent completed. The anticipated opening of the aquatic facilities will be mid-2018.

Action Title: 2.1.1.10 PA - Undertake planning and consultation and secure funding to deliver the following major projects:

- Diamond Valley Sports and Fitness Centre redevelopment
- Diamond Creek social infrastructure
- Diamond Creek to Hurstbridge recreation trail
- Eltham Precincts 3 and 4
- Research Park pavilion
- Civic Drive Precinct Plan
- Eltham North Reserve pavilion
- Diamond Creek regional playspace

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

Refer to progress comments against Actions 2.1.1.2, 2.1.1.4, 2.1.1.6 and 2.1.1.8.

Additionally:

- Better Indoor Stadiums Fund application for redevelopment of Diamond Valley Sports and Fitness Centre pending, building on confirmed Growing Suburbs Fund grant.
- Scope of review of Diamond Creek Activity Centre Structure Plan developed. Together with Community Infrastructure Plan (refer Action 1.1.4.1), this will guide future provision of social infrastructure in Diamond Creek.
- Scope of potential uses and development options for 895-907 Main Street Eltham released for purposes of engagement and feedback with materially affected tenants ahead of broader community engagement commencing in the next quarter. Masterplan for broader Eltham precinct 3&4 under development. Scope of review of Eltham Activity Centre Structure Plan developed.

## 2.1.2 Create and activate places and spaces that have good connectivity, provide needed infrastructure and promote social interaction.

Action Title: 2.1.2.1 PA - Develop and implement an Arts and Culture Plan that builds on Nillumbik's rich artistic, cultural and Green Wedge heritage.

Responsible Person	Status	Start Date	End Date	Complete %
Michelle Zemancheff - Coordinator Arts and Cultural Development	Completed	01-Jul-2017	30-Jun-2018	100.00%
<p><b>Action Progress Comments :</b>  Arts &amp; Cultural Plan developed and adopted by Council following public consultation and launched in February 2018. Implementation will focus immediately on the implementation of the Digital Agora Project following the recent announcement of funding from Creative Victoria.</p>				

Action Title: 2.1.2.2 PA - Review the Artist in Residence Program and Art Acquisition Policy.

Responsible Person	Status	Start Date	End Date	Complete %
Michelle Zemancheff - Coordinator Arts and Cultural Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  In February Council endorsed the development of a new artist residency within an existing Council asset. A report will shortly be provided to Council regarding a formal determination in response to Parks Victoria's invitation to renew the Laughing Waters lease.</p> <p>Council's Art Collection is currently under review, with initial recommendations presented to the Arts Advisory Committee.</p>				

Action Title: 2.1.2.3 PA - Review and extend Council's policy for attractions, events and festivals.

Key Action - See Investment and Attraction Strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  An audit of Council lead and/or supported events and festivals is complete, including the development of an annual calendar.</p> <p>The next step towards the development of an Events and Festivals Attraction Policy will be to rationalise the current situation based on the audit, to develop a centralised program for funding and support then to understand where the gaps are in the provision of festivals and events for community and visitors.</p> <p>Toolkits are also being developed to:</p> <ul style="list-style-type: none"> <li>- support internal stakeholders</li> <li>- support external festivals and events.</li> </ul>				

Action Title: 2.1.2.5 PA - Recognise and support opportunities which develop and grow creative and cultural industries, positioning Nillumbik, the Green Wedge Shire, as a key destination.

Key Action - See Investment and Attraction Strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

Signature programs for supporting creative industries, The Nillumbik Prize and Literary Nillumbik were launched in March. The Nillumbik Prize had an increase in entries on past years, with 187 applicants, combined with new heights in contemporary arts practice standards. A review of the Nillumbik Prize is currently underway, in collaboration with the Arts Advisory Committee.

Literary Nillumbik, which encompasses both the Alan Marshall Short Story Award and the Nillumbik Ekphrasis Poetry Award saw an innovative public education program. The Alan Marshall Short Story Award, supported through partnerships with Yarra Plenty Regional Library and Writers Victoria, presented a workshop with award winning writer, Sophie Laguna. The Nillumbik Ekphrasis Poetry Award saw the unique display of the featured artwork, Baldessin and Friends Commemorative Folio at Diamond Valley Library, accompanied by an engaging panel discussion on printmaking and poetry that included featured artist, Jock Clutterbuck and local artists with subject matter expertise, Tess Edwards of Baldessin Press and Matthew Blackwood.

Nillumbik Artists Open Studios celebrated its 30th anniversary year at a major retrospective show at Montsalvat, launched in March. Artists Open Studios exists to support professional practice and home-based business/studio owners. Over 200 guests attended the exhibition opening, with another 1,675 viewers of the show throughout its duration.

Action Title: 2.1.2.6 PA - Support and promote arts and culture activities that maximise access across the Shire.

Key Action - Specific action Shire-wide.

Responsible Person	Status	Start Date	End Date	Complete %
Michelle Zemancheff - Coordinator Arts and Cultural Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

Eltham Library Community Gallery's exhibition program embodied the notion of access. Esteemed children's book illustrator Marc McBride's The Boy Who Drew Dragons was an exceptional show that engaged the spectrum of age demographics, but particularly children.

The Travelling Teapot exhibition provide a fitting finale to the creative consultation, and enabled the opportunity for all corners of the community to participate in the arts, particularly those who would not have ordinarily done so, and otherwise came full circle in celebrating the work of the Living & Learning Nillumbik Clay MakerSpace artists who created the unique Travelling Teapot tea sets which the whole of community have appreciated and enjoyed. The ELCG provided a platform for emerging artists, to experience a new aspect of arts practice, through two but very different joint exhibitions, Introducing the annual Creative Minds that celebrated Nillumbik's 2017 VCE Arts and Studio Arts students. As always, each of these exhibitions enabled a variety of participation, from curation, artist practitioners, community artists and audience alike. Each show was unique from the other.

With the unfortunate destruction of the much loved Eltham North Adventure Playground, the engagement of local creatives, The Butterfly Studio, enabled the opportunity for all to enjoy pop-up arts activities and at the same time contribute to the visioning for the new playground development over the late January holiday period.

Access to the Nillumbik Shire Art Collection's latest acquisition, the Baldessin and Friends Commemorative Folio was made available through the Nillumbik Ekphrasis Poetry Award and display at the Diamond Valley Library.

Both the Courthouse Poetry Readings and Poetry @ Chrissy Hills provide monthly opportunities for eclectic groups of poets to meet, with the opportunity to test their prose through an "open mic" and otherwise enjoy the wordsmithing of feature poetry readers.

Action Title: 2.1.2.7 PA - Recognise performing arts through facilitation and promotion throughout the Shire.

Key Action - Investigate opportunities for performing art groups, conduct analysis on a needs basis.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

Supported and promoted two community-led performing arts projects, Shakespeare In The Park and Come Together Music & Arts Festival through the Nillumbik Community Fund Quick Response grants which were both presented in February to much acclaim, with participation numbers of 1,191 and 800 respectively. The Nillumbik Youth Theatre is currently developing its 2018 production year.

Action Title: 2.1.2.8 PA - Review Council's programs for grants to the community.

Responsible Person	Status	Start Date	End Date	Complete %
Vince Lombardi - Executive Manager Finance	Not Started	01-Jul-2017	30-Jun-2018	0.00%

**Action Progress Comments :**

Scoping of this action to commence in the next quarter.

Action Title: 2.1.2.9 PA - Assess and review Eltham Lower Park Masterplan including the Diamond Valley Miniature Railway.

Key Action - Submit Growing Suburbs Fund application to finalise implementation of 2008 Masterplan and execute a new lease with Diamond Valley Miniature Railway.

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	60.00%

**Action Progress Comments :**

Growing Suburbs Fund application lodged to support ongoing implementation of 2008 Eltham Lower Park Masterplan which was unsuccessful. Agreement has been reached with Diamond Valley Railway on the draft lease agreement. The draft lease requires DELWP approval before Council can commence public consultation, anticipated to occur in the third quarter.

### 3.1 Healthy and safe communities enjoy living in our iconic Green Wedge environment.

#### 3.1.1 Prepare and develop an improved and holistic approach to strategic planning.

Action Title: 3.1.1.2 PA - Review the impacts of the Green Wedge Management Plan on the Nillumbik Community while ensuring the natural environment of the Green Wedge is preserved and nurtured for current and future generations.

Responsible Person	Status	Start Date	End Date	Complete %
Nichole Johnson - Coordinator Strategic Projects	In Progress	01-Jul-2017	30-Jun-2018	20.00%
<p><b>Action Progress Comments :</b>            In March 2018 Council endorsed the program and associated timeframes for the Green Wedge Management Plan Review (GWMP). Community engagement consultant MosaicLab has been engaged to assist in designing and part implement a four staged engagement process for the review. Community stakeholder representatives are being invited to participate in the design of a broader community engagement process.</p>				

Action Title: 3.1.1.5 PA - Promote and implement design excellence and innovation in architecture in public buildings. Key Actions - Review and consider implementation of design panel.				
Responsible Person	Status	Start Date	End Date	Complete %
Mathew Deayton - Manager Infrastructure	In Progress	01-Jul-2017	30-Jun-2018	20.00%
<p><b>Action Progress Comments :</b>            A design panel has been appointed for Eltham and Diamond Creek structure plans, as well as to provide input into Council's review of the Housing Strategy. Scoping of the other aspect of this action with respect to design excellence of public buildings will commence in the next quarter.</p>				

### 3.1.10 Advocate for improved public transport, traffic management and reduced road congestion.

Action Title: 3.1.10.1 PA - Advocate for the construction of the North East link that does not negatively impact on Nillumbik.				
Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	95.00%
<p><b>Action Progress Comments :</b>            Council officers have been appointed to the Technical Reference Group (TRG) for the Environment Effect Statement and also the Community Liaison Group for the northern group where the views of Nillumbik will continue to be represented.</p>				

Action Title: 3.1.10.2 PA - Develop a traffic management plan in conjunction with VicRoads to deal with congestion.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  Council officers have discussed network planning of major congested routes with VicRoads which are included in the region's plan.</p> <p>Scoping of a funding bid and business case for a project to reduce congestion along the Fitzsimons Lane corridor is underway.</p> <p>Works have commence on Warrandyte Bridge and Yan Yean Road, both of which will assist in reducing congestion.</p> <p>Advocacy for arterial road improvements for the November State Election have commenced.</p>				

Action Title: 3.1.10.3 PA - Advocate for upgrades to Eltham Railway Station (including parking and drop off areas), no more train stabling and the removal of the Diamond Street level crossing.				
Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  Advocacy has commenced as part of our 2018 State election campaign.</p>				

Action Title: 3.1.10.4 PA - Advocate for a new train station at Eltham North.				
Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  Advocacy has commenced as part of our 2018 State election campaign.</p>				

Action Title: 3.1.10.5 PA - Advocate for the removal of the level crossing at Main Hurstbridge Road, Diamond Creek and a pedestrian underpass east of George Street.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> Council is currently seeking approval and permits from the State government transport departments for the construction of the pedestrian link. Advocacy for level crossing removal is ongoing.				

Action Title: 3.1.10.6 PA - Implement the footpath construction program. Key action - To clear the backlog, increase the rate of actioning requests.				
Responsible Person	Status	Start Date	End Date	Complete %
Mathew Deayton - Manager Infrastructure	In Progress	01-Jul-2017	30-Jun-2018	80.00%
<b>Action Progress Comments :</b> The following works have been completed:- Ironbark Road – Yan Yean Road to past Post Office Kangaroo Ground-Wattle Glen – Heidelberg-Kinglake Rd to Pedestrian Crossing Research Park – Stairs and path Heidelberg - Kinglake Rd - KG Wattle Glen Road to Mannish Ave Cherry Tree Rd - 11 Cherry Tree Rd to Coolaroo Ave				

Action Title: 3.1.10.7 PA - Improve bus shelters and advocate for additional shelters.				
Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	90.00%
<b>Action Progress Comments :</b> Council renewal and new shelter program works are underway.  Adshel will commence the installation of shelters on public bus routes in May/June 2018.				

Action Title: 3.1.10.8 PA - Promote alternative modes of transport as recommended in Council's Transport Statement.



Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> Process for promotion and which alternative modes is still under consideration.				

### 3.1.2 Meet Council's responsibilities for emergency management.

Action Title: 3.1.2.1 PA - Develop a comprehensive Fire Mitigation Strategy.

Key actions for 2017-2018 include:

- Conduct workshop to determine scope of strategy
- identify key stakeholders and/or project team
- evaluate current program activities against desired strategy outcomes
- develop draft strategy for consultation
- present to council for adoption by June 2018.

Responsible Person	Status	Start Date	End Date	Complete %
Justin Murray - Executive Officer Emergency Management	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> Redrafting is being undertaken to ensure alignment with other Council strategies.				

Action Title: 3.1.2.2 PA - Continue to work with emergency services and other agencies to plan and prepare for emergency events, and update the Municipal Emergency Management Plan (MEMP) and Municipal Fire Management Plan (MFMP).

Responsible Person	Status	Start Date	End Date	Complete %
Justin Murray - Executive Officer Emergency Management	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> All scheduled meetings of the MEMP and MFMP committees have taken place this quarter.				

### 3.1.3 Develop policies, strategies, projects and partnerships to enhance the health and wellbeing of the community.

Action Title: 3.1.3.1 PA - Complete the Health and Wellbeing Plan, and implement its actions through partnerships with community agencies and stakeholders.

Key action - Implement Year 1 actions.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	30.00%
<p><b>Action Progress Comments :</b>            Following the adoption of the Health and Wellbeing Plan 2017-2021 in November, an action plan to support its implementation has been developed and implementation of the Plan has commenced.</p> <p>In line with Strategic Priority One 'Promote healthy eating and sustainable food' a Food Environment Research Project was completed in March. The Project, delivered in partnership with healthAbility, Monash University and Nillumbik Shire Council explored, mapped and evaluated strategies for addressing food accessibility and affordability within Nillumbik.</p> <p>In line with Strategic Priority Four 'Advance Gender Equality and Respectful Relationships' a Gender Equity Strategy and Action Plan has been developed as a means of supporting Nillumbik's commitment to reducing violence against women and children in the community. Further, the development of a Staff Survey to explore attitudes regarding gender equity, experiences of safety, gender equity and inclusion is underway.</p>				

Action Title: 3.1.3.3 PA - Investigate options for housing and retirement living to enable residents to age in place throughout the whole Shire.

Responsible Person	Status	Start Date	End Date	Complete %
Yasmin Green - Coordinator Strategy and Policy	In Progress	01-Jul-2017	30-Jun-2018	5.00%
<p><b>Action Progress Comments :</b>            This action will be progressed via a review of Council's Housing Strategy and a review of the Activity Centre Structure Plans in Diamond Creek and Eltham. Both projects will consider options for ageing in place to support our ageing population and respond to lack of housing diversity in the Shire.</p>				

Action Title: 3.1.3.4 PA - Advocate for community transport for residents in remote townships.  
 Key Action - Seek funding for bus.

Responsible Person	Status	Start Date	End Date	Complete %
Corrienne Nichols - Manager Community Programs	In Progress	01-Jul-2017	30-Jun-2018	50.00%
<p><b>Action Progress Comments :</b>            Council's approach to community transport will be reviewed in conjunction with planning for the Aged Care Reform transition process, to commence in the next quarter. The Community Transport service has transitioned to form part of the Community Programs department to enable this work to be undertaken.</p>				

Action Title: 3.1.3.5 PA - Support the development of men's sheds in remote communities.  
 Key Action - Community engagement and develop plan.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  Support has been provided to the Diamond Creek Mens Shed to construct accessible toilets at their building. Works commenced in November and were completed in March.</p> <p>Eltham Men's Shed (EMS), were successful in securing funding from the State Government to construct a shed. The works will begin in the next quarter. The EMS moved into their new home located at the previous Wattle Tree Road Pre-school site in March 2018.</p>				

Action Title: 3.1.3.6 PA - Recognise the Green Wedge as a contributing positive influence on health and wellbeing.

Key Action - Refer Green Wedge Management Plan

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  Social, economic, environment and health values have been addressed in the project scope of the Green Wedge Management Plan review. It has been recognised in the Health and Wellbeing Plan that 'access to the natural environment is both restorative psychologically, reducing stress levels and blood pressure; and is associated with perceptions of safety for residents'. (VicHealth, 2012).</p>				

### 3.1.4 Promote responsible pet ownership.

Action Title: 3.1.4.1 PA - Review and implement the Domestic Animal Management Plan.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathan McNally - Acting Manager Community Safety	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>  The Domestic Animal Management Plan was completed in October and adopted by Council at its Ordinary Meeting on 31 October 2017. Implementation of first year actions has commenced during this quarter, including an audit of staff training needs and rollout of a training program.</p>				

### 3.1.5 Review and communicate Council's climate change strategies.

Action Title: 3.1.5.1 PA - Implement the Climate Change Action Plan.

Key Action - ESAC to review priorities and report advice to Council through the committee minutes.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	40.00%
<p><b>Action Progress Comments :</b>            The Environment and Sustainability Advisory Committee has been established and will provide advice on priorities. The committee has provided feedback on additional information required to assist them in determining their priorities from within the plan. Focus for the committee had been directed to the GWMP. The next committee meeting is June and this item is likely to crossover into the 2018/19 year.</p> <p>A grant to part fund the installation of solar panels and battery storage at the Community Bank Stadium in Diamond Creek has been received from the Victorian Government's New Energy Jobs Fund. A technical specification has been developed and tenders have been received. Officers are preparing a report with a determination to be made by Council in the next quarter.</p>				

Action Title: 3.1.5.2 PA - Report on progress of the Plan through the State of Environment Report every two years.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	5.00%
<p><b>Action Progress Comments :</b>            The State of the Environment Report has been provided to the Environment and Sustainability Advisory Committee for consideration and review. However, the committee has been focused on the Green Wedge Management Plan review and there has been no update on the State of Environment Report as yet. As such, this action will progress early in the 2018/19 year where the purpose and scope of the report is to be discussed and reviewed.</p>				

### 3.1.6 Work with the local community to review and implement environmental policies to protect biodiversity and conserve natural resources.

Action Title: 3.1.6.1 PA - Review the Invasive Species Action Plan.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	10.00%
<p><b>Action Progress Comments :</b>            The Invasive Species Action Plan was developed in 2015 and informs current works programs. The plan has been provided to the Environment and Sustainability Advisory Committee for consideration and review. Following feedback, a formal review of the plan will be undertaken in the 2018/19 year.</p>				

Action Title: 3.1.6.2 PA - Implement the Integrated Water Management Plan.  
 Key Action - Implement Year 1 actions as per the Plan.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            A Melbourne Water Living Rivers grant for \$30,000 was received for detailed design for integrated water management at the Operations Centre. This detailed design informs the Operations Centre Masterplan which is being developed in response to VicRoads Yan Yean Road duplication. The consultant, Design Flow, have submitted detailed design for the masterplan. Further development of the detailed design has been placed on hold until clarification regarding the access point into the OC is provided by VicRoads as part of the Yan Yean Road duplication.</p> <p>The works program for renewal of existing Water Sensitive Urban Design assets has been developed and works are in progress. A Melbourne Water Living Rivers grant of \$100,000 is funding the project.</p>				

Action Title: 3.1.6.3 PA - Advocate to Yarra Valley Water for extension of the sewer network.

Responsible Person	Status	Start Date	End Date	Complete %
Renae Ahern - Acting Manager Planning and Health	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            Advocacy is underway in response to Yarra Valley Water's planned rollout of reticulated sewer in Eltham South. This is to specifically address the need for the inclusion of additional properties to be connected as part of the rollout and/or for provision to be made for all properties within the project area to be connected as part of the scheme at a later date. The community sewerage scheme, as currently proposed, only seeks to connect approximately 60% of properties. Ongoing engagement is underway with YVW.</p> <p>Work has commenced on the review of Council's Domestic Wastewater Management Plan which will in part establish Council's wastewater management agenda for the period 2018-2021.</p>				

Action Title: 3.1.6.4 PA - Provide continuing support to Nillumbik's Landcare Management Groups.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            Council is hosting a facilitator for the Nillumbik Landcare Network (NLN). The facilitator is funded for three years from July 2016 to June 2019 by the Victorian Government's Victorian Landcare Facilitator Program. Grant value is \$157,626. The NLN is the lead organisation for 5 current biodiversity conservation grants with a total value of \$131,497 with Council as the auspicing body.</p>				

Action Title: 3.1.6.5 PA - Provide advice and support to landowners on the sustainable land management of their properties.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            The Land Management Officer and the Biodiversity Officer visit approximately 2 properties per week to provide on-site advice and in around 50% of cases provide assistance via Councils Land Management Incentive Program (LMIP) or Sustainable Agricultural rebate (SAR). The 2017-18 LMIP and SAR Programs are on target to facilitate the same number of projects and outcomes as a typical year. Over a five year period from 2011-2016 the average number of LMIP grants to individual landholders per year was 48 at an average grant of just over \$1,000. Over the same period there was an average of 8 LMIP grants to Community Groups at an average of around \$2,500. In relation to the SAR, the sum of rebates for all 61 SAR approved properties is just over \$48,000, giving an average annual rate rebate of around \$800 per approved SAR property.</p>				

### 3.1.7 Provide waste management services that meet the needs of the community.

Action Title: 3.1.7.1 PA - Review waste management programs.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            An independent consultant report has been completed on a Triple Bottom Line Assessment of nine different kerbside service configurations. The report also documents the current cost of Nillumbik's kerbside waste service and provides a model to determine the costs associated with varying the current three bin collection system. In addition, a community survey of 405 respondents on waste services was conducted in March 2018. Information is currently being synthesised prior to being presented to Council.</p>				

Action Title: 3.1.7.2 PA - Complete landfill rehabilitation at Plenty and commence rehabilitation at Kangaroo Ground.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	45.00%
<p><b>Action Progress Comments :</b>            The rehabilitation of Plenty Landfill has entered the third year of a four year rehabilitation program due to be complete in June 2019. Works are on track to be delivered by June 2019.</p>				

Action Title: 3.1.7.3 PA - Plan for the future operation of the transfer station at Plenty.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	30.00%
<p><b>Action Progress Comments :</b>            The future operation of Council's Recycling and Recovery Centre (RRC) is being considered as part of the Operations Centre Masterplan. Works to resume following gaining certainty around the Yan Yean Road duplication impacts on the Operations Centre.</p>				

### 3.1.8 Improve the appearance of public spaces.

Action Title: 3.1.8.1 PA - Develop and implement the Graffiti Removal Plan.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathan McNally - Acting Manager Community Safety	In Progress	01-Jul-2017	30-Jun-2018	45.00%
<p><b>Action Progress Comments :</b>            Council received positive widespread media coverage over the first quarter in response to its approach to graffiti management. This quarter the graffiti management contract is continuing to be reviewed, to be presented to Council to consider service levels in the next quarter, with a view to undertaking a tender process.</p>				

Action Title: 3.1.8.2 PA - Improve maintenance of parks, streetscapes and roadsides.

Responsible Person	Status	Start Date	End Date	Complete %
Joseph Emmanuel - Acting Manager Environment	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            A project to prioritise open space maintenance and develop improved maintenance schedules has commenced. The output is a comprehensive maintenance schedule for all areas of open space maintained by Council to provide direction for staff and contractors.</p> <p>The box clearance program along roadsides is now complete, with the exception of one road in Dunmoochin, which requires further consultation with local residents to ensure the best possible public safety and environmental outcome can be achieved. Currently under development is a program schedule for all Category 1 priority sites/locations which will be completed by the end of the next quarter.</p>				

### 3.1.9 Develop a shire-wide road safety strategy.

Action Title: 3.1.9.1 PA - Improve pedestrian access to schools.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> Council is currently seeking feedback for our Getting to School Safely program. Feedback via an online tool closes on 27 April 2018. Officers will then create a program of works to be prioritised and considered for funding.				

Action Title: 3.1.9.2 PA - Review preschool and school drop off zones to improve safety and access.				
Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> Council is currently seeking feedback for our Getting to School Safely program. Feedback via an online tool closes on 27 April 2018. Officers will then create a program of works to be prioritised and considered for funding.				

Action Title: 3.1.9.3 PA - Develop agreed principles for application of rural road limits with VicRoads.				
Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> Council has recently applied and received approval from VicRoads to lower the speed limit of the rural section of Broad Gully Road to 60km/h.				

Action Title: 3.1.9.5 PA - Improve road safety for cyclist through the Trails Strategy. Key action - Deliver Cherry Tree Road recreation trail.				
Responsible Person	Status	Start Date	End Date	Complete %
Jonathan Risby - Coordinator Transport and Development	In Progress	01-Jul-2017	30-Jun-2018	80.00%
<b>Action Progress Comments :</b> Around 80% of the works to construct the shared trail on Cherry Tree Road between Coolaroo Ave, Hurstbridge and Kangaroo Ground-St Andrews Road, Panton Hill are complete. The remaining section requires a planning permit which has been applied for.				



## 4.1 A strong local economy that supports business growth, jobs and community wealth.

### 4.1.1 Encourage investment and development within the Shire to increase economic development and local employment, and broaden the rate base while at the same time preserving the Green Wedge.

Action Title: 4.1.1.1 PA - Adopt a new Nillumbik Economic Development Strategy and create a set of indicators to measure success.

Key Action - Commence development of a new Nillumbik Economic Development Strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	25.00%

#### Action Progress Comments :

Currently in the research and development phase for the new Economic Development Strategy. The next step will be the provision of an Issues and Opportunities Paper and alignment and integration with other shire-wide projects (e.g. Green Wedge Management Plan). Development of the strategy will scope and provide stakeholder mapping, action plans and measurable targets for key industry sectors (eg. equine, agribusiness, manufacturing and construction, professional services etc).

Action Title: 4.1.1.2 PA - Provide support to enable the growth of local businesses.

Key Action - Implement Strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	75.00%

#### Action Progress Comments :

The Small Business Development Program continues to be implemented with the provision of the Small Business Bus, the Business Mentoring Program and workshop series including marketing, social media and business basics. Support was also provided to businesses nominated for the Northern Business Achievement Award.

One on one support provided to potential businesses who are looking to establish themselves in Nillumbik as well as provision of support to those businesses experiencing challenges with regulatory compliance.

Engagement is now being undertaken with relevant regional forums to ensure state policies and strategies support the growth of businesses in Nillumbik.

Action Title: 4.1.1.3 PA - Explore opportunities to partner with key economic development agencies.

Key Action - Implement Strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	50.00%
<p><b>Action Progress Comments :</b>  Stakeholder mapping and partnership plans will be undertaken as part of the Economic Development Strategy, however the following activities are now in place:</p> <ul style="list-style-type: none"> <li>- Commencement of an Investment &amp; Attractions Plan via Nillumbik's membership of NorthLink (Melbourne's North economic development agency)</li> <li>- Melbourne's North Planning Forum (Economic Development Managers from the 7 Local Government Associations).</li> <li>- Scoping of a partnership proposal with the Yarra Valley Regional Tourism Board.</li> <li>- Review of participation in the Northern Business Achievement Awards (NBAA)</li> <li>- Initial engagement with the Northern Melbourne Regional Development Australia (RDA) Committee and Northern Region of the Department of Economic Development (DEDJTR)</li> <li>- Planning for a Youth Employment Taskforce in partnership with the Banyule Nillumbik Local Learning &amp; Employment Network (BNLLEN)</li> <li>- Participation in the Northern Economy Working Group being led by the Department of Land, Water &amp; Planning.</li> </ul>				

Action Title: 4.1.1.4 PA - Review planning application processes so that outcomes are timely, positive, customer-centric, and meet statutory requirements.

Responsible Person	Status	Start Date	End Date	Complete %
Renaë Ahern - Acting Manager Planning and Health	In Progress	01-Jul-2017	30-Jun-2018	5.00%
<p><b>Action Progress Comments :</b>  A service and online improvement plan will be prepared in the next quarter, supported by a review of planning processes. It is then planned for the 2018/19 year to employ a business analyst to review systems and processes and implement business improvement strategies in 2018/19, in conjunction with implementing digital technology to improve customer experience and staff productivity (refer to Action 5.1.8.2).</p>				

Action Title: 4.1.1.5 PA - Develop an Equine Industry and Activity Strategy.

Key Action - Commence development of the strategy in partnership with the community and industry.

Responsible Person	Status	Start Date	End Date	Complete %
Yasmin Green - Coordinator Strategy and Policy	In Progress	01-Jul-2017	30-Jun-2018	10.00%
<p><b>Action Progress Comments :</b>  Research and development for business related opportunities is being undertaken as part of the Economic Development Strategy. An assessment of the facilities is needed and opportunities presented is now underway and will be followed by community engagement in the next quarter.</p>				

Action Title: 4.1.1.6 PA - Work with the Wurundjeri Tribe Land and Compensation and Cultural Heritage Council to identify economic opportunities for environmental and cultural services.

Responsible Person	Status	Start Date	End Date	Complete %
Melanie Holt - Acting Manager Connected Communities	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            Cr Jane Ashton and Council officers have been meeting with Elders from the Wurundjeri Council to identify opportunities to work in partnership. Currently the Wurundjeri Council have been engaged to provide advice to improve land along the Yarra river at the end of Bouchiers Road, Kangaroo Ground.</p> <p>Initiatives for this quarter have included working with Nillumbik Reconciliation Group to offer general support and advice. Key initiatives include a Celebrating Reconciliation week and Nillumbik Reconciliation Group (NRG) have recently applied for a grant to celebrate NAIDOC week. Additional work also occurs through a range of partnership activities including a recent a Men's Business Gathering with Indigenous elders.</p>				

Action Title: 4.1.1.7 PA - Develop policies, strategies and projects that will enhance Nillumbik's reputation as a 'smart' shire, using ICT to improve the quality of services and contact between residents and Council.  
 Key Action - Scope Smart Shire Strategy - open data and connectivity.

Responsible Person	Status	Start Date	End Date	Complete %
Suzy Ellingsen - Manager People, Culture and Innovation	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            Currently researching how technology can be used to support a "Smart Shire"; gathering examples of existing strategies from other councils and their lessons learnt to inform our approach to this strategy. A Technology Strategy has been developed that includes a range of initiatives designed to improve the community of Nillumbik's access to internet and connectivity of services.</p>				

#### 4.1.2 Develop and market the tourism industry in Nillumbik.

Action Title: 4.1.2.1 PA - Implement the actions in the Destination Management Plan and Marketing Plan to facilitate the development of new tourism accommodation.  
 Key Action - Review and revise Plan.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	25.00%
<p><b>Action Progress Comments :</b>            Development of guidelines for accommodation in the Green Wedge are currently underway and support is being provided to existing accommodation providers to ensure compliance with building and planning requirements. The next step will be to undertake an accommodation supply demand analysis and supporting opportunities prospectus.</p>				

Action Title: 4.1.2.2 PA - Support and promote the Artisan Hills businesses and destinations.  
 Key Action - Review and revise the plan.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	25.00%
<p><b>Action Progress Comments :</b>            The Artisans Hills marketing plan is currently being reviewed with recommendations being made to Council in the next quarter. Engagement is also being considered at a broader regional and state level to ensure maximum benefit is derived for Nillumbik businesses and Council. Work continues to promote the Artisan Hills via social media and engagement through networks and events such as Artist Open Studios and Open Cellars.</p>				

Action Title: 4.1.2.3 PA - Continue to work collaboratively with the Nillumbik Tourism Association.  
 Key Action - Review and revise the Plan.

Responsible Person	Status	Start Date	End Date	Complete %
Kylie Lethbridge - Manager Business, Tourism and Marketing	In Progress	01-Jul-2017	30-Jun-2018	50.00%
<p><b>Action Progress Comments :</b>            Council is working in partnership with the Nillumbik Tourism Association (NTA) to develop an annual agreement of cooperative marketing. NTA has also been supported by the allocation of funding for a successful Wine Growth Fund application and is partnering to hold a business breakfast event in the next quarter. Support of Open Cellars and Open Studios is also provided through Councils relationship with the NTA.</p>				

#### 4.1.3 Review existing precinct structure plans within activity centres to encourage investment and development.

Action Title: 4.1.3.1 PA - Review and update the Eltham and Diamond Creek activity centre structure plans.

Responsible Person	Status	Start Date	End Date	Complete %
Anthony Calthorpe - Coordinator Strategic Planning	In Progress	01-Jul-2017	30-Jun-2018	15.00%
<p><b>Action Progress Comments :</b>            Work has commenced on one precinct of the Eltham Structure Plan area – Precinct 3-4. Further, a review of the Urban Design Guidelines has commenced. Both of these are components of the broader Structure Plan area. A project plan is now being prepared for the whole of structure plan area to ensure that the Eltham Activity Centre is brought forward in a considered and coordinated manner under one planning process; including community engagement and alignment with other Council Plan actions and projects, such as the Housing Strategy and Economic Development Strategy.</p>				

#### 4.1.4 Develop a visionary plan for Precincts 3 and 4 in the Eltham Activity Centre, including the former Shire Office site and transport modal interchange.

Action Title: 4.1.4.1 PA - Eltham Precincts 3 and 4 Masterplan approved and implementation commenced.

Responsible Person	Status	Start Date	End Date	Complete %
Nichole Johnson - Coordinator Strategic Projects	In Progress	01-Jul-2017	30-Jun-2018	50.00%
<b>Action Progress Comments :</b> - Rail review completed exploring options for rail relocation and development costing for different train station options. - Master plan for civic spaces in Precinct 3 and 4 being prepared by Hansen, due to be completed by July 2018. - A project control group established for Eltham which will cover any master planning and projects in these precincts to ensure coordination with review of Eltham Structure Plan review. - Concept plans for the redevelopment of 895 and 903 / 907 Main Road Eltham, by David Locke and Associates completed, exploring development envelopes and uses for Civic building and hotel. - 895 and 903 Main Road Eltham valued, with Highset and Best Use valuing sites at \$12,000,000. - Charter Krek Cramer engaged to provide advice to take 895 and 903 / 907 Main Road Eltham to market.				

#### 4.1.5 Identify new economic development opportunities and improve amenity for our villages in conjunction with key stakeholders including residents.

Action Title: 4.1.5.1 PA - Yarrambat Township Plan amendment completed.

Responsible Person	Status	Start Date	End Date	Complete %
Anthony Calthorpe - Coordinator Strategic Planning	In Progress	01-Jul-2017	30-Jun-2018	50.00%
<b>Action Progress Comments :</b> Council officers are completing infrastructure needs assessment and retail and economic needs work as well as high level and engagement with DELWP officers to determine an ability to progress the project as it stands. Project may need to be re-scoped and reported to Council.				

Action Title: 4.1.5.2 PA - Review and implement township strategies for Wattle Glen, St Andrews and Hurstbridge.

Key Action - Adopt implementation plan for St Andrews.

Responsible Person	Status	Start Date	End Date	Complete %
Naomi Paton - Manager Integrated Strategy	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> St Andrews implementation plan was adopted late last year. Priority one in the plan is the development of a pedestrian path connecting the township and this is underway. Council officers have scheduled a meeting with a community working group in May for planning the next priorities in the plan - Way-finding Interpretive Signing Project.  Officers are working through the final stages of community feedback on proposed streetscape plan for Hurstbridge. Officers will recommend that the streetscape budget is allocated to completed in the 2019/20 year.				

Action Title: 4.1.5.3 PA - Prepare and implement streetscape beautification plans for other villages to improve amenity, including Research, Kangaroo Ground and Panton Hill.

Responsible Person	Status	Start Date	End Date	Complete %
Mathew Deayton - Manager Infrastructure	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

Panton Hill and Diamond Creek streetscape works have been completed. Works are to commence in the next quarter for the St Andrews pedestrian access and safety improvements.

## 5.1 Collaborative and consultative leadership that builds trust and makes the best use of available resources to the benefit of all in the pursuit of excellence.

### 5.1.1 Maintain good governance and effective leadership.

Action Title: 5.1.1.1 PA - Ensure that Council policies and processes support good governance.

Responsible Person	Status	Start Date	End Date	Complete %
Blaga Naumoski - Executive Manager Governance	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

Planning has commenced around the anticipated introduction of the Local Government Bill 2018. If introduced in June 2018, a more detailed implementation plan will follow. Periodic reviews of Councils polices and processes are ongoing.

### 5.1.10 Ensure that Council meets its legal responsibilities and manages its risks.

Action Title: 5.1.10.1 PA - Review Council's Risk Management Policy and Framework

Responsible Person	Status	Start Date	End Date	Complete %
Craig Commane - Risk Services Advisor	In Progress	01-Jul-2017	30-Jun-2018	50.00%

**Action Progress Comments :**

The draft Risk Management Policy and Framework documents have been prepared. Internal consultation is currently in progress prior to formal consideration by Council

Action Title: 5.1.10.2 PA - Conduct quarterly meetings of Council's Audit Committee.

Responsible Person	Status	Start Date	End Date	Complete %
Melika Sukunda - Financial Accountant	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> Quarterly meetings have been planned and held.				

Action Title: 5.1.10.3 PA - Conduct the annual internal audit program.

Responsible Person	Status	Start Date	End Date	Complete %
Melika Sukunda - Financial Accountant	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> One audit remains outstanding for the 2017/18 year. Audit program for the 2018/19 year is currently under development.				

Action Title: 5.1.10.4 PA - Present quarterly Risk and Insurance reports to the Audit Committee and Council.

Responsible Person	Status	Start Date	End Date	Complete %
Craig Commene - Risk Services Advisor	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> The Risk and Insurance report for the third quarter has been prepared.				

### 5.1.2 Advocate effectively for Nillumbik's interests at a state and national level.

Action Title: 5.1.2.1 PA - Advocate on important policy issues that affect the Nillumbik community, and coordinate government and community leaders for an optimum outcome.

Responsible Person	Status	Start Date	End Date	Complete %
Mitch Grayson - Chief of Staff to Mayor and Councillors	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<b>Action Progress Comments :</b> The mayor and Chief of Staff to Mayor and Councillors visited Canberra for a series of meetings with government ministers, senior advisers and members of the opposition to lobby on behalf of council on a number of key issues. As part of our advocacy efforts, Nillumbik Council has been advised that it will now be eligible for funding previously only available to rural councils. Council will make applications to this funding stream for local projects such as construction of the Diamond Creek Trail missing link. The mayor also used the visit to raise the profile of council and Nillumbik specific issues.				

Action Title: 5.1.2.2 PA - Advocate on key issues ahead of the 2018 Victorian state election.

Responsible Person	Status	Start Date	End Date	Complete %
Mitch Grayson - Chief of Staff to Mayor and Councillors	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

Council has been active in advocating for additional sports and facility funding. As a result of our activities, we have secured an additional \$400,000 from the State government to help fund the upgrade of the Eltham Central sports pavilion (announced April 2017) and have been instrumental in having the full \$50 million annual Growing Suburbs Fund allocation reinstated. Council has also achieved success in applying for and receiving state government funding for six key legacy projects, including the Diamond Creek Netball pavilion, Research Park pavilion and Marngrook oval pavilion, and is continuing to advocate for additional funding in the lead up to the state budget and state election campaign.

Work is well underway on developing an advocacy strategy document in the lead up to the State election.

Action Title: 5.1.2.3 PA - Advocate on key issues ahead of the 2019 Commonwealth election.

Responsible Person	Status	Start Date	End Date	Complete %
Mitch Grayson - Chief of Staff to Mayor and Councillors	In Progress	01-Jul-2017	30-Jun-2018	50.00%

**Action Progress Comments :**

The mayor and Chief of Staff to the Mayor and Councillors visited Canberra for a series of formal meetings in March. During the visit discussions were undertaken with key government ministers, shadow ministers and local Federal members of parliament as a means of developing relationships, raising awareness of key local issues and seeking access to funding streams. Advocacy will ramp up in the latter half of 2018. Council will also seek to capitalise on the redistribution of several local federal electorates, which are now seen as marginal, to secure additional federal funding and access to programs and services.

Action Title: 5.1.2.4 PA - Make a pre-budget submission to the Victorian Government each year.

Responsible Person	Status	Start Date	End Date	Complete %
Mitch Grayson - Chief of Staff to Mayor and Councillors	In Progress	01-Jul-2017	30-Jun-2018	50.00%

**Action Progress Comments :**

A formal submission has been made seeking between \$5-\$7m to construct the missing link on the Diamond Creek Trail between Diamond Creek and Hurstbridge. Advocacy activities, including working with Creek Trailblazers has also been undertaken. Letters have also been sent to local members and relevant state ministers seeking funding for specific projects. Council has also been active in calling on the state government to provide additional funding to help rebuild the Eltham North Adventure Playground.

Work is well advanced on developing an advocacy strategy document in the lead up to the State election.



### 5.1.3 Ensure responsible and efficient management of Council's financial resources.

Action Title: 5.1.3.1 PA - Review the Strategic Resource Plan annually including financial sustainability forecasts.

Responsible Person	Status	Start Date	End Date	Complete %
Robert Malignaggi - Management Accountant	In Progress	01-Jul-2017	30-Jun-2018	75.00%

**Action Progress Comments :**

In progress and on track. Budget cycle is well advanced and ready for public exhibition.

Action Title: 5.1.3.2 PA - Update Council's Financial Sustainability Plan by December 2017.

Responsible Person	Status	Start Date	End Date	Complete %
Vince Lombardi - Executive Manager Finance	In Progress	01-Jul-2017	30-Jun-2018	90.00%

**Action Progress Comments :**

Draft plan completed, upon review discourse is to be included in budget document.

### 5.1.4 Reduce the level of rates in Nillumbik relative to other Victorian councils.

Action Title: 5.1.4.1 PA - Deliver a 0% rate increase in 2017-2018, and ensure rate increases are at least 0.25% below the legislated rate cap in following years.

Responsible Person	Status	Start Date	End Date	Complete %
Vince Lombardi - Executive Manager Finance	In Progress	01-Jul-2017	30-Jun-2018	85.00%

**Action Progress Comments :**

Zero rate increase was delivered for 2017/18. Planning for 2018/19 budget based on this approach, scenario drafting is continuing. Scenario presented to Council and recalculation completed for purposes of draft budget and public exhibition.

Action Title: 5.1.4.2 PA - Review Council's rating strategy.

Responsible Person	Status	Start Date	End Date	Complete %
Vince Lombardi - Executive Manager Finance	In Progress	01-Jul-2017	30-Jun-2018	90.00%

**Action Progress Comments :**

Scenario review has commenced, initial meeting with the Essential Services Commission is to be setup to discuss options and remain compliant with framework. Scenario presented to Council and after subsequent discussion draft strategy has been agreed upon.

### 5.1.5 Reduce the level of Council's loan borrowings and associated interest costs.

Action Title: 5.1.5.1 PA - Implement an accelerated program of debt reduction, and establish a debt reduction reserve fund.

Responsible Person	Status	Start Date	End Date	Complete %
Vince Lombardi - Executive Manager Finance	In Progress	01-Jul-2017	30-Jun-2018	80.00%

#### Action Progress Comments :

Debt reserve established with a view of working towards a no net debt position.

### 5.1.6 Plan for the community's future needs for services and infrastructure.

Action Title: 5.1.6.1 PA - Review and implement Council's Asset Management Strategy for roads, footpaths, buildings, drains and recreational assets.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathon Miller - Manager Assets and Property	In Progress	01-Jul-2017	30-Jun-2018	70.00%

#### Action Progress Comments :

First step in this project is to replace Council's Asset Management System. Organisational requirements for a new system are currently being confirmed as per Action 3.1.3.9.

Action Title: 5.1.6.2 PA - Implement a program of surplus asset sales to provide funding for additional capital works.

Responsible Person	Status	Start Date	End Date	Complete %
Jonathon Miller - Manager Assets and Property	In Progress	01-Jul-2017	30-Jun-2018	75.00%

#### Action Progress Comments :

In the next quarter, Council to consider the 17 parcels of land which have recently been subject to community consultation.

A Certificate of Compliance for the Civic Drive subdivisional works (adjacent to the Shire offices in Greensborough) has been issued and all works complete. The purchaser of lots 1-12 and 13-26 has been notified of settlement dates.

Action Title: 5.1.6.3 PA - Implement a program of continuous improvement and service reviews to ensure the community receives value for money.

Responsible Person	Status	Start Date	End Date	Complete %
Suzy Ellingsen - Manager People, Culture and Innovation	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            With a continuous improvement framework established, pilot continuous improvement projects have been delivered this quarter around improvements to online services and information to make things easier for our customers and staff. New improvement projects are being identified and scoped for the next quarter and beyond. A capability program has been delivered to over 150 staff.</p> <p>A concept for ongoing service planning that links strategic service reviews, service improvements and continuous improvement and innovation has been designed and the supporting service planning and review framework is being researched.</p>				

### 5.1.7 Develop a skilled and efficient Council workforce.

Action Title: 5.1.7.2 PA - Implement the Organisational Culture and Capability Strategy to ensure Council has the right staff to effectively deliver services.				
Responsible Person	Status	Start Date	End Date	Complete %
Suzy Ellingsen - Manager People, Culture and Innovation	In Progress	01-Jul-2017	30-Jun-2018	75.00%
<p><b>Action Progress Comments :</b>            The OCCS strategy has been reviewed and updated to reflect the Council Plan 2017-2021, our new organisational structure and priorities, and ways of working. All programs under the OCCS have commenced and are at different stages of implementation but are effectively being managed to ensure outcomes are delivered.</p>				

Action Title: 5.1.7.3 PA - Develop and implement a KPI strategy for staff against Council's values and culture.				
Responsible Person	Status	Start Date	End Date	Complete %
Suzy Ellingsen - Manager People, Culture and Innovation	In Progress	01-Jul-2017	30-Jun-2018	30.00%
<p><b>Action Progress Comments :</b>            A key result area (KRA) framework with identified KPIs has been developed for the CEO and a strategy and framework is in place ready to be rolled out to the executive and managers and the rest of the organisation.</p>				

### 5.1.8 Ensure seamless service delivery and an open and responsive approach to our customers.

Action Title: 5.1.8.1 PA - Increase availability of online services to provide more choice for customers.				
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Responsible Person	Status	Start Date	End Date	Complete %
Craig King - Customer Experience Lead	In Progress	01-Jul-2017	30-Jun-2018	50.00%
<p><b>Action Progress Comments :</b>  A number of changes and initiatives have taken place this quarter to begin the drive of supporting a more positive online Customer Experience for the community. These include:</p> <ul style="list-style-type: none"> <li>- Animal registration and renewals process going live online for animal registration season which runs over March and April – went live early March</li> <li>- Online booking for hard waste rubbish collections - went live late March</li> <li>- Feedback was turned on for council website giving website users an opportunity to provide fresh ideas, thoughts and opportunities for improvement. The first month saw the first insights and feedback offered on areas for improvement – went live in mid-March. This will be reviewed monthly to allow further changes on the website.</li> </ul> <p>The role of Customer Experience Lead role was also filled in in late February, allowing the development of the strategy to commence. A few areas of interest include:</p> <ul style="list-style-type: none"> <li>- Customer Service Training across the Services and Planning directorate and also the Operation centre commenced. This will be completed in early May, along with an EMT Customer driven session.</li> <li>- An EMT briefing occurred in late March to give the executive on overview of the guiding principles and areas of focus as part of developing the strategy.</li> <li>- A focus on understanding broader council concepts and interactions with the community is a key focus of the Customer Experience Lead role and remains ongoing.</li> </ul> <p>A key plank of the strategy will be community and internal research on Customer Experience and will be conducted in the fourth quarter and the early part of the 2018/19 year.</p>				

Action Title: 5.1.8.2 PA - Implement digital technology to improve customer experience and staff productivity.

Responsible Person	Status	Start Date	End Date	Complete %
Suzy Ellingsen - Manager People, Culture and Innovation	In Progress	01-Jul-2017	30-Jun-2018	25.00%
<p><b>Action Progress Comments :</b>  Linked programs of work in Continuous Improvement (review of the website) and Customer Experience Strategy; and opportunities for sharing being investigated with the Northern Region Councils.</p> <p>Development of Technology Strategy including mapping Council's current infrastructure landscape to ensure their stability and that they are up to date to meet organisations needs. This work is necessary to also move to more integrated and cost effective solutions in the digital space and that allow for movement to cloud-based services.</p>				

### 5.1.9 Develop regional partnerships with other government and community agencies to benefit Nillumbik.

Action Title: 5.1.9.1 PA - Investigate and implement collaborative initiatives with other councils.

- Economic Development
- Emergency Management
- Regional Trails
- Northern Metropolitan Partnerships
- CEO Forum

- Mayor & CEO Forum

Responsible Person	Status	Start Date	End Date	Complete %
Suzy Ellingsen - Manager People, Culture and Innovation	In Progress	01-Jul-2017	30-Jun-2018	30.00%

**Action Progress Comments :**

The Northern Regional Councils have identified opportunities to collaborate in the procurement and technology portfolio areas. Work has commenced across a number of key initiatives.

This quarter, the Northern Region Council Tender for an Enterprise Services Bus has been advertised, assessed and awarded. Nillumbik is a party to this agreement and is currently assessing the budget and implications on existing and proposed application development.

The Northern Region Council Tender for a Customer Service portal has also been advertised, assessed and cost negotiations are currently underway with the two selected options. Nillumbik have organised a demonstration from one of the other tenderers to investigate another option to deliver this service.

Action Title: 5.1.9.2 PA - Review Nillumbik's municipal boundaries with neighbouring councils to ensure they reflect communities of interest.

Responsible Person	Status	Start Date	End Date	Complete %
Mark Stoermer - Chief Executive Officer	Not Started	01-Jul-2017	30-Jun-2018	0.00%

**Action Progress Comments :**

This action will be considered as an input in the 2050 Community Plan project (refer to Action 1.1.1.1).