

# Recreation Trails Advisory Committee Minutes

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**Date:** Thursday 23 November 2017  
**Time** 6.00pm – 7.30pm  
**Venue:** Manna Gum 1 & 2, Civic Centre – Greensborough  
**Chair:** Cr John Dumaresq  
**Minute taker:** Jo Massoud

## Order of business

### 1. Welcome

Attendance – Cr John Dumaresq (chair) , Rex Niven, Andrew Bakos, Kay Cruse, Jan Davies, Stephen Hadley, Stephanie Langton, Vince Bagauskas, Damien Barber, Anne-Marie King, Adrian Cully and Jo Massoud

Apologies – Cr Karen Egan, Cr Peter Perkins, Jamie Sharp, Mathew Turnley, Cathy Giles, Naomi Paton and Nathan Roberts

### 2. Conflict of interest and Assembly of Councillor form

Completed following meeting by Jo Massoud.

### 3. Minutes of previous meeting

- These minutes were presented at the October Council meeting for ratification. All Committee meeting minutes need to be ratified at Ordinary Council meeting before they are circulated to the Committee.
- Moved: Rex Niven
- Seconded: Kay Cruse

### 4. Business arising

- The 2011 Nillumbik Trails Strategy and the 2016 Northern Regional Trails Strategy were circulated to all members with the previous minutes

- Future trail developments, alignments and missing links will be discussed in today's workshop session with future workshops to be scheduled separate to the committee meeting
- Eastlink Trail signage has been followed up and received
- Regional Paddle Sports consultation details are yet to be confirmed
  - Andrew raised an issue with the shared path underneath Fitzsimonds Lane – feedback to be direct through the consultation process

## **5. Regional Trails update**

### **a) Northern Regional Trails Strategy**

- Seven municipalities in Melbourne's north have come together to develop the Northern Regional Trails Strategy. The strategy defines a vision and plans for the future of off-road recreational trails in Melbourne's north.
- Banyule is taking the lead for advocacy on behalf of the entire region.
- \$7m for Diamond Creek Trail extension is being sought through the Northern Metropolitan Partnerships Fund. Outcome will be known in 2018.
- Regular updates will be provided at all future RTAC meetings.

### **b) Diamond Creek Trail**

- The extension of the Diamond Creek Trail is a Council priority project and significant progress has been made in recent years.
- The previous Council resolved to pursue a planning scheme amendment to place a Public Acquisition Overlay on the required private land to continue the trail along a creek alignment.
- An independent planning panel was held in November 2016 and report released in January 2017. The report recommended Council adopt the amendment with some modifications.
- The amendment and recommended modifications was presented at the Future Nillumbik meeting on 15 August 2017, 12 submitters attended and presented their submissions to Council.
- At the Ordinary Meeting of Council on 29 August 2017 a further report was presented for Council to consider the adoption of the amendment. On considering this report, Council resolved to adopt the amendment and send it to the Minister for Planning with a request for approval. The adopted amendment reduces the proposed acquisition of land, particularly grazing land, which is an action recommended by the Planning Panel that considered the amendment.
- Following adoption of Amendment C108, Council submitted a request to the Minister for Planning that he approve Amendment C108. In response, on 17 November, the State Government advised Council that the amendment has been approved.

- There is one last, administrative, step before Amendment C108 is officially complete, which is that the amendment will be gazetted. This is expected to occur in the new year, rather than before.
- Council's resolution on 29 August to adopt the amendment also includes actions to assist affected landowners to understand the next stages of the Diamond Creek Trail Extension Project. These actions are to provide information sessions to affected landowners regarding the acquisition and compensation process and to present a public report to Council which explains the next stages of the project. It is expected that these actions will be conducted early in 2018.
- On 14 December C108 was gazetted, this therefore completes completes the Amendment and implements the following actions:
  - The Public Acquisition Overlay: Schedule 4 is now applied to the 12 properties along the Diamond Creek between Diamond Creek and Hurstbridge.
  - A document has been incorporated into the Nillumbik Planning Scheme which provides Council with approval to construct and use the trail (subject to a range of conditions being fulfilled).

**ACTION:** Adrian to follow up whether a Developer Contribution Plan can be implemented for the extension as Stephen had suggested Banyule did something similar.

### **c) Aqueduct Trail**

- Current Trail Strategy has the trail alignment travelling north of Sugarloaf. Preliminary conversations are underway with Melb Water to assemble required land as part of the Christmas Hills/Watsons Creek rezoning to deliver this regional Trail.
- Members knowledge of the justification for the northern alignment
  - Live water feed along the southern alignment
  - Fire risk along southern alignment due to chlorin store
  - Cant adversely acquire crown land
- The MW-Xmas Hills project has triggered interest in a more preferred (avoids a steep section) alternate alignment south of Sugarloaf which needs further investigation.
  - Some members concerned with the gradient of this alignment
- Officers will meet with Doug Tipping (MW Christmas Hills project lead) and Con Gantonas in their Liveability Unit to discuss the multiple alignments

**ACTION:** Officers to schedule meeting in the new year

- Officers will investigate the history as to why Council preferred the 'northern' alignment adopted in the Strategy, as well as meet with Yarra Ranges to understand the timing of their network expansion which will connect into the Aquaduct.

ACTION: Officers to undertake further investigations internally

ACTION: Officers to schedule meeting in the new year

- Some more significant investigations and allocation of resources will be needed if we're to pursue this regional trail beyond what's detailed at a high level in the Strategy.

ACTION: Cr Dumaresq suggested a budget allocation to undertake further investigation in 2018/19

- There is currently no money in the Council budget in the next 10 years to deliver this section of the Trail's extension- there is funding to deliver the section through Diamond Creek and up to the back of Research.

#### **d) Green Wedge Trail**

- At this stage there is no further planning work being completed for this Trail.

### **6. Local Links – Cherry Tree Road**

- Construction has commenced and more than half of the trail has been completed (included asphaltting at the Hirstbridge end).
- The section of trail along the southern side of Cherry Tree Road, near 300 Cherry Tree Road, is currently undergoing environmental assessment and the construction schedule for this section will be dependant on the advice from arborists and ecologists.
- Overall completion (except for the section at 300) is expected to be in March 2018.

### **7. Panton Hill Bushland Reserve User update**

- Damage from storms (trees down and erosion) to be rectified.
- Multiple events being held including th Murnong harvest and Orchid walk.
- Biodiversity on Ground action grant project will have a project management position advertised in January.
- Interpretation concept plan implementation to see more work on the firefighters memorial park map.

### **8. Workshop – Future Trail Planning**

- Mark up future trail alignments or preferred trail alignments that differ from the existing maps
- What are our leveraging opportunities?
  - North East Link

- Melbourne Water land in Christmas Hills and Kinglake National Park
- St Vincents Land in Eltham

## 9. Trail Management Plan working groups

- Each members will be requested to select 1 or 2 working groups to assist in each of the following areas
  - a. Trail mapping – confirm current trail alignments and trail information (width, finishes, type of experience ect)
  - b. Trails Management Plan – establish an inspection regime and maintenance standards
  - c. Signage and Code of Conduct –Advisory and directional signs and information/ interpretive signs including a code of conduct. Example is ‘Common sense, courtesy and goodwill’ as a simple tagline
  - d. Promotion - Understand what third party website promote our trails and how to attract new people to the trails network within Nillumbik

ACTION: Officers to provide all members who weren't in attendance with an opportunity to select upto two working groups.

ACTION: Officers to select a lead from each group to organise the first working group meeting

## 10. Any other business

- Anne-Marie King will be resigning from the committee, this will be her last meeting

ACTION: Officers to readvertise position in February 2018

- Road Sealing Program – Rodger Road, Panton Hill
  - Members were provided with options to submit feedback in relation to the sealing and how it effects horse riders

ACTION: Officers to keep committee advised on the outcome

## 11. Next Meeting

- Thursday 22 February at 6.30pm, at Council offices - Candlebark 1 & 2.
- 2018 meetings will commence at 6.30pm to allow members sufficient time to get to the meeting.
- Remaining meeting dates for 2018 are as follow:
  - 24 May 2018, Council offices - Manna Gum 1 & 2
  - 23 August 2018, Council offices, Manna Gum 1 & 2
  - 22 November 2018, Council offices, Manna Gum 1 & 2

# Disability Action Planning Subcommittee Meeting

## Minutes



**Date:** Thursday 30 November  
**Time:** 3:15pm – 4:15pm  
**Venue:** Nillumbik Shire Council – Manna Gum 2  
**Chair:** Cr. Ashton  
**Scribe:** Iwona Trickett

### Order of business:

#### Invitees and apologies

Apologies: Pamela Johnson, Laura Black, Helen Ryan

Attendees: Cr. Ashton, Angela Clare, Graeme Newman, Donna Stoddart, Neville Couotts, Angela Lampard, Iwona Trickett, Joanne Massoud.

#### Welcome by Cr. Ashton

**Previous Minutes Moved:** Neville Couotts **Seconded:** Graeme Newman

#### 1. Angela Clare (MetroAccess Project Officer)

Angela updated everyone about a joint Disability Network event which was held on 30 October at Melbourne Polytechnic (the Poly), Greensborough Campus. The event showcased the Melbourne Polytechnic Work Education program and the partnership between the Poly and Araluen. The feedback was very positive and Melbourne Polytechnic received 5 enrolments as a result. Neville attended also and agreed that it was a fantastic event.

Angela updated the Committee about the Disability Services Expo which was held on 21<sup>st</sup> November at Plenty Ranges Arts and Convention centre in South Morang (Whittlesea). This was a regional event across Nillumbik, Whittlesea, Yarra, Banyule, and Darebin Councils in partnership with the Brotherhood of St Laurence NDIS Local Area Coordinator (LAC) team. There were more than 50 service providers present. Feedback from residents across all 5 councils was very positive.

Angela also spoke about the sensory friendly Chill Out Zone at the Eltham Festival. This was a pilot collaboration between Council, Living and Learning Nillumbik, Yarra Plenty Regional Library (YPRL) and the Brotherhood of St Laurence (BSL). The Festival Committee arranged quieter 'sensory friendly' activities and stage performances between 1pm and 3pm, supported by Sensory Friendly Event Volunteers. BSL joined YPRL in the Sensory friendly Book Tent in the Chill out Zone and engaged with the community regarding the National Disability Insurance Scheme (NDIS). The feedback from the community on the day was very positive. It is envisaged that this pilot could be rolled out to Diamond Creek festival next year and other events in the future.

## 2. Donna Stoddart - Brotherhood of St Laurence (BSL)

BSL Update:

- BSL Greensborough have appointed a new Senior Manager Tim Christie who will be replacing Donna Stoddart.
- BSL are planning to attend festivals and fairs in Nillumbik to connect with community and educate about NDIS. On average they make 45-50 contacts at each event.
- Plan to engage community as well as participants to be volunteers at festivals who then advocate for the NDIS.
- Met with Country Women's Association and Men's Shed to provide information about the BSL and NDIS.
- Aim to move away from service support and build community capacity
- Review of NDIS plans have commenced and this has been the busiest quarter thus far for BSL.

Neville commented that there are good and not so good aspects of the NDIS. Neville said in his son's case, he believed the NDIS plan did not reflect what was discussed when the plan was developed. Donna said new protocols will hopefully mean that Neville's experience will not be repeated for others.

**Action:** Angela Lampard to liaise with BSL to replace Donna's membership on the Disability Action Planning Subcommittee.

## 3. Jo Massoud, Recreation and Open Space Planner

Jo spoke about the Recreation Trails Advisory Committee (RTAC). The committee is made up of 12 members that advise on matters relating to Recreation Trails. One position currently open is for a member of the community who can represent people with disability. This position needs to be filled as soon as possible. The committee meets once per quarter and there will also be subcommittees for topics that may be of interest. Next meeting is scheduled for February 2018.

**Action:** If you or someone you know would like to be considered as a member of the RTAC or would like to find out more please email [Joanne.Massoud@nillumbik.vic.gov.au](mailto:Joanne.Massoud@nillumbik.vic.gov.au) or call 9433 3154.

## 4. Other Business

*Disability Action Plan 2013-2017*

Cr. Ashton distributed the current Disability Action Plan.

**Action:** Members are requested to read the Disability Action Plan prior to our next meeting. Angela to post copies to members not in attendance.

Please review the actions listed in the Disability Action Plan – For example, look at what you think is valuable as an action, what do you think are the gaps? Feedback would be appreciated.

*Inclusion Officer Position*

Council is drafting a position description for an Inclusion role. The focus of the Inclusion Unit has been on disability to date however this role will broaden the scope to also include interfaith, rural communities experiencing disadvantage, LGBTIQ and cultural and linguistic diverse backgrounds.

## 5. Next Meeting:

**When:** Thursday 1<sup>st</sup> February 2018

**Where:** St John of God Accord

108 /130 Diamond Creek Road, Greensborough Campus

**Time:** 2pm-4:15pm

### **2018 Meeting Schedule:**

Thursday 1 February 2018

Thursday 22 March 2018

Thursday 26 April 2018

Please note: meetings become quarterly after the April meeting.

Thursday 19 July 2018

Thursday 11 October 2018

Option of a Xmas lunch at a restaurant in Nillumbik if there's interest –

13 December 2018

**ACTION:** Members are asked to please let Angela Lampard know if the proposed dates suit (as soon as possible).



## Inclusion Advisory Committee Minutes



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**Date:** Thursday 30 November 2017  
**Time:** 2pm - 3pm  
**Venue:** Nillumbik Shire Council – Manna Gum 2  
**Chair:** Cr. Ashton  
**Scribe:** Iwona Trickett

### Order of business:

#### Invitees and apologies

Apologies: Guy Palmer, Pamela Johnson, Laura Black, Helen Ryan

Attendees: Cr. Ashton, Angela Lampard, William Naim, Diana Warrell, Jason Xin, Liam Kay, Rosemary Aitken, Neville Coutts, Iwona Trickett, Melanie Holt.

#### Welcome by Cr. Ashton

**Introduction** Around the table introductions

**Previous Minutes Moved:** William Naim **Seconded:** Neville Coutts.

#### 1. Volunteer Pack

The volunteer induction pack is provided to all Council Volunteers as part of the induction process. Jane Lawson who is the Volunteer Coordinator would like to make sure that the pack is inclusive of all groups. There are approximately 500 volunteers who volunteer at Nillumbik Council. Jane is seeing feedback on how to make the pack inclusive of all groups.

**ACTION:** Please let Angela Lampard know your thoughts and ideas on how the volunteer pack could be improved to be more inclusive. You can contact Angela by email: [Angela.Lampard@nillumbik.vic.gov.au](mailto:Angela.Lampard@nillumbik.vic.gov.au) or call 0438 009 672

#### 2. Place Activation presentation by Melanie Holt

Melanie Holt presented to the group about her role as Place Activation Coordinator and the need for place activation. She asked the Committee to think about how we support people in the leading, managing, shaping and of great places in Nillumbik and how we support actions that enable spaces to

become places. She asked the group what places they like to be in, what makes it great, what are you drawn to and why do you go back? Melanie used the example of Diamond Creek Netball courts where the space is not only used for netball. Outside of netball hours the courts are used by other community groups as well as the general public. Due to the flat terrain, many children also ride their bike there, especially when learning. Another example was the Diamond Creek Thrive Garden which was open land owned by Council that was transformed into a community garden. Discussion arose regarding how the group can look at these spaces from an inclusion perspective. The conversation then became about how we access information. The Council office foyer has brochures and notice boards however the council office itself is not accessible unless you drive a car. Information Centre or Notice boards could be considered to house information.

**Action:** Further idea's regarding Place Activation can be emailed to [Melanie.Holt@nillumbik.vic.gov.au](mailto:Melanie.Holt@nillumbik.vic.gov.au) or Melanie can be contacted on 9433 3338.

### 3. Inclusion Officer Position

Inclusion Officer Position

Council is drafting a position description for an Inclusion role. The focus of the Inclusion Unit has been on disability to date however this role will broaden the scope to also include interfaith, rural communities experiencing disadvantage, LGBTIQ and cultural and linguistic diverse backgrounds.

Discussion arose about the demographics of the Shire in terms of CALD communities and how information is printed in other languages across other Shires but this isn't the case in Nillumbik. The group felt this area could be explored further by the new Officer.

#### **Judge Book Village – now known as St Vincent's Care**

Angela Lampard informed the group that St Vincent's Care has studios available for short term accommodation for people that may be struggling or may be at risk homelessness.

**Action:** For further information please contact Angela Lampard [Angela.Lampard@nillumbik.vic.gov.au](mailto:Angela.Lampard@nillumbik.vic.gov.au) or call 0438 009 672

### 4. Other Business

*Australia Day Awards* – information and pamphlets distributed. Members asked to spread the word.

**5. 2018 Meetings:**

Angela Lampard distributed proposed dates for meetings in the New Year. It was suggested by the group that the meetings be held at other locations throughout the Shire for better accessibility and also for members to see other facilities in the area. One suggestion was St John of God as they would like to present the Committee with a piece of art to celebrate International Day of People with Disability.

**Next Meeting:**

**When: Thursday 1<sup>st</sup> February 2018**

**Where: St John of God Accord**

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**Time: 2pm-4:15pm**

**2018 Meeting Schedule:**

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Please note: meetings become quarterly after the April meeting.

Thursday 19 July 2018

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Option of a Xmas lunch at a restaurant in Nillumbik if there's interest –

13 December 2018

**ACTION:** Members are asked to please let Angela Lampard know if the proposed dates suit (as soon as possible).



## Open Space Precinct Plan Graysharps Road, Hurstbridge Project Reference Group Meeting Minutes

**Date:** Monday 4 December 2017  
**Time:** 6.30pm – 8.30pm  
**Venue:** Hurstbridge Community Hub  
 50 Graysharps Road, Hurstbridge  
**Chair:** Cr Karen Egan

| Item | Key discussion point                                                             | Action                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Apologies</li> </ul> | There were no apologies                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2    | Attendees                                                                        | Cr Karen Egan, Chair<br><br>Helen Legg, David McKinnon, Peter Clark, Anne Fitzpatrick, Rosalie Morgan, Karen Mclear, Sue Simpson, Matt Davis, Tracey East, Lorna Smith<br><br>Naomi Paton, Paige Macdonald, Nichole Johnson                                                                                                                                                                                                       |
| 3    | Minutes of previous meeting                                                      | Agreed                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4    | Jane Keddie (Hanson Partnerships)                                                | Attached – Jane’s presentation from this meeting, as well as typed up whiteboard notes.                                                                                                                                                                                                                                                                                                                                           |
| 5    | Any other business                                                               | None                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6    | Confirm next steps                                                               | Draft Framework Plan and options to be ready in February 2018<br><br>Cost Analysis to be completed by February 2018<br><br>Meet with VicTrack in February<br><br>Next Meeting of PRG in Feb/March 2018 with a focus on Community Engagement<br><br>Councilor Briefing in March 2018<br><br>Public Exhibition – April/May 2018<br><br>Council Endorsement – June/July 2018<br><br>Implementation Plan to be completed by June 2018 |
| 7    | Next meeting:                                                                    | Scheduled for Wednesday 7 <sup>th</sup> February                                                                                                                                                                                                                                                                                                                                                                                  |
| 8    | Future Meeting Focus                                                             | Further work with Hanson<br><br>Community Engagement                                                                                                                                                                                                                                                                                                                                                                              |