

Minutes

Date: Tuesday 16 May, 2 – 3.30pm
Venue: Candlebark Room 1 & 2
Chair: Cr Jane Ashton
Minute taker: Madelyn Elliott/Diana Bell

Order of business

1. Welcome by Cr Ashton

Attendance: Liz Chase, Pamela Johnson, Karyn Knight, David Johnstone, Karen Coulston, Christine Denton, Emel Ackay, Annie Douglass, Insp. Simon Rainey

Councillor: Cr Jane Ashton (Chair)

Officers: Naomi Paton, Diana Bell, Madelyn Elliott

Apologies: Petra Begnell, Anthony Ryan, Christine Denton

2. Conflict of Interest and Assembly of Councillors form

No conflict of interest

3. Confirmation of minutes of previous meeting

4. Community engagement strategy update and strategy planning workshop – Diana Bell

Community consultation for the Municipal Public Health and Wellbeing Plan 2017-2021 has been ongoing since January, starting with the Metropolis Research survey. There have been a number of workshops, focus groups and consultations, along with an online survey with approximately 200 responses. Overall, involvement by the community is close to 900 people. A strategy planning workshop will be held on Monday 5 June at the Council offices. The members of this group are encouraged to attend and invitations will be distributed shortly. The plan will be released for public comment in August.

5. Presentation: 2017 Nillumbik Health and Wellbeing Survey Report – Dale Hubner, Metropolis Research

Copies of this presentation will be to be emailed to the group

6. Presentation: Bike Ed in schools – Karyn Knight, Coordinator of Health Promotion, healthAbility

No data on Nillumbik schools could be found. City of Bundoora supports schools with training for teachers and parents to deliver Bike Ed. Karyn investigated the cycling policies and resources of the Department of Education and Training, VicRoads, and Bicycle Network's Ride2School program. She talked about the City of Boroondara Bike Ed program and active transport activities in Nillumbik. Karyn's notes on Bike Ed will be sent separately.

7. Trails strategy – Naomi Paton, Acting General Manager Community and Leisure Services, Nillumbik Shire Council

Naomi talked about the current trails strategy and there was general discussion about trails in Nillumbik.

8. Transport strategy – Jonathon Risby, Transport Planner, Nillumbik Shire Council

There are currently 2 approved strategies; Integrated Transport Strategy, from July 2012 and the Northern Horizons Strategy – which is a Northern Councils infrastructure plan for 50 years (updated last year). Current work on transport includes:

- Advocacy for bus route to St Andrews
- NE Link feasibility studies
- \$6.1m for upgrade to Warrandyte Bridge to 3 lanes
- Long term strategies to upgrade bridges in Eltham

9. Member updates

Emel Akcay, Gamblers Help Northern: New campaign – gambling problems start earlier than you think. The campaign is focusing on harms instead of problem gambling. The study on Dimensions of Harm is making a difference to how gambling is viewed.

Annie Douglass, WHIN: Recent upskilling among local government and community health on Sexual and Reproductive Health. Nillumbik Shire Council have agreed to endorse WHIN's 'Building a Respectful Community Strategy 2017-2021'.

Karen Coulston, U3A: U3A is serving members well, and would like to encourage more people to join.

David Johnstone, PHN: PHN are also doing population planning and will be able to present on this at the next meeting.

Pam Johnston: Community concern with traffic congestion and multi-storey buildings.

10. Next meeting date and location

Tuesday 18 July, 1-2.30pm
Manna Gum room 1&2, Civic Centre Greensborough

Minutes

Date: Wednesday 28 June 2017
Time: 7.30-9.30 pm
Venue: Living & Learning Nillumbik – 739 Main Road, Eltham
Chair: Anthony Herrett
Minute taker: Karyn Kamminga

Order of business

1. **Attendees:** Anthony Herrett, John Brownrigg, Pam Miranda, Cr. Jane Ashton, Ruth Bailey, Karyn Kamminga
Apologies: Robyn Miekle, Jacqui Ward, Maggie Clarke
Welcome –
2. **Conflict of interest and Assembly of Councillor form**
Conflict of interest provisions are contained in section 80C of the *Local Government Act 1989*, the Councillor's Governance Code, the Employee Code of Conduct and the Volunteer Handbook. An Assembly of Councillor form must be completed at the meeting in accordance with section 80A of the Local Government Act 1989
 - No conflict of interest declared
3. **Minutes of previous meeting**
That the minutes of the meetings 24 May be confirmed as a true and accurate record of the meeting.
Moved: Pam Seconded: John Carried
4. **Business arising from previous minutes**
 - L&LN Participant reference group – (item 7 on agenda)
 - NSC organisational structure – (item 9 on agenda)
 - Committee induction pack (item 10 on agenda)
5. **Nomination for Life Membership**
Bronwyn De Bondi
That Bronwyn De Bondi be made a life member of Living & Learning Nillumbik.
Moved: Ruth; Seconded: John; Carried
 - Idea: a life members acknowledgement wall or similar – could also encompass staff who have been given special recognition.
 - Could life members be invited to the Graduation and diversARTy?
 - Life members should be mentioned in the Strategic Reflections document and any annual publications.

6. Policies for review:

Marketing and Advertising Policy

- The committee accept the suggested changes in the document except:
- Item 5 – remove “individually identifiable” and change heading to **Permission to use images (photographs, video, other media)**

That the Committee endorse the policy with the above changes

Moved: Pam Miranda **Seconded:** Ruth Bailey Carried

7. L&LN Participants reference group

- Robyn provided the following suggested questions in her email:
 - What attracted you to Living & Learning Nillumbik?
 - How could we attract others?
 - What do you value most about participating at Living & Learning Nillumbik?
 - How can we enhance people’s participation?
 - What would you like to see more of at Living & Learning Panton Hill / Diamond Creek / Eltham?
- Although the name is “participants refence group”, the Committee want this to include tutors.
- Pam outlined the “Appreciative Inquiry Model” which works from an appreciation perspective rather than a deficit perspective.
- Cr. Ashton suggested we could do something similar to the Travelling Teapot – a creative and fun way to elicit the positives.
- Good days for Committee members to visit the centres:
 - Diamond Creek – Mondays or Thursday mornings
 - Panton Hill – Tuesday mornings or Wednesday mornings
 - Eltham – any day except Monday morning
- Intention is to have chats with individuals, rather than with whole groups – might have to spend a bit of time on site. Not looking for group feedback sessions, but one-on-one informal chats. Might be in a sessions break. Each Committee member could come for a couple of different days throughout the term to get a diverse range of views. Suggestion that members might work in pairs.
- Committee want to know how participants would like to connect with them.
- Need to provide a short blurb for tutors / participants prior to Committee members visit.
- Could let evening classes know the Committee will be available for a chat prior to the start of the class? This will need some thought and more arranging. Also weekend classes.
- Would be useful to have a form for Comittee members to write up the notes from the conversation. Also to leave with people if they don’t want to chat and would prefer to write something.

- Committee members should have name badges to identify them while talking to people.
- Cr. Ashton mentioned we may be able to have custom questions added to the annual Council Community Survey.

ACTION: Committee to email preferred days for Term 3 to Maggie.

8. 2017 – Year of Connect – Karyn

- Karyn showed the Committee the stories collected so far from participants on the theme of “connecting”.
- Pam suggested it would be great to have an animation made using the connect stories words.
- Or we could create a wall collage of the stories.

9. NSC Organisational structure update

- Cr. Ashton spoke to the new structure.

10. L&LN Committee Induction Pack – Jacqui and John

- Committee have decided to postpone this until they’ve heard from Jane Lawson about what’s already available in the current induction pack.

11. L&LN 2013-2017 Strategic Reflections Report

- All Committee members have supplied their bio and photo’s

12. Other Business:

Syrian refugees

- Cr. Ashton has had some recent conversations regarding local activities and courses for some of the Syrian refugees. This may provide an opportunity for further discussions with L&LN and may include special consideration for some fees.

ACTION: Cr. Ashton will contact Maggie for follow up conversation.

Next meeting:

Wednesday 26 July, 2017 @ L&LN Diamond Creek - 119 Cowin Street, Diamond Creek